

MINUTES OF THE REGULAR MEETING, AUGUST 20, 2018

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:00 p.m. on Monday, August 20, 2018 at the Oak Lawn-Hometown Administrative Building, 5345 W. 99<sup>th</sup> Street, Oak Lawn, Illinois.

Members Present: Therese Roche, Jay Lurquin, Peter DeRousse, Jennifer Fortier, Jackie Lichter and Julie Misner

Members Absent: Brian Nichols

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Mr. Andersen, Mr. Macchia, and Mrs. Goetz

Also Present: Community members, parents and staff

At 6:00 p.m. it was moved by Mrs. Lichter seconded by Mrs. Misner to nominate Theresa Roche as President Pro Tem. Voting aye: Mrs. Lichter, Mrs. Misner Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mrs. Fortier. It was moved by Mrs. Fortier seconded by Mrs. Lichter to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9).

Closed session discussions were completed at 6:45 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:00 p.m. by the President Pro Tem and upon the roll call, Theresa Roche, the President Pro Tem and the following members were physically present at said location: Jennifer Fortier, Peter DeRousse, Jackie Lichter, Julie Misner and Jay Lurquin.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Mr. Andersen, Mr. Macchia and Mrs. Goetz

The Pledge of Allegiance was said.

Ms. Roche read the Mission Statement.

Public Comment President Pro Tem Roche stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.

There were no speakers and President Pro Tem Roche declared public comment closed.

Informational Mr. Adam Woodworth, Executive Director of the Children’s Museum in Oak Lawn, and Ian Chaffee, Secretary, discussed the Community Partner Award. On August 9, 2018, the Oak Lawn Children’s Museum held their Volunteer Recognition Dinner where Oak Lawn-Hometown School District 123 was awarded the Community Partner Award. Mr. Woodworth thanked District 123 for all of the time volunteered, project collaborations and assistance given.

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Informational

Dr. Kathleen Gavin, Assistant Superintendent of Curriculum, Assessment and Family Engagement, updated the Board on the procedures to be put in place for the Accelerated Placement Program.

President's Report

President Pro Tem Roche had nothing to report at this time.

Superintendent's Report

Superintendent Enderle's report included

- The school year kicked off today with Teachers' Institute Day. D123 currently employs approximately 416 staff members. The present enrollment is 3,075. With new families still completing the enrollment process, it is anticipated that the enrollment numbers will rise to meet last year's numbers.
- Thanked the staff who participated in the Summer School program. There were approximately 684 students enrolled and 80 staff members participated.
- Thanked Mr. Andersen and his team for all of their hard work throughout the summer. The buildings were cleaned and various projects were completed including landscaping, projector and marker board installations, fence repairs, seal coating parking lots and sidewalk repair, the installation of door closers, and much more.
- Parent University will start up again in September. Free childcare will be provided during the sessions and the programs will be offered in multiple languages.
- The Strategic Plan initial meeting will take place on August 28<sup>th</sup> at 6:00 p.m.
- The District 123 Newsletter has been mailed out to all residents within the Oak Lawn-Hometown District 123 boundaries. The District calendar and magnet, as well as a copy of the Family Handbook has been provided to the Board.
- The District 123 Back to School Extravaganza is scheduled to take place on August 25<sup>th</sup> from 11:00AM-1:00PM.

Consent Agenda

President Pro Tem Roche asked for a motion to approve the Consent Agenda removing Personnel Item B, Retirement Request.

It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve/adopt the Consent Agenda that Included the following items:

- MINUTES**
- Minutes of June 18, 2018
- Closed Minutes of June 18, 2018
- Minutes of June 26, 2018
- Minutes of July 23, 2018
- Closed Minutes of July 23, 2018
- Minutes of July 25, 2018

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Closed Minutes of July 25, 2018

Destruction of the following closed session audio recordings, as per P.A. 93-523: November 14, 2016

The release of minutes for the following closed session meetings as they no longer require confidential treatment: January 29, 2018; February 6, 2018; February 13, 2018; February 26, 2018; March 19, 2018; April 23, 2018; May 21, 2018; May 29, 2018.

**FINANCE**

## Approval of Bills

	August 20, 2018
\$693,266.12	Education Fund Payroll, June 22 <sup>nd</sup> , July 6 <sup>th</sup> , July 20 <sup>th</sup> , August 3 <sup>rd</sup> , August 17 <sup>th</sup>
\$53,381.16	Teacher Pension Fund Bills, June 22 <sup>nd</sup> , July 6 <sup>th</sup> , July 20 <sup>th</sup> , August 3 <sup>rd</sup> , August 17 <sup>th</sup>
\$1,217,526.53	Education Fund Bills
<b>\$1,964,173.81</b>	<b>Total Education Fund Expenditures</b>
\$258,027.20	Operations & Maintenance Fund Payroll, June 22 <sup>nd</sup> , July 6 <sup>th</sup> , July 20 <sup>th</sup> , August 3 <sup>rd</sup> , August 17 <sup>th</sup>
\$319,761.24	Operations & Maintenance Fund Bills
<b>\$577,788.44</b>	<b>Total Operations &amp; Maintenance Fund Expenditures</b>
\$208,029.67	Transportation Fund Payroll, June 22 <sup>nd</sup> , July 6 <sup>th</sup> , July 20 <sup>th</sup> , August 3 <sup>rd</sup> , August 17 <sup>th</sup>
\$244,445.38	Transportation Fund Bills
<b>\$425,475.05</b>	<b>Transportation Fund</b>
\$101,276.05	FICA/Medicare & IMRF Fund Bills, June 22 <sup>nd</sup> , July 6 <sup>th</sup> , July 20 <sup>th</sup> , August 3 <sup>rd</sup> , August 17 <sup>th</sup>
	Construction Fund
\$16,663.65	Debt Services
\$346,425.03	Tort & Judgement Fund
\$37,675.50	Life Safety Fund
<b>\$3,496,477.53</b>	<b>TOTAL ALL EXPENDITURES</b>
\$2,182,497.33	

Summary of and Board Approved Payables by Fund

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

Expenditure Recap Summary

**PERSONNEL**

## Reclassifications

Gina Lovette-Verzak – Bachelor of Science in Social Work from Illinois State University in August 196, MSW, Master of Social Work from Aurora University in June 2003. MA in School Leadership from Concordia University in August 2011. Social Worker .6 FTE at OLHMS for the 2018-2019 school year, effective 08/20/2018 at a salary of \$46,498.00. *Reclassified from EC/PK Program Supervisor to Social Worker/New Position.*

## Retirement

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Paul Andersen	Director of Building & Grounds	7/1/2019
Resignations		
Maria Angulo	Lunch Supervisor	Covington
Marlena Bagley	Instructional Aide	OLHMS
Erin Emmons	Instructional Aide	Kolmar
Colleen Finnander	PE Teacher	OLHMS
Thomas Litak	Instructional Aide	Hometown
Jessica Lopez	Instructional Aide	Hometown
Krystin Mahoney	Instructional Aide	Kolmar
Casey Rowan	Instructional Aide	Kolmar
Quentina Smith	Instructional Aide	OLHMS
Dismissals		
Amani Abbasi	Title I Parent Coordinator	
Angela Luznicky	Title I Parent Coordinator	
Parental Leave		
Nadia Jaber	TBE Teacher	Hannum

## Support

Amani Abbasi – Instructional Aide at Hometown for the 2018-2019 school year, effective 08/20/2018 at a salary of \$17,468.00. Salary based on \$14.07 per hour x 6.5 hours per day x 191 days. *Replacement for Jacqueline Rozek/Resignation.*

Lisa Olson – Lunchroom Supervisor at Sward for the 2018-2019 school year, effective 08/23/2018 at a salary of \$8.25 per hour x 2 hours per day. *New Position.*

## Certified

Rachel Califf – MSW from University of Wisconsin-Madison in May 2008. BSW Degree from University of Wisconsin-Madison in May 2007. Social Worker .5 FTE at Covington for the 2018-2019 school year, one year contract only, effective 08/20/2018 at a salary of \$37,349.00. *Replacement for Karen Clauss/Parental Leave.*

Carrie Comer – Bachelor of Science in Early Childhood Education from Southern Illinois University in May 2007. Master of Science in Education from Southern Illinois University in August 2009. Early Childhood/PK Program Supervisor at .6 Kolmar, .2 Covington and .2 Hometown for the 2018-2019 school year, effective 08/08/2018 at a salary of \$85,818.94. *Replacement for Gina Lovett-Verzak/Reclassification.*

Amanda DuLaney – Bachelor of Social Work from University of Kansas in May 2011, MSW from Aurora University in July 2018. Social Worker at Hometown for the 2018-2019 school year, effective 08/20/2018 at a salary of \$52,944.00. *Replacement for Cassie Cipriani/Reassignment.*

Bridget Fitzgerald – Bachelor of Science in Education from Illinois State University in May 2017. Grade 1 Teacher at Kolmar for the 2018-2019 school year, one year contract only, effective 08/20/2018 at a salary of \$44,570.00. *Replacement for Melissa Rodriguez/Parental Leave*

Caren Pardol – Bachelor of Arts in Elementary Education from Lewis University in May 2017. Title I Academic Support Specialist at Hannum for the 2018-2019 school year, effective 08/20/2018 at a salary of \$45,894.00. *New Position*

Morgan Pfloderer – Bachelor of Science in Education from Illinois State University in May 2018. Grade 5 Teacher at Covington for the 2018-2019 school year, effective 08/20/2018 at a salary of \$44,570.00. *Replacement*

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*for Jamie Kolar/Resignation*

Mary Stachulak – Bachelor of Science in Education from Illinois State University in May 2017. Early Childhood Special Education Teacher at Kolmar for the 2018-2019 school year, effective 08/20/2018 at a salary of \$49,336.00. *Replacement for Katie Doherty/Resignation*

Sarah Stephens – Bachelor of Science in Education from Loyola University in Chicago in August 2014. EL Teacher at Hometown for the 2018-2019 school year, effective 08/20/2018 at a salary of \$49,336.00. *Replacement for Caron Pardol/Reassignment.*

Yuu Suehiro – Bachelor of Science from Easter Illinois University in December 2013. Title I Academic Support Specialist at Hannum for the 2018-2019 school year, effective 08/20/2018 at a salary of \$44,570.00. *New Position*

Jessica Sullivan – Bachelor of Science in Learning Behavior Specialist from Bradley University in May 2016. Grade 4/5 PTP Teacher at Kolmar for the 2018-2019 school year, effective 08/20/2018 at a salary of \$46,576.00. *Replacement for Ayla Meserve/Resignation.*

Kathleen Ward – Bachelor of Science in Education from Illinois State University in May 1991. Master of Arts in School Counseling from Lewis University in December 2008. Title I Academic Support Specialist at OLHMS for the 2018-2019 school year, effective 08/20/2018 at a salary of \$52,944.00. *New Position.*

Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Mr. DeRousse and Ms. Roche. Nay: None. Absent: Mr. Nichols. The motion carried.

Discussion I: Dr. Loftin presented the Tentative Budget for 2018-19 to the Board and reviewed changes from the last budget as well as unknowns.

It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve the FY19 Tentative Budget. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Misner, Mrs. Lichter, Mr. Lurquin and Ms. Roche. Nay: none. Absent: Mr. Nichols. The motion carried.

Discussion II: Dr. Enderle reviewed the selected board policies for second reading.

It was moved by Mrs. Fortier, seconded by Mrs. Misner, to approve the second reading of select board policies 3:40-E; 4:80; 6:60; 6:135; 6:220; 6:240; 6:250; 7:50. Voting aye: Mrs. Fortier, Mrs. Misner, Mrs. Lichter, Mr. DeRousse, Mr. Lurquin, and Ms. Roche. Nay: none. Absent: Mr. Nichols. The motion carried.

Discussion III: Dr. Enderle discussed the second reading of selected board policies for five-year review. It was agreed that no changes were needed for the selected policies at this time.

It was moved by Mrs. Lichter, seconded by Mr. Lurquin, to approve the second review of select board policies: 2:105; 2:170; 4:140; 6:10; 6:30; 6:120; 6:190; 6:230; 8:25 undergoing a five-year review. Voting aye: Mrs. Lichter, Mr. Lurquin, Mr. DeRousse, Mrs. Misner, Mrs. Fortier, and Ms. Roche. Nay: none. Absent: Mr. Nichols. The motion carried.

Discussion IV: Dr. Enderle reviewed the request for approval of out of state travel. Mrs. Angela Goetz submitted the request for approval to attend the WIDA

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Annual Conference in Detroit, Michigan. WIDA (World-class Instructional Design and Assessment) serves as the nation’s leading resource for standards-based curriculum and assessment for English Learners (ELs).

It was moved by Mr. DeRousse, seconded by Mr. Lurquin, to approve the request for out of state travel. Voting aye: Mr. DeRousse, Mr. Lurquin, Mrs. Fortier, Mrs. Lichter, Mrs. Misner, and Ms. Roche. Nay: none. Absent: Mr. Nichols. The motion carried.

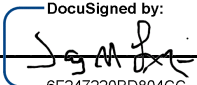
Discussion V: Dr. Loftin reviewed the Gallagher Retirement Plan Consulting Agreement. Gallagher Benefit Services, Inc. will provide a service to district employees by reviewing and evaluating the 403(b) vendors and products currently available to district employees.

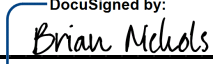
It was moved by Mrs. Misner, seconded by Mr. Lurquin, to approve the Gallagher Retirement Plan Consulting Agreement. Voting aye: Mrs. Misner, Mr. Lurquin, Mrs. Fortier, Mrs. Lichter, Mr. DeRousse and Ms. Roche. Nay: None. Absent: Mr. Nichols. The motion carried.

Board Comments: The Board thanked Administrative Assistant Donna Adair for all of her years of service and assistance to the Board. They wished her luck in her retirement.

Adjourned – 8:02 p.m.

The next special meeting of the Board of Education will be held on August 28, 2018 at the Oak Lawn-Hometown Middle School, 4201 W. 93<sup>rd</sup> Street, Oak Lawn, Illinois. The next regular meeting of the Board of Education will be held on September 24, 2018 at the Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, Illinois.

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Secretary

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President