

MINUTES OF THE REGULAR MEETING, SEPTEMBER 26, 2022

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:04 p.m. on Monday, September 26, 2022, at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

Members Present: Peter DeRousse, Jennifer Fortier, Jackie Lichter, Adriana Sebek, Jay Lurquin, Julie Misner and Brian Nichols.

Members Absent: None

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8); The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(7).

Closed session discussions were completed at 7:05 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:15 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Jennifer Fortier, Peter DeRousse, Jackie Lichter, Adriana Sebek, Jay Lurquin, Julie Misner and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- No one addressed the Board at this time.

Public Hearing At 7:17 p.m., President Nichols opened the public hearing regarding the 2022-2023 budget. No one addressed the Board at this time for public comment. The public hearing was closed at 7:18 p.m.

MINUTES OF THE REGULAR MEETING, SEPTEMBER 26, 2022

Presentation

The Board of Education presented the Distinguished Service Certificate to Dr. Mike Loftin for his efforts in earning the Certificate of Excellence for Outstanding Financial Reporting. D123 was only one of sixty-one school districts in Illinois to earn this award.

President's Report

President Nichols thanked the principals and staff at the schools for all of their hard work and their welcome to him at the open houses. He asked that any staff member who has any suggestions for the district reach out to him.

Superintendent's Report

- A. Superintendent Enderle's report included
- Dr. Enderle welcomed everyone to the new OLHMS Media Center. There is still some work to complete but about 90% of it has been done.
 - Enrollment is at 3,365 which is presently higher than the typical numbers at this time.
 - Average class sizes are as follows: K-2 21.9; 3-5 23.4; 6-8 29.2.
 - Family conferences will be offered as in-person, virtual or by telephone this year. Scheduling in Skyward will take place 9/29-10/10.
 - The district is continuing to monitor and assess bus routes. Ridership and efficiency have improved since the start of the year. Issues are expected to continue due to the shortage of bus drivers.
 - The Working Conditions Sub-Committee held their initial meeting on 9/22. The sub-committee is comprised of union and management leadership.
 - Operation ABC provides district families (pre-k and kindergarten) free week-long or weekend passes to the Oak Lawn Children's Museum. Last year there were 436 family visits from D123. The district is happy to continue this partnership.
 - OLHMS will host a paper shredding event on October 1st from 9:00AM-11:00AM.
 - The OLHMS High School Fair will take place on Wednesday, October 26th from 6:00PM-8:00PM.
- B. Business Office – Mike Loftin
C. Curriculum & Family Engagement – Kathy Gavin
D. Learning, Communication and Technology – Joe Macchia
E. Operations – Leo Cassidy

Consent Agenda

It was moved by Mr. DeRousse, seconded by Mrs. Lichter, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of August 29, 2022.

MINUTES OF THE REGULAR MEETING, SEPTEMBER 26, 2022

Closed Minutes of August 29, 2022.

Minutes of September 13, 2022.

Destruction of the following closed session audio recordings, as per P.A. 93-523: August 24, 2020.

APPROVAL OF BILLS

Bill List Report

	September 26, 2022
\$1,961,566.76	Education Fund Payroll, Sept 9 th , Sept 23 rd
\$ 187,059.88	Teacher Pension Fund Bills, Sept 9 th , Sept 23 rd
\$ 339,945.24	Education Fund Bills
\$2,488,571.88	Total Education Fund Expenditures
\$ 109,260.98	Operations & Maintenance Fund Payroll, Sept 9 th , Sept 23 rd
\$ 289,989.39	Operations & Maintenance Fund Bills
\$ 399,250.37	Total Operations & Maintenance Fund Expenditures
\$ 468.24	Transportation Fund Payroll, Sept 9 th , Sept 23 rd
\$ 67,947.33	Transportation Fund Bills
\$ 68,415.57	Transportation Fund
\$ 94,937.12	FICA / Medicare & IMRF Fund Bills, Sept 9 th , Sept 23 rd
\$	Construction Fund
\$	Debt Services
\$	Tort & Judgement Fund
\$	Municipal Retirement Fund
\$3,051,174.94	TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

- Imprest Fund-Category Summary Report
- Fund Balances
- Revenue Recap Summary
- Expense Recap Summary
- FY23 Budget Forecast

PERSONNEL

Lane Changes

Jill Bleski	15 MA+15	15 MA+30
Emily Bronson	5 BA	5 BA+15
Georgia Danos	3 MA+15	3 MA+30
Nuhie Faheem	8 MA	8 MA+15
Michael Fanjoy	11 BA+15	11 MA
Michelle Foley	19 MA+30	19 MA+45
Ashley Glasgow	5 BA	5 BA+15
Jennifer Grabarek	19 MA+30	19 MA+45
Katie Guerrero	15 MA+15	15 MA+30
Maricela Guzman Luna	3 BA	3 MA
Nadia Jaber	5 MA+30	5 MA+45
Rachel Kromphardt	8 MA+15	8 MA+30

MINUTES OF THE REGULAR MEETING, SEPTEMBER 26, 2022

Lauren Pedraza	5 BA	5 BA+15
Judy Rayson	21 MA+30	21 MA+45
Christina Roberts	28 MA+30	28 MA+45
Tanya Rosland	5 BA	5 BA+15
Victoria Ruge	6 BA+15	6 MA
Anthony Santillo	3 BA+15	3 MA
Voula Stavrou	17 MA+15	17 MA+30
Tiffany Strayer	16 MA+15	16 MA+30
Resignations		
Khitam Abdelqader	Lunchroom Supervisor	Covington
Caren Czaja	Title I Academic Support	Hannum
Tammi Sweet-Smith	Lunchroom Supervisor	Hannum
Certified Staff Recommendations		
Julie Reppen	School Nurse	Kol/Han
Support Staff Recommendations		
Cynthia Briceno	Lunchroom Supervisor	Hometown
Virginia Chacon	Lunchroom Supervisor	Covington
Wilnelia Damian	Lunchroom Supervisor	Hannum
Veronica Garcia	Lunchroom Supervisor	Covington
Cassandra Schwoebel	Lunchroom Supervisor	Hannum
Fabiola Vargas	Lunchroom Supervisor	Hometown
MOU – Intent to Retire		

Voting aye: Mr. DeRousse, Mrs. Lichter, Mrs. Fortier, Mrs. Sebek, Mr. Lurquin, Mrs. Misner and Mr. Nichols. Nay: None. Absent: None. The motion passed.

Discussion I: Summer School Report [1C, 3D]
Mrs. Sarah McIntyre presented the 2022 Summer School Report. 528 students attended the 2022 summer school ranging from age 3 to 8th grade. There were 73 staff members. Due to the work at OLHMS, summer school was divided into two buildings. Covington hosted the launch and discovery classes as well as grades 1-4 EL classes. Hometown hosted the ESY classes with Mrs. Bencik as the administrator on site. Enrollment was down slightly from last year. Mrs. McIntyre also noted the revenues and expenses for this year. Lastly, she thanked the Board for all of their support and thanked the staff for all of their hard work.

Action II: It was moved by Mrs. Fortier, seconded by Mrs. Sebek to approve the 2022 Summer School Budget. Voting Aye: Mrs. Fortier, Mrs. Sebek, Mrs. Lichter, Mr. DeRousse, Mr. Lurquin, Mrs. Misner and Mr. Nichols. Nays: None. Absent: None. The motion carried.

Discussion II: Fiscal Year 2023 Budget [3D, 4C]
Dr. Loftin presented the FY23 Budget. He reviewed the budget development and discussed the FY22 Budget to Actual. He discussed the operational fund revenues and expenditures for FY23. Dr. Loftin also discussed the board policy which is 25% or 90 days minimum in fund balances. He showed a comparison of D123 fund balances with other local district fund balances. Lastly, he discussed the possibility of borrowing from funds should revenues be delayed as predicted.

MINUTES OF THE REGULAR MEETING, SEPTEMBER 26, 2022

- Action III: It was moved by Mr. DeRousse, seconded by Mrs. Lichter, to approve the FY2023 Budget. Voting aye: Mr. DeRousse, Mrs. Lichter, Mrs. Sebek, Mrs. Fortier, Mr. Lurquin, Mrs. Misner and Mr. Nichols. Nays: None. Absent: None. The motion passed.
- Discussion III: Working Cash Fund Loan to Debt Service Fund [3D, 4C]
This resolution was created by the district attorney. This allows the district to take excess funds and transfer them into the debt service fund. It was confirmed that the district anticipates transfers into other funds throughout this year.
- Action IV: It was moved by Mrs. Lichter, seconded by Mrs. Fortier, to approve the Resolution authorizing loan from working cash fund for debt service purposes. Voting aye: Mrs. Lichter, Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mr. Lurquin, Mrs. Misner and Mr. Nichols. Nays: None. Absent: None. The motion passed.
- Discussion IV: Snow Plowing Contract [3D]
Dr. Loftin and Mr. Cassidy reviewed the recommended bid and the snow plowing contract for the Board's approval. The recommended bid is with Beverly Snow & Ice Removal, Inc. (aka Beverly Companies).
- Action V: It was moved by Mr. Lurquin, seconded by Mrs. Misner, to approve the snow plowing contract as recommended. Voting aye: Mr. Lurquin, Mrs. Misner, Mrs. Sebek, Mrs. Lichter, Mrs. Fortier, Mr. DeRousse and Mr. Nichols. Nays: None. Absent: None. The motion passed.
- Future Meeting Previews COTW Meeting – October 11, 2022 @ Hometown
Business Meeting – October 24, 2022 @ OLHMS
- Admin/Teacher Salary Benefits Report
 - IMRF Salary Report
 - Preliminary Tax Levy
 - Proposed Budget Calendar
 - Board Professional Development Budget
 - Emergency Operational Plan Revisions
 - IASB Resolution Summaries
 - McGugan Lease
 - AISLE Presentation

*These items are not to be intended as all inclusive

Board Comments:

Mr. Nichols reminded the Board that the South Cook Division dinner will take place on October 5th.

Adjourned – 8:09 p.m.

The next COTW meeting of the Board of Education will take place on October 11, 2022 at Hometown. The next regular meeting of the Board of Education will be held on October 24, 2022 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

MINUTES OF THE REGULAR MEETING, SEPTEMBER 26, 2022

Julie Misner

President

JMS

Secretary