

MINUTES OF THE REGULAR MEETING, OCTOBER 23, 2017

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:00 p.m. on Monday, October 23, 2017 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

Members Present: Mr. DeRousse, Mrs. Misner, Mrs. Fortier, Mr. Lurquin, Ms. Roche, Mrs. Lichter and Mr. Nichols

Members Absent: None

Administrators Present: Dr. Enderle and Dr. Loftin

Also Present: Mr. Mark Metzger of the Law Offices of Mark C. Metzger

It was moved by Mrs. Fortier seconded by Mrs. Lichter to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9). The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).

Closed session discussions were completed at 6:58 p.m.

It was moved by Mr. DeRousse seconded by Mrs. Misner to reconvene to open session.

Open Session The meeting was called to order by the President at 7:03 p.m. and upon the roll call, Brian Nichols and the following members were physically present at said location: Jay Lurquin, Theresa Roche, Julie Misner, Jackie Lichter, Peter DeRousse, and Jennifer Fortier.

Also present: Dr. Enderle, Dr. Gavin, Mr. Macchia, Mr. Andersen, Mrs. Goetz, Ms. Riha and Dr. Loftin.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.

There were no speakers and President Nichols declared the public comment section of the meeting closed.

President's Report President Nichols asked the Board to review the prepared summary of IASB Resolutions. The Board will discuss each resolution during the November 13th board meeting. The agreed recommendations will dictate the Board's views as to voting during the Delegate Assembly while attending the Tri-Conference in November.

Administrative Report Dr. Loftin reviewed the Administrator and Teacher Salary and Benefit report as well as the IMRF Salary Report as these are annually submitted.

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Dr. Loftin, Assistant Superintendent of Business previewed the tax levy process. He recommended a levy of 4.99% increase to capture new growth in the community and guard against a drop in equalized assessed evaluation. He stressed the importance of transparency and communicating the tax levy to the public. New property growth figures and finalized property values are not established until the following year, school districts in Illinois levy for an amount above what is anticipated to ensure no revenue is lost when the final figures are released.

Superintendent's Report

Superintendent Enderle's report included:

- 1st FOIA request
Parent's Foundation for Education requested employee information such as: grade/subject taught, position, school email, ethnicity, years of experience and current salary. The response was the same day.
- 2nd FOIA request
American Watchdogs Inc. requested a copy of all debt held by the district, payment structures for that debt, compensation provided to the Superintendent, the superintendent's contract and the minutes and agenda where the Superintendent's contract was approved. The response was within a day.
- 3rd FOIA request
A reporter from the Daily Southtown requested board policy regarding board member travel expenses and passed in relation to the local government Travel Expense Control Act. The response was the same day.
- School Safety Annual First Responders Meeting
This meeting is a state mandate with the purpose of revising the district's Emergency Operation Plan and also to review any initiatives and update new staff.
- Family Conferences
Very successful family conference events were very well received and attended. He thanked principals and teaching staff for making these events so successful.
- The District has received confirmation of funding from USAC (E-Rate) for two needed network infrastructure projects.
- Senior Leaf Raking Day, November 11, 2017 will be held from 8:00 a.m. to 12:00 p.m., the event will end with lunch being served at the middle school.
- One Community, Together We Are Stronger
The Board was invited to this event to participate in a dialogue designed to engage the school community in conversations about inclusion, diversity, and respecting differences. The event will be held at all district schools on October 26th at 6:30.

Consent Agenda

It was moved by Mr. Lurquin, seconded by Mrs. Fortier to approve/adopt the Consent Agenda that included the following items:

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MINUTES

Minutes of September 25, 2017

Closed Minutes of September 25, 2017

Minutes of October 10, 2017

Destruction of the following closed session audio recordings, as per P.A.
93-523: February 22, 2016

FINANCE

Approval of Bills

Summary of and Board Approved Payables by Fund

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

Expenditures Recap Summary

PERSONNEL

Tuition Reimbursement

33 employees received reimbursements totaling \$39,999.91.

Reimbursements were based on 99.99% of the total fund of \$40,000.00

Resignation

Jennifer Ortiz Loza, Kolmar Lunchroom Supervisor

Support

Maria Angulo – Lunchroom Supervisor at Covington for the 2017-2018 school year, effective 09/26/2017 at a salary of \$8.25 per hour x 2.5 hours per day. *Replacement for Ledora McDonald/Resignation.*

Mervet Ghunain – Lunchroom Supervisor at Sward for the 2017-2018 school year, effective 10/23/2017 at a salary of \$8.25 per hour x 2.5 hours per day. *Replacement for Maritres Plude/Reclassification.*

Warren Johnson – Lunchroom Supervisor at Hannum for the 2017-2018 school year, effective 09/27/2017 at a salary of \$8.25 per hour x 2.5 hours per day. *Replacement for Barb Melland/Resignation.*

Joanne Koplin – Substitute Lunchroom Supervisor at Sward for the 2017-2018 school year, effective 10/05/2017 at a salary of \$8.25 per hour x 2.5 hours per day. *Addition to substitute pool.*

Rosemary Ott – Teacher Aide at Hometown for the 2017-2018 school year, effective 09/29/2017 at a salary of \$11,814.66. Salary based on \$11.22 per hour x 6.5 hours per day x 162 days. *Replacement for Mary Zirngibl/Resignation.*

Jessica Parra – Instructional Aide at OLHMS for the 2017-2018 school year, effective 09/26/2017 at a salary of \$15,031.30. Salary based on \$13.93 per hour x 6.5 hours per day x 166 days. *Replacement for Caroline Greco/Resignation.*

Jacqueline Rozek – Instructional Aide at Hometown for the 2017-2018 school year, effective 10/11/2017 at a salary of \$13,944.70. Salary based on \$13.93 per hour x 6.5 hours per day x 154 days. *Replacement for Drew Salzman/Reassignment.*

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Maria Vieyra Estrada– Lunchroom Supervisor at Covington for the 2017-2018 school year, effective 09/22/2017 at a salary of \$8.25 per hour x 2.5 hours per day. *Replacement for Therese Candra//Resignation.*

Reclassifications

Cheryl Armstrong - Instructional Aide at Hometown for the 2017-2018 school year, effective 10/11/2017 at a salary of \$13,944.70. Salary based on \$13.93 per hour x 6.5 hours per day x 154 days. *Reclassified from Lunchroom Supervisor to Instructional Aide/Replacement for Patricia Rushing/Resignation.*

Noha Ayyad - .50 FTE EL Teacher Aide at Hometown and .50 FTE EL Parent Liaison, district wide for the 2017-2018 school year, effective 10/10/2017 with no change in salary. *Reclassified from EL Teacher Aide to .50 EL Teacher Aide and .50 EL Parent Liaison/New Position.*

Donna Klonowski - Substitute Lunchroom Supervisor at Sward for the 2017-2018 school year, effective 10/18/2017 with no change in salary. *Reclassified from Lunchroom Supervisor to Substitute Lunchroom Supervisor.*

Thomas Litak - GenEd Instructional Aide at Sward for the 2017-2018 school year, one year only, effective 10/03/2017 at a salary of \$14,488.00. Salary based on \$13.93 per hour x 6.5 hours per day x 160 days. *Reclassified from Substitute Teacher to Instructional Aide/New Position.*

Pamela Mallo - Lunchroom Supervisor at Sward for the 2017-2018 school year, effective 10/17/2017 with no change in salary. *Reclassified from Substitute Lunchroom Supervisor to Lunchroom Supervisor.*

Reassignment

Katie Chmura – Lunchroom Supervisor at Hometown for the 2017-2018 school year, effective 10/23/2017. No change in salary. *Reassigned from Lunchroom Supervisor at Sward to Lunchroom Supervisor at Hometown.*

Voting aye: Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Mr. Lurquin, Ms. Roche, Mr. DeRousse, and Mr. Nichols. Nay, none.

Discussion: Superintendent Enderle reviewed the planning and operational proposed budget calendar for the 2017-2018 school year.

It was moved by Mrs. Fortier seconded by Mrs. Misner, to approve the proposed budget calendar.
Voting aye: Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Mr. Lurquin, Ms. Roche, Mr. DeRousse, and Mr. Nichols. Nay, none.

Discussion: Dr. Enderle reviewed and recommended approval of the Emergency Operational Report and Plan revisions, 2017/2018. He explained that annually one of the recommendations of the State board is to conduct a First Responder's Meeting for the purpose of revising the district's Emergency Operation Plan and also to review any initiatives and update new staff. Representatives from surrounding governmental agencies are

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included in the meeting so that all are aware of the district's emergency procedures. He recommended approval.

It was moved by Mr. DeRousse, seconded by Mrs. Lichter, to approve the Emergency Operational Plan Revisions for the school year 2017/18. Voting aye: Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Mr. Lurquin, Ms. Roche, Mr. DeRousse, and Mr. Nichols. Nay, none.

Discussion: Dr. Enderle noted the Parkland Preparatory Academy Lease parameters and recommended approval to continue the relationship with Parkland Preparatory Academy.

It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve the Parkland Preparatory Academy Lease. Voting aye: Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Mr. Lurquin, Ms. Roche, Mr. DeRousse, and Mr. Nichols. Nay, none.

Discussion: Superintendent Enderle reviewed the Capital Projects Interfund Transfer Resolution with the Board, stating the resolution replenishes the District's Capital Projects Fund. The resolution transfers \$300,000.00 from the Operational Maintenance account to the Capital Projects Fund to replenish that account for future capital projects.

It was moved by Ms. Roche, seconded by Mrs. Misner, to approve the Capital Projects Interfund Transfer Resolution. Voting aye: Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Mr. Lurquin, Ms. Roche, Mr. DeRousse, and Mr. Nichols. Nay, none.

Discussion: Dr. Enderle stated the newly approved budget policy requires the Board to approve a budgetary allowance for the Board professional development. The Board reviewed the budget including professional development, travel, meals, & lodging totaling \$3,800 per Board member.

It was moved by Mrs. Fortier, seconded by Ms. Roche, to approve the Board professional development budget including professional development, travel, meals, & lodging. Voting aye: Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Mr. Lurquin, Ms. Roche, Mr. DeRousse, and Mr. Nichols. Nay, none.

Board Comments:

- Member Fortier gave a brief overview of the two SCOPE meetings she had just recently attended. As the representative she queried the Board as to what their expectations were pertaining to the South Cooperative Organization for Public Education organization.
- Vice President Roche noted a fundraising subcommittee had been formed to add another event to raise more money in order to fund more grants to enhance the experiences for D123's students and teachers. She extended an invitation to anyone who would like to help.
- Secretary Lurquin stated he had attended the Cross Town Classic noting the Bull Dogs prevailed. He said it was well attended and it was nice to see so many D123 alumni.
- Member Lichter participated in the World Visions 6K fund raising event that helps bring clean drinking water to African villages. She stated it was well planned, great turnout and a fantastic family event.
- Member Misner noted she had attended the Joint Institute Day on Friday, September 27th, which included Districts 122 and 229. She found the keynote speaker, Mawi Asgedom quite interesting and enjoyed the various breakout sessions.

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- President Nichols commented he along with Dr. Enderle and Mr. Fetchko presented to the IASB West Cook Division on the subject of "Partnering with a Purpose". He stated it was very well received and a great night.

It was moved by Mr. Lurquin, seconded by Mrs. Lichter to adjourn the meeting at 8:03 p.m. Roll call vote was unanimous. The motion carried.

Adjourned - 8:03 p.m.

The next regular meeting of the Board of Education will be held on November 13, 2017 at the Oak Lawn-Hometown Middle School, 5345 W. 99th St., Oak Lawn, Illinois.

President

Secretary