

MINUTES OF THE REGULAR MEETING, FEBRUARY 28, 2022

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:00 p.m. on Monday, January 24, 2022 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

Members Present: Peter DeRousse, Jennifer Fortier, Adriana Sebek, Jay Lurquin and Julie Misner. Brian Nichols arrived at 6:12 p.m.

Members Absent: Jackie Lichter

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Riha, Mrs. Goetz and Mr. Cassidy.

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier seconded by Mr. DeRousse, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21); Student disciplinary cases 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8); Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

Closed session discussions were completed at 7:09 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:13 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Jennifer Fortier, Adriana Sebek, Peter DeRousse, Jay Lurquin, Julie Misner and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Dr. Macchia, Mrs. Riha, Mrs. Goetz and Mr. Cassidy.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- Ismael Hernandez, district parent, requested the implementation of an honors program at OLHMS.

President's Report President Nichols bypassed his report at this time.

Superintendent's Report

- A. Superintendent Enderle's report included
- There has been a steep decline in Covid-19 cases since the January 20th meeting. D123 positive cases have decreased from approximately 40 per day to approximately 10 per day. Student attendance has improved.
 - D123 recommends but does not require masks at school. Close contacts are no longer excluded from school. Masks are no longer required on school buses. Weekly testing for unvaccinated staff is no longer required.
 - Cynthia Riha, Director of Special Education, will retire at the end of this school year. The district began the search for a replacement in November. The qualities needed are leadership experience; strong organization; strong communication; collaboration; and an advocate for children and families. D123 is proud to bring the search to an end with a strong candidate.
 - Spring family conferences have completed.
 - The social studies pilot is ongoing. The Inquired pilot recently completed. Teachers are in training to start the TCI pilot. It is planned to have a recommendation by the May Board meeting.
 - State of the District is different this year with events in each school building over the next month. The events are as follows: Kolmar 3/1; Covington 3/2; Hannum 3/9; OLHMS 3/14; Sward 3/29; and Hometown 4/7.
 - Administration is working on summer school planning, staffing and promotional materials. This year it will take place at Covington and Hometown.
 - The EL Program has partnered with Moraine Valley Community College and Evergreen Park District 124 for ESL classes. These will take place now through April.
 - The expanded EL tutoring program is underway and takes place twice per week.
 - Dr. Enderle reviewed the FOIAs received by the district.
 - FOIA 1 – Nathan Mihelich, Illinois Retired Teachers Association regarding contact information for teachers who are retiring in 2022.
 - Tom Cyplik, district parent, regarding ESSER III grant information.
 - Tom Cyplik, district parent, regarding ESSER I and ESSER II grant information.
 - Preston Dedi, Chicagolandconstruction.com, regarding bid results for the mechanical renovations project and the media center renovation project.
 - Jacqueline Sessa, Deltek Public Records, regarding RFP information for the Copier/MFD Hardware/Software/Service project.
 - Tom Cyplik, district parent, regarding state requirements to keep schools open in order to receive ESSER funding.

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- o Vince Espi, Local Labs, regarding district practice with mask mandates.
- o Tom Cypalik, district parent, regarding specified bonds, policies, certificates of liability and board oath of office.
- B. Business Office – Mike Loftin
- C. Curriculum & Family Engagement – Kathy Gavin
- D. Learning, Communication and Technology – Joe Macchia
- E. Operations – Leo Cassidy
- F. Student Services – Cynthia Riha
- G. English Learners – Angie Goetz
- H. Literacy and Intervention – Katy Spreitzer

Consent Agenda

It was moved by Mr. Lurquin, seconded by Mr. DeRousse, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of January 24, 2022, February 8, 2022 and February 22, 2022.
Closed Minutes of January 24, 2022 and February 22, 2022.
Destruction of the following closed session audio recordings, as per P.A. 93-523: January 21, 2020.

APPROVAL OF BILLS

Bill List Report

	February 28, 2022
\$2,747,237.85 Education Fund Payroll, Jan 28 th , Feb 11 th , Feb 25 th	
\$ 263,197.65 Teacher Pension Fund Bills, Jan 28 th , Feb 11 th , Feb 25 th	
\$ 484,689.02 Education Fund Bills	
\$3,495,124.52 Total Education Fund Expenditures	
\$ 158,281.89 Operations & Maintenance Fund Payroll, Jan 28 th , Feb 11 th , Feb 25 th	
\$ 349,702.24 Operations & Maintenance Fund Bills	
\$ 507,984.13 Total Operations & Maintenance Fund Expenditures	
\$ 673.74 Transportation Fund Payroll, Jan 28 th , Feb 11 th , Feb 25 th	
\$ 385,600.32 Transportation Fund Bills	
\$ 386,274.06 Transportation Fund	
\$ 130,459.69 FICA/Medicare & IMRF Fund Bills, Jan 28 th , Feb 11 th , Feb 25 th	
\$ Construction Fund	
\$ Debt Services	
\$ 120.00 Tort & Judgement Fund	
\$ Municipal Retirement Fund	
\$4,519,962.40 TOTAL ALL EXPENDITURES	

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report

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Fund Balances
 Revenue Recap Summary
 Expense Recap Summary
 FY22 Budget Forecast

PERSONNEL

Lane Changes

Dave Fahey	4 BA+15	4 MA
Michael Fanjoy	10 BA	10 BA+15
Jennifer Grabarek	18 MA+15	18 MA+30
Moises Lopez	4 BA+15	4 MA
Vince Mamolella	7 MA+30	7 MA+45
Shannon Merrion	5 MA+15	5 MA+30
Sarah Molloy	5 BA	5 BA+15
Julie Owens	8 MA+30	8 MA+45
Jennifer Reidl	9 MA+30	9 MA+45

Resignations

Xochilt Alvarenga	Occupational Therapist	Covington
Virginia Chacon	Lunchroom Supervisor	Hometown
Janine Luzzo	Instructional Aide	Kolmar
Tracy Melnik	Office Aide	Kolmar
Julie Sullivan	Instructional Aide	Kolmar
Kathy Trybula	Title I School Counselor	Covington
Julia White	Teacher	Hannum

Retirements

Anne Marie McGovern	School Principal	Hannum
Julie Reppen	School Nurse	Kolmar

Rescind Retirement

Debra Barry	Tech Assistant	OLIIMS
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Support Staff Recommendations

Kathleen Heneghan	Office Aide	Kolmar
Lukas Williams	Sub Custodian	Districtwide

Director of Special Education Recommendation

Sheleah Blissett

Unpaid Temporary Disability Leave Request

Margaret Roeh	Teacher Aide	Hometown
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Voting aye: Mr. Lurquin, Mr. DeRousse, Mrs. Fortier, Mrs. Sebek, Mrs. Misner and Mr. Nichols.
 Nay: None. Absent: Mrs. Lichter. The motion passed.

Discussion I: Final Reading of the 2022-2023 Tentative School Calendar [3B]
 Dr. Enderle reviewed the 2022-2023 tentative calendar. There have been no changes since the last reading. It was confirmed that the planned winter break and spring break align with both partner high schools.

Action II: It was moved by Mrs. Fortier, seconded by Mrs. Misner to approve the 2022-2023 School Calendar. Voting Aye: Mrs. Fortier, Mrs. Misner, Mr. DeRousse, Mrs. Sebek, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Lichter. The motion carried.

Discussion II: FY2021 Fiscal Year Audit Report [3D]

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RSM Representative Jeffrey Slade provided highlights of the district audit. RSM issued unmodified opinions in this audit. The district's financial profile score is a 3.7. This is a recognized score from ISBE. There was one finding regarding the timely submission of the Data Collection form. This was noted as human error but did not have any long-term implications.

- Action III: It was moved by Mrs. Fortier, seconded by Mrs. Sebek, to approve the FY2021 Fiscal Year Audit Report. Voting aye: Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mr. Lurquin, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter. The motion passed.
- Discussion III: Resolution Providing for the Abatement of 2021 Levy Adjustment [3D][4C]
Dr. Loftin brought forth this follow up item. A new law would allow the district to levy for lost abatement funds. It is the administrative recommendation at this time to abate the 2021 levy adjustment. This will become an annual item on which the Board will vote. There is no long-term consequence to abate this levy adjustment. These are funds the district had not budgeted for. It was confirmed that when the district abates the levy adjustment, the taxpayer will not see these funds added to their tax bill. If the district does not abate the levy adjustment, the funds will be added to the property tax bills.
- Action IV: It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve the Resolution providing for abatement of 2021 levy adjustment. Voting aye: Mr. Lurquin, Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter. The motion passed.
- Discussion IV: Copier Proposal Overview [3D]
D123 worked with Optimizon to create an RFP and review responses for Copier/MFD hardware/software/service. Dr. Loftin stated four companies completed RFPs. Of the four, Gordon Flesch Company ranked the highest. Gordon Flesch works with Canon copiers, which the district has had success with in the past. The lease rates were currently very high with Gordon Flesch. The district has worked with the company that did the leasing for chromebooks in order to get a better lease rate. This saved \$40,000. New copiers are expected to be in place this summer.
- Action V: It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve the Recommendation for the copier proposal. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Sebek, Mr. Lurquin, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter. The motion passed.
- Discussion V: Mutual Release and Settlement Agreement [3D]
Dr. Enderle presented the Mutual Release and Settlement Agreement with AERO. This releases AERO from their lease of a portion of Gaddis School in June 2023. The agreement was mutually developed and serves the best interest of both organizations.
- Action VI: It was moved by Mrs. Misner, seconded by Mrs. Sebek, to approve the

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mutual release and settlement agreement between District 123 and AERO. Voting aye: Mrs. Misner, Mrs. Sebek, Mr. DeRousse, Mrs. Fortier, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Lichter. The motion passed.

Discussion VI:

Memorandum of Understanding (MOU) Between the Village of Oak Lawn and Oak Lawn-Hometown School District Regarding Remote Access of Live Streaming and Access to Recorded Footage from Camera Systems. [4B]

Dr. Enderle presented the MOU which would allow the village access in emergency situations. This MOU will extend for five years instead of a one-year agreement and there is a termination clause if needed. It was confirmed that any connections between D123 and the village would be secure.

Action VII:

It was moved by Mrs. Fortier, seconded by Mr. Lurquin to adopt the MOU between the Village of Oak Lawn and D123 regarding remote access of live streaming and access to recorded footage from camera systems. Voting aye: Mrs. Fortier, Mr. Lurquin, Mrs. Sebek, Mr. DeRousse, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter. The motion passed.

Discussion VII:

Capital Projects – Kolmar School and District Office Flooring Projects [3C][3D]

Mr. Cassidy discussed the flooring projects which were first presented at the February COTW meeting. Administration is requesting permission to start the bidding process for this project. It was noted that the company which does the district's asbestos review noted that there were some asbestos tiles in the district office. The areas with asbestos tiles have been noted and will be treated with care so as not to disturb the tiles. The district anticipates using the Maintenance Grant money of \$50,000 to offset the cost of the Kolmar tile project.

Action VIII:

It was moved by Mr. DeRousse, seconded by Mr. Lurquin to approve the Kolmar School and District Office flooring projects. Voting aye: Mr. DeRousse, Mr. Lurquin, Mrs. Sebek, Mrs. Fortier, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter. The motion passed.

Future Meeting Previews

Business Meeting – March 28, 2022 @ OLHMS

- 6-Month Release of Minutes
- Resolution Dismissing 1st, 2nd, and 3rd Year Probationary Teachers
- OLB Lease of Fields
- Upcoming Summer Projects
- Upcoming Summer School Brochure and Fees
- Post-Bond Issuance Compliance Report
- CBIZ Agreement
- Safe Routes to School Grant Resolution of Support
- Residency Case Findings

*These items are not to be intended as all inclusive

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Board Comments:

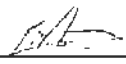
Mr. Nichols noted that there is no COTW meeting scheduled for the month of March.

Mrs. Fortier asked if it was the pleasure of the Board to work on a common statement or goal for the school liaison. After some discussion, it was agreed that the Board members all felt comfortable making statements on their own and will determine what is appropriate based on the setting.


Mrs. Misner stated that the D123 Ed Foundation Golf Outing is scheduled for June 16, 2022 at the Odyssey Golf Course. Mrs. Misner also extended a welcome to incoming Director of Special Education Sheleah Blissett.

Adjourned – 8:39 p.m.

The next regular meeting of the Board of Education will be held on March 28, 2022 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.



President



Secretary