

MINUTES OF THE REGULAR MEETING, JANUARY 28, 2019

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:01 p.m. on Monday, January 28, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, Illinois.

Members Present: Brian Nichols, Theresa Roche, Jay Lurquin, Peter DeRousse, Jennifer Fortier, Jackie Lichter and Julie Misner.

Members Absent: None

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Mr. Andersen, Mr. Macchia, Mrs. Riha and Mrs. Goetz

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier seconded by Mrs. Lichter to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9).

Closed session discussions were completed at 7:05 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:08 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present at said location: Peter DeRousse, Jennifer Fortier, Jackie Lichter, Julie Misner, Jay Lurquin and Theresa Roche.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Mr. Andersen, Mr. Macchia, Mrs. Riha and Mrs. Goetz.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.

No one stepped forward at this time.

Informational: Mr. Larry Fetchko and Gerald Chickerillo gave the Governor's Hometown Award Presentation which overviewed the Community Garden.

Informational: The OLHMS Robotics Club presentation was postponed and rescheduled for the February Board meeting.

President's Report President Nichols report included

- Thank you to the staff for all the hard work today with the inclement weather.

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- The Board completed their self-evaluation process two weeks ago.
- Strong progress is being made in the development of the Strategic Plan. Mr. Nichols invited all to attend the next Strategic Planning meeting.

Superintendent's Report

Superintendent Enderle's report included

- Thank you to Paul Andersen and his crew for all their hard work in the inclement weather today.
- Thank you to all staff for their hard work and pitching in during the inclement weather.
- The fourth iteration of the Strategic Plan is underway.
- Administration met with Blue Point to discuss safety planning and resources. Blue Point is working on a basic package for the Board to review.
- There was one non-commercial FOIA regarding staffing, law firms and law firm billing. This was completed in early January.
- South Side Baptist will not be renewing their lease at the McGugan building. The district has contacted our realtor about options with marketing the property.
- Google training for Board members is coming up. All Board members are encouraged to take advantage of the training.
- There are currently six candidates running for the Board of Education. A Meet the Candidate forum has been scheduled for March 19<sup>th</sup>. It is being hosted by the PTA and moderated by the League of Women's Voters.

Consent Agenda

President Nichols asked for a motion to approve the Consent Agenda.

It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve/adopt the Consent Agenda that included the following items:

**MINUTES**

Minutes of December 17, 2018 and Supplemental Tax Levy 2018

Resolution Minutes

Closed Minutes of December 17, 2018

Minutes of January 8, 2019

Minutes of January 16, 2019

Closed Minutes of January 16, 2019

Minutes of January 22, 2019

Destruction of the following closed session audio recordings, as per P.A. 93-523: April 25, 2017.

**APPROVAL OF BILLS**

Bill List Report

January 28 17, 2019

\$2,651,272.19 Education Fund Payroll, December 21<sup>st</sup>, January 4<sup>th</sup>,

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	January 18 <sup>th</sup>
\$ 257,649.46	Teacher Pension Fund Bills, December 21 <sup>st</sup> , January 4 <sup>th</sup> , January 18 <sup>th</sup>
\$ 486,017.10	Education Fund Bills
<b>\$3,394,938.75</b>	<b>Total Education Fund Expenditures</b>
\$ 134,902.49	Operations & Maintenance Fund Payroll, December 21 <sup>st</sup> , January 4 <sup>th</sup> , January 18 <sup>th</sup>
\$ 186,370.91	Operations & Maintenance Fund Bills
<b>\$ 321,273.40</b>	<b>Total Operations &amp; Maintenance Fund Expenditures</b>
\$ 622.59	Transportation Fund Payroll, December 21 <sup>st</sup> , January 4 <sup>th</sup> , January 18 <sup>th</sup>
<b>\$ 622.59</b>	<b>Transportation Fund</b>
\$ 129,585.53	FICA/Medicare & IMRF Fund Bills, December 21 <sup>st</sup> , January 4 <sup>th</sup> , January 18 <sup>th</sup>
\$ 6,587.54	Construction Fund
\$ 16,719.20	Debt Services
\$	Tort & Judgement Fund
\$ 268,833.38	Municipal Retirement Fund
<b>\$4,138,560.39</b>	<b>TOTAL ALL EXPENDITURES</b>

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

- Imprest Fund-Category Summary Report
- Fund Balances
- Revenue Recap Summary
- Expenditure Recap Summary

PERSONNEL

Resignations

Haley DiVenti	Instructional Aide	Hometown
Gregory Fox	Instructional Aide	OLHMS
Tiffany Guerrero	Lunchroom Supervisor	Sward
Brittany Hope	Instructional Aide	OLHMS
Alexandra Smith	Instructional Aide	Hometown
Kimberly Young	Receptionist	OLHMS

Retirements

Beth Elliott	Social Worker	OLHMS
Sheila Lettiere	Math Curriculum Facilitator	District Wide

Support Staff Recommendations

Xochilt Alvarenga – Certified Occupational Therapy Assistant (COTA) at Hometown for the 2018-2019 school year, effective 01/07/2019 at a salary of \$20,025.06. Salary based on \$29.62 per hour x 6.5 hours per day x 104 days. *New Position.*

Sean Carpen – Teacher Aide at OLHMS for the 2018-2019 school year, effective 01/17/2019 at a salary of \$7,659.60. Salary based on \$11.33 per hour x 6.5 hours per day x 104 days. *Replacement for Deeanne Conn/Resignation.*

Nicholas Lagioia – Part-Time Night Sweeper District Wide for the 2018-

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2019 school year effective 01/03/2019 at a salary of \$8.25 per hour x 3 hours per day. *Replacement for Nicholas Paluck/Resignation.*

Natalie Spolsky – Secretary-Student Services at District Office for the 2018-2019 school year effective 01/02/2019 at a salary of \$17,230.77.

Salary based on \$19.23 per hour x 7 hours per day x 128 days.

*Replacement for Lola Vertucci/Retirement.*

Annette Tobar – Teacher Aide at Hometown for the 2018-2019 school year, effective 01/09/2019 at a salary of \$7,512.29. Salary based on \$11.33 per hour x 6.5 hours per day x 102 days. *Replacement for Stephanie Kelly/Resignation.*

Certified Staff Recommendations

Gabriela Ramos – Bachelor of Arts in Spanish/Secondary Education from Saint Xavier University in December 2014. Permanent Substitute Teacher at OLHMS, for the 2018-2019 school year effective 01/22/2019 at a salary of \$14,998.12. *Replacement for Katherine Ringhofer/FMLA.*

Out of State Travel Request

LEASE

Lease renewal with Advocate/EMS for space at McGugan.

Voting aye: None. Nay: Mr. Lurquin, Mrs. Lichter, Mr. DeRousse, Mrs. Fortier, Mrs. Misner, Ms. Roche, and Mr. Nichols Absent: None. The motion did not pass.

It was moved by Mrs. Fortier, seconded by Mr. DeRousse to amend the consent agenda and remove the Lease Renewal to have as a separate action item later in the meeting. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mrs. Misner, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

It was moved by Mr. Lurquin, seconded by Mr. DeRousse, to approve the modified consent agenda. Voting aye: Mr. Lurquin, Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

Discussion I:

FY/2017-2018 Audit Report

Dr. Loftin, along with Kelly Kirkman and Jeff Slade of RSM US LLP, reviewed and answered questions regarding the new audit reports. This is the first year the district is using accrual based accounting. It was clarified that the significant deficiency noted is due to the dollar amount and considered an anomaly due to the conversion to accrual based accounting.

Action Item II:

It was moved by Mrs. Lichter, seconded by Ms. Roche, to approve the FY/2017-2018 Audit Report. Voting aye: Mrs. Lichter, Ms. Roche, Mr. DeRousse, Mrs. Fortier, Mrs. Misner, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: None. The motion carried.

Discussion II:

Capital Projects Interfund Transfer

Dr. Enderle stated that a goal of the Board has been to rebuild the Capital Projects fund. It is the administrative recommendation to use option two presented. Dr. Loftin clarified that the Board reviews the capital projects

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fund on an annual basis. He also clarified that the transfer will be coming from the Operations Fund which is part of the Operations Budget.

- Action Item III: It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve the Capital Projects Interfund Transfer with Option 2. Voting aye: Mrs. Fortier, Mrs. Lichter, Mrs. Misner, Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion III: Arbor Food Service Bid  
It was clarified that this is the standard food service bid form and not approving a bid from Arbor Food Service. We are currently in year five of a five year agreement and are ready to go out to bid for food service. The food service bid is the standard bid form. We can add to it but cannot remove anything stated within.
- Action Item IV: It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve the Food Service Bid. Voting aye: Mr. Lurquin, Mrs. Fortier, Mrs. Lichter, Mr. DeRousse, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion IV: FY20 Budget Projections and Administrative Recommendations
- Action Item V: It was moved by Mr. DeRousse, seconded by Mrs. Lichter, to approve the FY20 Budget Projections and Administrative Recommendations. Voting aye: Mr. DeRousse, Mrs. Lichter, Mrs. Misner, Mrs. Fortier, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion V: The designation of Mike Loftin, Assistant Superintendent of Business and Operations, to prepare a tentative budget for the fiscal year 2019-2020. This is an annual item.
- Action Item VI: It was moved by Mrs. Misner, seconded by Mrs. Fortier, to designate Mike Loftin, Assistant Superintendent of Business and Operations, to prepare the tentative budget for the fiscal year 2019-2020. Voting aye: Mrs. Misner, Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion VI: Gateway Language Telephone Interpretation System  
Mrs. Goetz discussed the contract with the Gateway Language Telephone Interpretation System. It is anticipated that the Gateway Language Telephone Interpretation System will save the district money and allow greater usage and stronger communication to our EL families.
- Action Item VII: It was moved by Mr. Lurquin, seconded by Mrs. Fortier to approve the contract for the Gateway Language Telephone Interpretation System. Voting aye: Mr. Lurquin, Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

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Discussion VII: Second Reading of Select Board Policies: 2:80; 2:120; 4:15; 4:45; 4:130; 4:170; 5:30; 5:60; 5:100; 5:220; 6:20; 6:60; 6:220; 7:70; 7:190; 7:260; 7:270; 7:290; 7:305; 4:130-E; 3:40-E.

Action Item VIII: It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve the second reading of select Board Policies: 2:80; 2:120; 4:15; 4:45; 4:130; 4:170; 5:30; 5:60; 5:100; 5:220; 6:20; 6:60; 6:220; 7:70; 7:190; 7:260; 7:270; 7:290; 7:305; 4:130-E; 3:40-E. Voting aye: Mrs. Fortier, Mrs. Lichter, Mrs. Misner, Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

Discussion VIII: Second Review of Board Policy 2:80-E undergoing a five-year review. It was noted that there are no recommended changes to this policy.

Action Item IX: It was moved by Mrs. Misner, seconded by Mrs. Fortier, to approve the second reading of Board Policy 2:80-E undergoing a five-year review. Voting aye: Mrs. Misner, Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

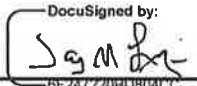
Discussion Item IX: Lease renewal with Advocate/EMS for space at McGugan. It was confirmed that the lease has not been changed or updated. It was confirmed that the removal of South Side Baptist from the building will not affect operations for Advocate/EMS.

Action Item X: It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve the lease renewal with Advocate/EMS for space at McGugan. Voting aye: Mr. Lurquin, Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

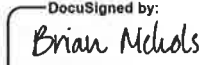
Board Comments: Ms. Roche reported that the Ed Foundation held a retired teachers luncheon in the Fall, and recently held a breakfast for retired teachers who may be interested in volunteering in the classrooms in the Spring. Trivia with Tacos Night has been scheduled for May 3<sup>rd</sup>.

Adjourned – 9:27 p.m.

The next Committee of the Whole meeting of the Board of Education will be held on February 12, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, Illinois. The next regular meeting of the Board of Education will be held on February 25, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, Illinois.

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Secretary

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President