

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING, APRIL 9, 2024

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 7:03 p.m. on Tuesday, April 9, 2024 at Sward School, 9830 Brandt Avenue, Oak Lawn, IL 60453.

Members Present: Carly Bishop, Peter DeRousse, Ed Smykowski and Brian Nichols.

Members Absent: Adriana Sebek, Jennifer Fortier and Jay Lurquin

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Dr. Gonzalez, and Mr. Cassidy

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment

President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- There were no comments at this time.

Discussion I:

Instructional Coaching Update [1C]

Michelle Gustafson and Alison Olivarez presented the Instructional Coaching update. Ms. Gustafson reviewed the instructional coaching goals which include coaching cycles, just-in-time support and connecting the dots. There should be two coaching cycles per year with first year teachers by the end of trimester two and one mini-coaching cycle with second year teachers. Just-in-time support includes grade level support for implementation of new and existing curriculum and teacher support for all staff, regardless of years of service. Connecting the dots is always changing and evolving to assist staff, the instructional coaches and students, families, and the community. Approximately 75% of the instructional coach's time is in coaching cycles with approximately 25% in just-in-time support. This year, the instructional coaches began IC workshops, which are optional pd workshops during elementary lunch periods, as well as during periods 8,9 and 10 at OLHMS.

Mrs. Olivarez reviewed the ongoing challenges which include balancing time with veteran staff and new staff; maximizing time at each building while traveling; finding novel methods to connect with staff in-person for sustained professional development time; competing for plc time; data collection; and expanding coaching time to more veteran staff. The ICs are reviewing various potential solutions to their challenges. In the future, the ICs are looking to possibly have podcasts; possible options for professional development outside of the workday; consistent communication with principals / yearly norming principal meeting; and coaching cycles for all staff.

Discussion II:

Family + Community Resource Network [4A]

Larry Fetchko presented an update on the Family + Community Resource Network (FCRN). Mr. Fetchko reviewed the two major tenets of community partnering which include responsibility to the community and opportunity for students, families, staff and district. The four guiding

principles include looking outward first; managing depth of relationship; developing reciprocal long-term commitments; and building trust in the community. Mr. Fetchko reviewed the ways he develops long-term reciprocal relationships through trust building. Mr. Fetchko reviewed unique programs and events including the Oak Lawn Community Garden, Feed 6 Mega Event, Senior Center Hosting, Senior Leaf Raking Day, Senior Health & Safety Expo, Make-A-Wish campaign, World Vision 6K for Water, Back to School Extravaganza, and Veterans Day Assemblies among others. Mr. Fetchko gave the history of the Community Garden and listed many of the partnerships in the Community Garden.

Mr. Fetcko discussed the Oak Lawn Community Partnership which meets every second Tuesday in the Village Board Room and he noted the organizations involved in the Community Partnership. He also noted the FCRN partners.

Mr. Fetchko reviewed the history and development of the FCRN. The five key components of the FCRN include enhanced information/direct communications; direct assistance to families in need; staff support; expanded partnerships; and improved toolset and delivery models. He discussed the program successes and headcounts by the numbers and noted the expanded breadth of service assist areas. He reviewed examples of benefits of the model. The seven critical needs focused on are safety and security; temporary housing; immediate financial needs; food; clothing; hygiene; and short-term mental health.

Mr. Fetchko noted plans moving forward which include continuing to grow broad based assistance programs; refine and enhance model for comprehensive family support; maintain and develop partnerships; and increase community-wide awareness of OLCP and FCRN. Mr. Fetcko noted the strict confidentiality involved in the programs regarding the families assisted.

Discussion III:

Capital Projects Update [3C]

Leo Cassidy presented the capital projects update. The Early Learning Center (ELC) renovation project continues. The ELC work slowed down slightly over Easter and is now picking up again. Some. Unanticipated restructuring of HVAC in the ELC entryway has been completed. Drywall has been installed in the Nurse Office bathroom. Outdoor work continues. The District Office entryway renovation has begun, and Mr. Cassidy provided pictures of the current progress. The Training Room is still waiting for the partition wall.

D123 continues to push for the Sward tuckpointing and roof project to begin sooner rather than later. The window company has been out and ordered the replacement windows.

There is nothing new to report for the Hannum painting project. D123 has received renderings of painting the rock wall at the entrance.

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The insurance company has approved the claim for the replacement of the Covington gym floor. It is hoped that this project will begin in May. It was confirmed that the source of the water damage has been repaired.

It was recommended that the district plan on showing before/after pictures of the ELC on the district website once the ELC is completed.

Board Comments:

Mrs. Bishop thanked everyone for wonderful programming around the solar eclipse.


Mr. Nichols attended the International Fest at OLHMS. He stated it was a wonderful event and there was great energy.

Adjourned -9:06 p.m.

The next regular meeting of the Board of Education will be held on April 22, 2024 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.



Secretary



President