

## MINUTES OF THE REGULAR MEETING, DECEMBER 19, 2022

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:05 p.m. on Monday, December 19, 2022, at Oak Lawn Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, IL 60453.

Members Present: Jennifer Fortier, Adriana Sebek, Jay Lurquin, Julie Misner and Brian Nichols

Members Absent: Peter DeRousse and Jackie Lichter

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier, seconded by Mrs. Sebek, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

Closed session discussions were completed at 7:08 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:12 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Jennifer Fortier, Adriana Sebek, Jay Lurquin, Julie Misner and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy.

The Pledge of Allegiance was said.

Mrs. Misner read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- No one came forward at this time

Public Hearing Dr. Loftin reviewed information regarding the proposed tax levy and the reasoning behind the proposal. At 7:13 p.m., the public hearing on the 2022 Tax Levy opened. There were no public comments at this time. At 7:14 p.m., the public hearing closed.

Action I: It was moved by Mr. Lurquin, seconded by Mrs. Misner, to adopt the 2022

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Certificate of Tax Levy, the 2022 Tax Levy Resolution, the 2022 Resolution to Levy Taxes for Certain purposes, and the 2022 Certification of Compliance with Truth in Taxation Law. Voting aye: Mr. Lurquin, Mrs. Misner, Mrs. Fortier, Mrs. Sebek and Mr. Nichols. Nays: None. Absent: Mr. DeRousse and Mrs. Lichter. The motion passed.

President's Report

President Nichols wished everyone a happy holiday season.

Superintendent's Report

- A. Superintendent Enderle's report included
- Dr. Enderle reviewed the FOIA's submitted this month. There were three which included:
    - FOIA 1 – Beryl Lipton of Murdock, regarding materials related to district's association with Fusus, a company that offers a platform for surveillance operations;
    - FOIA 2 – Beryl Lipton of Murdock, follow up regarding initial FOIA;
    - FOIA 3 – Vince Espi of LocalLabs, regarding Board member information.
  - The district had a compliance visit and Health/Life Safety visit from the Regional Office of Education on December 6 through December 7.
  - Dr. Enderle discussed the recruitment and hiring practices specifically for substitute teachers, paraprofessionals and special education teachers. New employee leads processes have been put into place in order to help fill these hard to fill positions.
  - Dr. Enderle discussed the status of the leadership hiring process for the EL Director position as well as the Hannum Principal position. Candidates have been vetted and initial screening interviews have been complete. Surveys and focus groups for each leadership role have been submitted and team interviews are being scheduled.
  - Dr. Enderle reviewed the Winter Break hours for district office.
  - Dr. Enderle discussed Winter weather procedures. The goal is to ensure that any school cancellations are communicated to district families and staff before 6:00 a.m. the day of the cancellation if not sooner.
  - A new education tool for EL students has been implemented this year. Imagine Learning is used by about 475 students for approximately 15 minutes per day. There has been high engagement and positive feedback from both staff and students.
  - Dr. Enderle discussed the district's involvement with holiday giving programs. My Joyful Heart serves about 175 students with gift bags. The Elks and Lions Club supported approximately 70 families. OLHMS and Simmons held a food drive which generated over 1 ton of canned goods for local food pantries to help with food insecurity.

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- Dr. Enderle wished the Board, staff and community a wonderful holiday season.
- B. Business Office – Mike Loftin
- C. Curriculum & Family Engagement – Kathy Gavin
- D. Learning, Communication and Technology – Joe Macchia
- E. Operations – Leo Cassidy
- F. Literacy and Intervention – Katy Spreitzer
- G. Student Services – Sheleah Blissett

Consent Agenda

It was moved by Mrs. Fortier, seconded by Mrs. Sebek, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of November 14, 2022.

Closed Minutes of November 14, 2022.

Minutes of December 6, 2022.

Closed Minutes of December 6, 2022

Destruction of the following closed session audio recordings, as per P.A. 93-523: November 16, 2020.

APPROVAL OF BILLS

Bill List Report

	December 19, 2022
\$3,138,889.86 Education Fund Payroll, Nov 18 <sup>th</sup> , Dec 2 <sup>nd</sup> , Dec 16 <sup>th</sup>	
\$ 282,460.54 Teacher Pension Fund Bills, Nov 18 <sup>th</sup> , Dec 2 <sup>nd</sup> , Dec 16 <sup>th</sup>	
\$ 671,454.10 Education Fund Bills	
<b>\$4,092,814.50 Total Education Fund Expenditures</b>	
\$ 64,430.35 Operations & Maintenance Fund Payroll, Nov 18 <sup>th</sup> , Dec 2 <sup>nd</sup> , Dec 16 <sup>th</sup>	
\$ 318,589.79 Operations & Maintenance Fund Bills	
<b>\$ 383,020.14 Total Operations &amp; Maintenance Fund Expenditures</b>	
\$ 702.36 Transportation Fund Payroll, Nov 18 <sup>th</sup> , Dec 2 <sup>nd</sup> , Dec 16 <sup>th</sup>	
\$ 427,327.20 Transportation Fund Bills	
<b>\$ 428,029.56 Transportation Fund</b>	
\$ 147,536.64 FICA/Medicare & IMRF Fund Bills, Nov 18 <sup>th</sup> , Dec 2 <sup>nd</sup> , Dec 16 <sup>th</sup>	
\$ Construction Fund	
\$ Debt Services	
\$ 60.00 Tort & Judgement Fund	
\$ Municipal Retirement Fund	
<b>\$5,051,460.84 TOTAL ALL EXPENDITURES</b>	

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report

Fund Balances

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Revenue Recap Summary  
Expense Recap Summary  
FY23 Budget Forecast

**PERSONNEL**

Resignations

Reeyan Awadallah	Teacher Aide	Hometown
George Tackes	Instructional Aide	Hometown
Safa Tawil	Instructional Aide	Hometown

Support Staff Recommendations

Brendan Duggan	p/t Sweeper	Districtwide
Max Hanson	Instructional Aide	Hometown
Theresa Prock	Lunchroom Supervisor	Kolmar
Lukas Williams	Teacher's Aide	OLHMS

Temporary Disability Leave

Robert Corbett	Custodian	Sward
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Voting aye: Mrs. Fortier, Mrs. Sebek, Mr. Lurquin, Mrs. Misner and Mr. Nichols. Nay: None.  
Absent: Mr. DeRousse and Mrs. Lichter. The motion passed.

Discussion I: Property Tax Relief Grant [3D]  
Dr. Loftin reviewed the property tax relief grant. This is a relatively new grant brought forth by ISBE (Illinois State Board of Education). There is approximately \$50 million allocated to this program. This will be granted to about 50 school districts based on need. D123 is not anticipated to qualify this year but it is good practice to apply.

Action III: It was moved by Mrs. Fortier, seconded by Mrs. Misner to approve the property tax relief grant as discussed. Voting Aye: Mrs. Fortier, Mrs. Misner, Mrs. Sebek, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mr. DeRousse and Mrs. Lichter. The motion carried.

Discussion II: 2023-2024 Registration Fees and TPS Fees [3D][4C]  
Dr. Loftin discussed the recommended increase for the 2023-2024 registration fees and TPS fees. To match the CPI, it was recommended that fees be increased by 5% across the board.

Action IV: It was moved by Mrs. Fortier, seconded by Mrs. Sebek, to approve the 2023-2024 registration fees and TPS fees as recommended. Voting aye: Mrs. Fortier, Mrs. Sebek, Mrs. Misner, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mr. DeRousse and Mrs. Lichter. The motion passed.

Discussion III: Media Center Renovation Bid  
Mr. Cassidy discussed the media center renovation bid process. He confirmed that the projected costs include the project management fees but not the architectural fees. The architectural fees will add 8% to the projected costs. If approved, the bidding process will go live December 20, 2022. Bid results will be opened on January 10, 2023 and will be provided to the Board as early as possible before the scheduled COTW meeting. It was confirmed that the alternate bid will be included.

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- Action V: It was moved by Mr. Lurquin, seconded by Mrs. Sebek, to approve the media center renovation bid process. Voting aye: Mr. Lurquin, Mrs. Sebek, Mrs. Fortier, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mr. DeRousse and Mrs. Lichter. The motion passed.
- Discussion IV: First Reading of Select School Board Policies: 2:100; 2:105; 2:210; 2:265; 4:10; 4:140; 4:165; 5:220; 5:250; 5:280; 5:320; 5:330; 6:15; 6:20; 6:60; 6:65; 6:250; 6:260; 6:340; 7:50; 7:70; 7:100; 7:250; 7:285; 7:290; 7:340; 7:70-E; 5:120. Dr. Enderle reviewed the select School Board policy updates. Many policies had legal updates or updates due to Covid-19 protocols, which the district has already implemented. Dr. Enderle specifically discussed two policies. Policy 4:140 discussed a waiver of student fees. Districts must ensure proper waiver notification is made to families. Administration is currently ensuring practices are aligned. Policy 5:120 was rewritten. There were significant changes to professional conduct. The new policy has been vetted by the school district attorney and district practices are well aligned.
- Discussion V: First Reading of Select School Board Policies for Review and Monitoring: 2:150; 2:250; 3:10; 4:55; 5:170; 5:190; 5:260  
Dr. Enderle confirmed that administration has no issues with these policies and do not recommend any changes.
- Discussion VI: First Reading of Tentative 2023-2024 School Calendar  
Three calendar options were created. This draft (draft C) had the highest number of votes by the staff. The staff would start on 8/21 with students starting on 8/23. Spring break aligns with both high school districts 229 and 218. The last day of student attendance would be on June 5. Other versions had earlier start and end dates. Draft C will be presented to parent organizations for feedback in January.
- Future Meeting Previews COTW Meeting – January 10, 2023 @ Kolmar  
Business Meeting – January 23, 2023 @ OLHMS
- Fiscal Year Audit Report
  - Designee to Prepare Tentative Budget
  - Supplemental Tax Levy Resolution
- \*These items are not to be intended as all inclusive

Board Comments:

Mr. Lurquin discussed sessions he attended during the Tri Conference. He found both interesting and informative.

Adjourned – 8:05 p.m.

The next COTW meeting of the Board of Education will be held on January 10, 2023 at Kolmar. The next regular meeting of the Board of Education will be held on January 23, 2023 at Oak Lawn Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, IL 60453.

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President



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Secretary