

MINUTES OF THE REGULAR MEETING, FEBRUARY 26, 2024

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:01 p.m. on Monday, February 26, 2024, at Oak Lawn Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, IL 60453.

Members Present: Peter DeRousse, Adriana Sebek, Ed Smykowski, Jennifer Fortier, Jay Lurquin and Brian Nichols.

Members Absent: Carly Bishop

Administrators Present: Dr. Enderle, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Gonzalez, Dr. Spreitzer and Mr. Cassidy

Also Present: Community members, parents and staff

At 6:01 p.m., it was moved by Mrs. Fortier, seconded by Mr. DeRousse, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property 5 ILCS 120/2(c)(8).

Closed session discussions were completed at 7:01 p.m. and it was unanimously agreed to return to open session.

Open Session. The meeting was called to order at 7:06 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Mr. Lurquin, Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mr. DeRousse and Mr. Nichols. Absent: Mrs. Bishop

Admin Present: Dr. Enderle, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Gonzalez, Dr. Spreitzer and Mr. Cassidy.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- No one came forward at this time.

Presentation: Dr. McNichols discussed the OLHMS Experience. Several band members and chorus members performed. Members of the Culinary Club provided homemade snacks. Members from the E-Sports Club discussed their experience. OLHMS Alumni discussed their experience at OLHMS in a

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video presentation.

### Presentation:

Mrs. Fuller and Mrs. Parus introduced ISBE Those Who Excel winner Nicole Petschenko. The Board recognized Mrs. Petschenko for her hard work and dedication.

### President's Report

President Nichols stated he plans to send an update to staff regarding the strategic planning process and opportunities.

### Superintendent's Report

A. Superintendent Enderle's report included:

- Dr. Enderle reviewed the FOIA's over the past month which included:
  - A request copier leases and current contracts, maintenance agreements and invoices from Mary Betsy of the Education Solutions Software.
- Dr. Enderle stated that administration is in the process of developing a comprehensive staffing plan for the 2024-2025 school year.
- Administration has been working to create a K-5 master schedule to guarantee instructional minutes at each school.
- The district has engaged Dr. John Kasarda to conduct an updated demographic survey beginning in the fall of 2024. This project will provide estimated student enrollment figures for the next 10 future years.
- Planning for D123 Summer School 2024 continues.
- Family conferences took place on February 22<sup>nd</sup>-February 23<sup>rd</sup>. Approximately 85% students had at least one conference.
- 5Essentials survey was released. At this point, four schools have reached their goal and there is still one month before the survey closes.
- The warm weather has put ELC work ahead of schedule.
- D123 is working with a local shredding company to discuss our long-term plan for file boxes housed in the District Office warehouse. The goal is to address existing and historical records, and also to develop a plan for future scanning and ongoing paper shredding to ensure these records do not accumulate to current levels in future years. The target is to begin comprehensive scanning and subsequent shredding during the late spring, early summer months of 2024.

B. Business Office – Mike Loftin

C. Curriculum and Family Engagement – Kathy Gavin

D. Learning, Communication and Technology – Joe Macchia

E. Literacy and Intervention – Katy Spreitzer

F. Operations – Leo Cassidy

### Consent Agenda

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It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve/adopt the Consent Agenda that included the following items:

**MINUTES**

- Minutes of January 22, 2024.
- Closed Minutes of January 22, 2024.
- Minutes of February 13, 2024.
- Minutes of February 20, 2024.
- Closed Minutes of February 20, 2024.
- Destruction of the following closed session audio recordings, as per P.A. 93-523: February 28, 2022.
- The release of closed session minutes as they no longer require confidential treatment: June 20, 2023; June 28, 2023; August 28, 2023; September 25, 2023; October 23, 2023; November 7, 2023; and November 13, 2023.

**APPROVAL OF BILLS**

Bill List Report

	February 26, 2024
\$2,101,011.81 Education Fund Payroll, Feb 2 <sup>nd</sup> , Feb 16 <sup>th</sup>	
\$ 194,342.22 Teacher Pension Fund Bills, Feb 2 <sup>nd</sup> , Feb 16 <sup>th</sup>	
\$ 652,459.95 Education Fund Bills	
<b>\$2,947,813.98 Total Education Fund Expenditures</b>	
\$ 134,390.52 Operations & Maintenance Fund Payroll, Feb 2 <sup>nd</sup> , Feb 16 <sup>th</sup>	
\$ 385,299.29 Operations & Maintenance Fund Bills	
<b>\$ 519,989.81 Total Operations &amp; Maintenance Fund Expenditures</b>	
\$ 486.98 Transportation Fund Payroll, Feb 2 <sup>nd</sup> , Feb 16 <sup>th</sup>	
\$ 283,952.89 Transportation Fund Bills	
<b>\$ 284,439.87 Transportation Fund</b>	
\$ 104,996.57 FICA/Medicare & IMRF Fund Bills, Feb 2 <sup>nd</sup> , Feb 16 <sup>th</sup>	
\$ 463,179.85 Construction Fund	
\$ Debt Services	
\$ Tort & Judgement Fund	
\$ Municipal Retirement Fund	
<b>\$4,320,420.08 TOTAL ALL EXPENDITURES</b>	

Summary of and Board Approved Payables by Fund

**ACCEPTANCE OF FINANCIAL REPORTS**

- Imprest Fund-Category Summary Report
- Fund Balances
- Revenue Recap Summary
- Expense Recap Summary
- Budget Forecast Report

**PERSONNEL**

Lane Changes		
Jamie Berry	13 MA+15	13 MA+30
Connor Carson	4 BA	4 BA+15

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Bridget Fitzgerald	5 BA+15	5 MA
Martha Fuentes	11 MA+15	11 MA+30
Katharine Krych	3 BA	3 BA+15
Moises Lopez	6 MA+30	6 MA+45
Victoria Lyman	9 MA+30	9 MA+45
Kathryn Smith	8 BA	8 BA+15
Heidi Teichert	26 MA	26 MA+15
Renee Ziobro	10 MA+15	10 MA+30

Resignations

Maggie Anderson	Lunchroom Supervisor	Hometown
Veronica Garcia	Lunchroom Supervisor	Covington
Joyce Schramm	Paraprofessional	Hometown
Sahar Shehaiber-Abdelkader	Teacher	Hometown
Natalie Spolsky	District Secretary	DO

Retirement Requests

Cynthia Heffernan	Payroll Admin Asst	DO
Carol Herbold	Building Secretary	Sward

Support Staff Recommendations

Kiara Carter	Teacher Aide	OLHMS
Emily Goosherst	Instructional Aide	Sward
Jake Hughes	p/t Sweeper	Districtwide
Liliana Lopez	Teacher Aide	Kolmar
Heather Trainor	Instructional Aide	Sward

Certified Personnel Recommendations

Jennifer Clark	PE Teacher	OLHMS
Isabelle Ingle	Spanish Teacher	OLHMS
Marlene Martinez	EL EC/ BLE PreK	Kolmar

Parental Leave

Kaely Cassidy	Speech/ Lang Path	Kolmar
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Three-Day Suspension without Pay of Support Staff Personnel 2024-001

Reassignments

Carol Cachares	Occupational Therapist	to ELC 2024-2025
Lauren Carmichael-Ward	EL Teacher	to Han/Hmt 24-25
Karyn Kicho	PE Teacher	to Kol 2024-2025
Katie Krych	School Nurse	to ELC 2024-2025
Alaa Mahmoud	Social Worker	to Sward 2024-2025
Nicole Petschenko	Instr Coach/ FR Spec.	to ELC 2024-2025
Renee Ziobro	PE Teacher	to OLHMS 2024-25

Voting aye: Mr. Lurquin, Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mr. DeRousse and Mr. Nichols.  
 Nay: None. Absent: Mrs. Bishop The motion passed.

Discussion I:

2024/2025 School Calendar

This is the third reading of the tentative 2024/2025 school calendar. Draft B was recommended by administration and has been reviewed by the EDC, parent organizations and PTA Council.

Action II:

It was moved by Mr. DeRousse, seconded by Mrs. Sebek to approve the 2024/2025 School Calendar as recommended. Voting Aye: Mr. DeRousse,

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Mrs. Sebek, Mr. Smykowski, Mrs. Fortier, Mr. Lurquin and Mr. Nichols.  
Nays: None. Absent: Mrs. Bishop. The motion carried.

Discussion II: Hazard, Young, Attea and Associates Strategic Plan Development Letter of Agreement  
Dr. Enderle provided the Letter of Agreement for the strategic planning process with HYA. The letter includes parameters, timelines, fees, etc. Mr. Smykowski questioned if \$2,500 per day for extra days was high. Dr. Enderle confirmed that this was a standard cost and would assist them in keeping on task.

Action III: It was moved by Mrs. Fortier, seconded by Mr. Smykowski, to approve the letter of agreement with Hazard, young, Attea and Associates (HYA) for the 2024 strategic plan development. Voting aye: Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mr. DeRousse, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Bishop. The motion passed.

Discussion III: Hannum Painting Project Bid Process  
Mr. Cassidy discussed the need for painting at Hannum School. The estimated cost is \$129,950. Mr. Lurquin questioned the increase in fees from JMA. Dr. Loftin confirmed that the architect fees are tiered and the smaller the project, the larger the fees.

Action IV: It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve the Hannum painting project bid process. Voting aye: Mr. Lurquin, Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mr. Smykowski and Mr. Nichols. Nays: None. Absent: Mrs. Bishop. The motion passed.

Future Meeting Previews Business Meeting – March 18, 2024 @ OLHMS

- Fiscal Year Audit
- Special Education Transportation
- General Education Transportation
- Resolution Dismissing 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Year Probationary Teachers
- OLB Lease of Fields
- Upcoming Summer Projects
- Upcoming Summer School Brochure and Fees

\*These items are not to be intended as all inclusive

Board Comments:

Mrs. Fortier presented information from the January SCOPE meeting. She discussed the increase in the early childhood block grant and the SB2568 which limits school districts to only one 403B provider.

Adjourned – 8:33 p.m.

The next regular meeting of the Board of Education will be held on March 18, 2024 at Oak Lawn Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, IL 60453.

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President



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Secretary