

MINUTES OF THE REGULAR MEETING, OCTOBER 22, 2018

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:00 p.m. on Monday, October 22, 2018 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

Members Present: Brian Nichols, Theresa Roche, Jay Lurquin, Jennifer Fortier, Jackie Lichter and Julie Misner.

Members Absent: Peter DeRousse

Administrators Present: Dr. Enderle, Dr. Loftin, Mr. Andersen, Mr. Macchia, Mrs. Riha, Mrs. Goetz and Mr. Wawczak

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier seconded by Mrs. Misner to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9).

Closed session discussions were completed at 7:00 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:03 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present at said location: Jay Lurquin, Jackie Lichter, Jennifer Fortier, Julie Misner, and Theresa Roche.

Admin Present: Dr. Enderle, Dr. Loftin, Mr. Andersen, Mr. Macchia, Mrs. Riha, Mrs. Goetz, and Mr. Wawczak.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.

A concerned parent addressed the Board regarding a residency concern.

A second concerned parent addressed the Board regarding questions about student discipline.

Informational: Mr. Wawczak, principal of Covington Elementary School, gave a presentation on "Building a Culture of Reading." He discussed the different events and plans that are going on at Covington School to improve the reading habits and appreciation of reading by the students.

Informational Food Service Student Survey and Upcoming Bidding Process

MINUTES OF THE REGULAR MEETING, OCTOBER 22, 2018

Dr. Loftin reviewed the Food Service Student Survey with the Board. It was noted that the breakfast numbers are much lower than the lunch numbers. It was confirmed that the buses do not give students adequate time for breakfast. A breakfast bus was offered in the past but the number of students using this was not cost effective. It was recommended to look into a “grab and go” breakfast option. The food service is up for bid this year to begin the new contract for the 2019-2020 school year. The district is required to use the ISBE form for food service. The form is anticipated to be released in or around December. It is anticipated to start the bid process after the new year.

President’s Report

President Nichols report included

- Strategic Plan – President Nichols encouraged all to complete the strategic plan survey. It is located on the district website at d123.org/survey.

Administrative Reports

Dr. Loftin’s report included:

- Administrator/Teacher Salary Benefits, FY2019 – informational report that is required to be presented to the Board and to be made available to the public by placing on the district website.
- IMRF Salary Report 2018-2019 – informational report that is required to be presented to the Board and to be made available to the public by placing on the district website.
- Preliminary Tax Levy – Dr. Loftin reviewed the preliminary tax levy report. He is planning to ask for 5% in order to capture new growth. It was confirmed that a TIF is expiring and will affect the levy next year.

Superintendent’s Report

Superintendent Enderle’s report included

- FOIA #1 – This FOIA was requested from a parent to gain access to school video regarding an altercation she stated happened at school. The FOIA was denied as video can be classified as a student record and student records are exempt from FOIA.
- FOIA #2 – This FOIA was requested from a marketing representative in the Sheet Metals Workers’ LU73. They requested information for new construction, renovation and/or maintenance work planned for any building owned or leased by this district as well as any contracts which have been awarded for the following: HVAC exhaust systems; architectural metals used for weatherproofing and/or ornamental purposes; gutters and/or downspouts; new installation and/or replacement of lockers; new installation and/or replacement of toilet partitions; kitchen renovations; and current HVAC maintenance contracts. The only information matching this request is our current HVAC maintenance agreement with Precision Control Systems.

MINUTES OF THE REGULAR MEETING, OCTOBER 22, 2018

- Strategic Plan – Dr. Enderle also encouraged all to complete the Strategic Plan survey. There have been 391 responses so far. The survey will remain live until November 4th.
- Leadership Lunch and Listen Process – Administration has met with staff in all buildings for a Lunch and Listen. This was created to help provide clarity and direction as well as to give a forum to ask and answer questions throughout the district.
- First Responders Meeting – The First Responders Meeting took place on October 10th. This is the 15th year having such a meeting. 50 community members and representatives from the villages of Oak Lawn and Hometown as well as representatives from other schools in the area attended.
- Parent University – The second Parent University of the year is scheduled for October 23rd at each school building.

Consent Agenda

President Nichols asked for a motion to approve the Consent Agenda.

It was moved by Mrs. Fortier, seconded by Mrs. Misner, to approve/adopt the Consent Agenda that Included the following items:

MINUTES

Minutes of September 24, 2018

Closed Minutes of September 24, 2018

Minutes of October 9, 2018

Destruction of the following closed session audio recordings, as per P.A. 93-523: January 17, 2017 and January 30, 2017.

APPROVAL OF BILLS

Bill List Report

October 22, 2018

\$1,797,639.68 Education Fund Payroll, September 28th, October 12th

\$ 172,947.96 Teacher Pension Fund Bills, September 28th,
October 12th

\$ 355,559.10 Education Fund Bills

\$2,326,146.74 Total Education Fund Expenditures

\$ 89,552.52 Operations & Maintenance Fund Payroll, September
28th, October 12th

\$ 192,442.16 Operations & Maintenance Fund Bills

\$ 281,994.68 Total Operations & Maintenance Fund Expenditures

\$ 415.06 Transportation Fund Payroll, September 28th, October
12th

\$ 82,681.60 Transportation Fund Bills

\$ 83,096.66 Transportation Fund

\$ 96,360.80 FICA/Medicare & IMRF Fund Bills, September 14th,
October 12th

Construction Fund

\$ Debt Services

\$ Tort & Judgement Fund

MINUTES OF THE REGULAR MEETING, OCTOBER 22, 2018

\$ Municipal Retirement Fund
\$2,787,598.88 TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report
Fund Balances
Revenue Recap Summary
Expenditure Recap Summary

PERSONNEL

Resignations

Tiffany Delisle	Lunchroom Supervisor	Hometown
Cassandra Wilson	Instructional Aide	Hometown

Support

Nidaa Abou Hasera – Instructional Aide at Hometown for the 2018-2019 school year, effective 10/17/2018 at a salary of \$13,626.87. Salary based on \$14.07 per hour x 6.5 hours per day x 149 days. *New Position.*

Rahmatullah Al Juboori – Instructional Aide at Hometown for the 2018-2019 school year, effective 9/25/2018 at a salary of \$15,090.16. Salary based on \$14.07 per hour x 6.5 hours per day x 165 days. *New Position.*

Maria Anaya Mejia – Lunchroom Supervisor at Covington for the 2018-2019 school year, effective 9/24/2018 at a salary of \$8.25 per hour x 2 hours per day. *Replacement for Marcia Rogers/Reassignment.*

Bailey McCaw – Maintenance Aide/Delivery Driver/Warehouse Worker, District Wide for the 2018-2019 school year, effective 8/13/2018 at a salary of \$20,240.00. Salary based on \$11.00 per hour x 8 hours per day x 230 days. *Replacement for Corey Burke/Resignation.*

Wanda Roberts – Instructional Aide at OLHMS for 2018-2019 school year, effective 10/09/2018 at a salary of \$14,175.60. Salary based on \$14.07 per hour x 6.5 hours per day x 155 days. *Replacement for Gwendolyn Bell/Resignation.*

Candi Ward-Cullen – Lunchroom Supervisor at Covington for the 2018-2019 school year, effective 10/11/2018 at a salary of \$8.25 per hour x 2 hours per day. *Replacement for Denise Jeziorski/Reassignment.*

Cassandra Wilson – Instructional Aide at Hometown for the 2018-2019 school year, effective 10/02/2018 at a salary of \$14,632.88. Salary based on \$14.07 per hour x 6.5 hours per day x 160 days. *Replacement for Paula Lynch/Resignation.*

Certified

Terri Sosnowski – Bachelor of Science in Education from Northern Illinois University in August 1998. Master of Science in Education from Northern Illinois University in May 2002. Grade 8 ELA Teacher at OLHMS for the 2018-2019 school year (one year contract only), effective 10/01/2018 at a salary of \$44,461.22. *Replacement for Margaret Omiecinski/Reassignment.*

Leave of Absence

Therese Carberry	School Nurse	Hannum
Lane Change		

MINUTES OF THE REGULAR MEETING, OCTOBER 22, 2018

Casey Gregerson	2 MA	2 MA+15
Gina Ryan	2 MA	2 MA+15

Voting aye: Mrs. Fortier, Mrs. Misner, Ms. Roche, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nay: None. Absent: Mr. DeRousse. The motion carried.

Discussion I: Proposed Budget Calendar
Dr. Enderle reviewed the proposed budget calendar which runs from October, 2018 through 2020.

Action Item II: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the proposed budget calendar. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion carried.

Discussion II: Board Professional Development Budget
Dr. Enderle reviewed the Board professional development budget. This is a new expectation which allows the district to be transparent about the costs of the professional development, travel, meals and lodging for the Board. The figures are based on last year’s actuals.

Action Item III: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the Board professional development budget, including PD, travel, meals and lodging. Voting aye: Mr. Lurquin, Mrs. Fortier, Mrs. Misner, Mrs. Lichter, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion carried.

Discussion III: Emergency Operational Plan Revisions, 2018/2019.
Dr. Enderle stated that the annual First Responders meeting took place on October 10, 2018. The Emergency Operational Plan gets updated after the First Responders meeting. Most changes were updating contact information.

Action Item IV: It was moved by Mrs. Misner, seconded by Mrs. Fortier, to approve the Emergency Operational Plan Revisions, 2018/2019. Voting aye: Mrs. Misner, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion carried.

Discussion IV: License Agreement for Additional Parking at St. Nicholas Church
The district has an annual contract with St. Nicholas Church for 30 parking spaces in the St. Nicholas parking lot. The cost is approximately \$3,400 per year. It was confirmed that some of the wording in the contract was updated from last year. It was noted that the contract should have been completed and brought to the Board in the spring. It was agreed that the district will work to bring this annual contract to the Board at an earlier date.

Action Item V: It was moved to approve the license agreement for additional parking at St. Nicholas Church by Mr. Lurquin, seconded by Mrs. Lichter. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion carried.

MINUTES OF THE REGULAR MEETING, OCTOBER 22, 2018

- Discussion V: Request for Out of State Travel
Dr. Enderle reviewed the request by Mr. Paul Andersen, the Director of Buildings and Grounds, to attend the Midwest Facility Masters conference in Wisconsin in November.
- Action Item VI: It was moved to approve out of state travel by Mrs. Misner, seconded by Mrs. Fortier. Voting aye: Mrs. Misner, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion carried.
- Discussion VI: 2019 Board of Education Calendar Dates – March 25, 2019 and April 22, 2019
Dr. Enderle recommended that the Board consider changing Board meeting dates due to school being out of session at the time in which the meetings are currently scheduled. March 25, 2019 is the first day of Spring Break and April 22, 2019 is a date marked as no school. Dr. Enderle suggested rescheduling the March 25th meeting to March 18th; and rescheduling the April 22nd meeting to April 23rd. The Board agreed that this would be ok so it will be placed on the November agenda for approval.
- Discussion VII: IASB Conference Resolution Summaries – 2018
Mr. Nichols reviewed the resolution summaries for the Triple I conference. The Board will have time to review the recommendations and determine if the district should adhere to the resolutions or not. This will be revisited at the November Board meeting.
- Board Comments: Mr. Lurquin recognized Sward Teacher Carey Jensen for being awarded the Hometown Hero award at the Chicago Bears game this weekend.
- Mr. Lurquin reminded the Board of the South Cook Division Dinner meeting scheduled for next week. Several members of our Board will be honored with Master Board Member status.
- Ms. Roche stated that the Education Foundation Bowling event will take place on November 10th at Bluebird Lanes. There are still spaces open and she invited all to join.
- Dr. Enderle stated that he and Board member Peter DeRousse will be taking a trip to Baker Demonstration School in Wilmette, Illinois to see what they do and how. He invited all other Board members to attend if they are able.

Adjourned – 8:34 p.m.

The next regular meeting of the Board of Education will be held on November 12, 2018 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

MINUTES OF THE REGULAR MEETING, OCTOBER 22, 2018

DocuSigned by:
Brian Melus

President
4619AD365A5F484...

DocuSigned by:
S. M. J.

Secretary
6F247220BD804CC...