

MINUTES OF THE REGULAR MEETING, MAY 26, 2020

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:01 p.m. on Tuesday, May 26, 2020 as a virtual meeting at www.d123.org.

Members Present: Peter DeRousse, Jennifer Fortier, Jackie Lichter, Jay Lurquin, Theresa Roche and Brian Nichols.

Members Absent: Julie Misner

Administrators Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mr. Cassidy, Mrs. Riha, Ms. Goetz and Dr. Macchia

Also Present: Community members, parents and staff

It was moved by Mr. DeRousse seconded by Mrs. Fortier to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9); evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(5).

Closed session discussions were completed at 7:00 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:03 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present at said location: Peter DeRousse, Jennifer Fortier, Jackie Lichter, Jay Lurquin, Theresa Roche and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mr. Cassidy, Mrs. Riha, Mrs. Goetz and Dr. Macchia.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

No comments were recorded at this time.

President's Report President Nichols expressed his gratitude to the D123 staff and families for their flexibility, patience and perseverance.

Superintendent's Report
A. Superintendent Enderle's report included
• Thank you to the D123 community for their resolve, patience, determination and teamwork.

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- Commencement will take place virtually on June 4th.
 - We continue to stay close to the Illinois State Board of Education as well as the Illinois Department of Public Health regarding the start of the 2020-2021 school year.
 - District administration is planning contingencies for what the start of next year will look like.
 - The school district will remain guarded over a potential long-term funding crisis.
- B. Business Office – Mike Loftin
- Moody’s Investor Services issued its annual report on D123 which affirmed the district’s A1 rating.
- C. Curriculum & Family Engagement – Kathy Gavin
- Dr. Gavin will be presenting the first reading of a middle school science curriculum adoption of STEMscopes.
- D. Operations – Leo Cassidy
- E. Technology – Joe Macchia
- The communication team is working on weekly recap videos, superintendent challenges and new story production.
 - The 2020-2021 calendar process is underway.
 - The Summer newsletter process is moving forward.
 - Phone system updates are taking place.
 - The computer equipment lease for grades 3-5 is getting finalized.
 - The tech team is working on the Connect Illinois initiative.
- F. Student Services – Cynthia Riha

Consent Agenda

It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of April 20, 2020.

Closed Minutes of April 20, 2020.

Destruction of the following closed session audio recordings, as per P.A. 93-523: July 23, 2018 and July 25, 2020.

APPROVAL OF BILLS

Bill List Report

May 26, 2020

\$1,805,131.98 Education Fund Payroll, April 24th and May 8th

\$ 182,311.68 Teacher Pension Fund Bills, April 24th

\$ 622,917.06 Education Fund Bills

\$2,610,360.72 Total Education Fund Expenditures

\$ 81,041.27 Operations & Maintenance Fund Payroll, April 24th and May 8th

\$ 133,414.11 Operations & Maintenance Fund Bills

\$ 214,455.38 Total Operations & Maintenance Fund Expenditures

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\$ 425.44 Transportation Fund Payroll, April 24th and May 8th
 \$ 141,180.82 Transportation Fund Bills
\$ 141,180.82 Transportation Fund
 \$ 85,922.72 FICA/Medicare & IMRF Fund Bills, April 24th and
 May 8th
 \$ Construction Fund
 \$ 5,711.55 Debt Services
 \$ 210.00 Tort & Judgement Fund
 \$ Municipal Retirement Fund
\$3,058,266.63 TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

Expense Recap Summary

Aggregate Financial Report

PERSONNEL

Retirement

Maripat Coughlin – Teacher, Sward, effective 6/2024

Michele Glass – Literacy Support, Hannum, effective 6/2024

Denise Kangas – Teacher, Sward, effective 6/2024

Linda Wojciecowski – Teacher, Hannum, effective 6/2020

Resignation

Lisa Holcomb Teacher Kolmar

Ashley Nykolajszyn-DeSantis Teacher OLHMS

Kacy Rogers Teacher OLHMS

Gina Ryan Speech Pathologist OLHMS

Certified Staff Recommendations

Katie Foulk – Bachelor of Arts in Elementary Education from Elmhurst College in December 2016. Grade 2 Teacher at Hometown, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$45,466.00

Kayla Hughes – Bachelor of Arts in Music Education from St. Xavier University in May 2019. Middle School Music Teacher at OLHMS for the 2020-2021 school year, effective 8/17/2020 at a salary of \$46,141.00.

Tom Litak – Bachelor of Science in Commerce from DePaul University in March 2002, Teacher Licensure in Elementary Education from Trinity Christian College in December 2014. Grade 5 Teacher at Sward for the 2020-2021 school year, effective 8/17/2020.

Collen Madej – Master of Arts in Professional School Counseling from St. Xavier University in May 2010. Title I School Counselor at OLHMS, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$54,008.00.

Isabel Palencia – Master of Arts in School Social Work from Dominican University in May 2020. School Social Worker at Covington, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$54,008.00.

Edward Petrak – Bachelor of Arts in Special Education from University of Wisconsin in May 2020. Special Education Teacher at OLHMS, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$45,466.00.

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Brenda Sweetser – Bachelor of Arts in Elementary Education from Governors State University in April 2004. Grade 1 Teacher at Hometown for the 2020-2021 school year, effective 8/17/2020.

Kathy Trybula – Master of Arts in School Counseling from Lewis University in May 2018. Title I School Counselor at Covington, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$54,008.00.

Stephanie Waller – Bachelor of Science in Special Education from University of Wisconsin in May 2019. Middle School Special Education Teacher at OLHMS, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$46,141.00.

Reclassification

Calin Braband – 1st Grade Teacher at Kolmar for the 2020-2021 school year. Reclassified from Kindergarten Teacher.

Dina Leodoro – School Nurse at Sward for the 2020-2021 school year. Reclassified from CNA.

Superintendent Leave Application

Administrative Contracts

Unpaid Leave Request

Kaitlyn VanKuiken

Teacher Aide

Hometown

Chorus Stipend MOU

Maintenance and Custodial MOU

Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Fortier, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nay: None Absent: Mrs. Misner. The motion passed.

Discussion I:

First Reading of Science Curricular Adoption

Dr. Kathy Gavin, Mrs. Roz Reyes and Ms. Michelle Foley presented the first reading of the science curricular adoption. In 2013 the Next Generation Science Standards was adopted. In 2018, D123 was one of twenty school selected to participate in a course regarding implementing the science standards by the Museum of Science and Industry. This year two science curriculum were piloted, Amplify and StemScopes. Teachers used the EQuIP rubric to review the two programs. StemScopes was unanimously preferred. Dr. Gavin reviewed the cost for the 8-year licensure. It was confirmed that the information is updated digitally and that an 8-year lease is the recommended timeframe.

Discussion II:

Resolution Providing for the Issue of not to Exceed \$725,000 Taxable General Obligation Limited Tax School Bonds of the District for the Purpose of Increasing the Working Cash Fund of Said School District and Authorizing the Sale of Said Bonds to the Purchaser Thereof. This is the final step in the issuance process.

Action II:

It was moved by Mrs. Lichter, seconded by Mr. Lurquin, to approve the resolution providing for the issue of not to exceed \$725,000 taxable general obligation limited tax school bonds of the district for the purpose of increasing the working cash fund of said school district and authorizing the sale of said bonds to the purchaser thereof. Voting aye: Mrs. Lichter, Mr. Lurquin, Mrs. Fortier, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.

Discussion III:

Certified CBA Amendment and Extension Approval for 2020-2021

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The Board and administration has been working with the union regarding interest based bargaining. It was agreed that virtual meetings were not preferred to in-person meetings. It was agreed to a one-year contract rollover because of the current situation. Certified staff will get a 2.5% base salary increase.

- Action III: It was moved by Mr. DeRousse, seconded by Mr. Lurquin, to approve the Certified CBA Language for 2020-2021 School Years. Voting aye: Mr. DeRousse, Mr. Lurquin, Mrs. Fortier, Mrs. Lichter, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.
- Discussion IV: Support CBA Amendment and Extension Approval for 2020-2021. It was agreed to a 4% base salary increase for support staff excluding teacher aides, instructional aides and maintenance aides. Their increase will vary by position.
- Action IV: It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve the Support CBA Language for 2020-2021 School Years. Voting aye: Mrs. Fortier, Mrs. Lichter, Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.
- Discussion V: 2019-2020 Transportation Contract Amendments
Dr. Loftin stated that at the April Board meeting, the Board approved amendments to the 2019-2020 transportation contracts. Not long after the approval, Richlee contacted the district to state that they were reducing their staff and were requesting a payment of 37% instead of the original 80%.
- Action V: It was moved by Mr. Lurquin, seconded by Mr. DeRousse, to approve the 2019-2020 Transportation Contract Amendments. Voting aye: Mr. Lurquin, Mr. DeRousse, Mrs. Lichter, Mrs. Fortier, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.
- Discussion VI: 2020-2021 Regular Education Transportation Contract
Dr. Loftin reviewed the transportation contract extension. The one year increase is 3.1%.
- Action VI: It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve the 2020-2021 Regular Education Transportation Contract. Voting aye: Mr. Lurquin, Mrs. Fortier, Mrs. Lichter, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.
- Discussion VII: Serious Safety Hazards 2020-2021
Dr. Enderle noted that this is an annual item and reviewed the six hazards in the district.
- Action VII: It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve the Serious Safety Hazards 2020-2021. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: none. Absent: Mrs. Misner. The motion carried.

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- Discussion VIII: Capital Projects Update
Mr. Cassidy and JMA architect Jim Macieski reviewed the updates on the current capital projects.
- The Surge Suppression project began today has been completed.
 - The Hannum tuckpointing begins tomorrow.
 - It was agreed that the district HVAC project will be pushed back. More information needs to be gathered and this project will come to the Board at a later date.
 - Mr. Cassidy and Mr. Macieski discussed a possible grant opportunity for the district that they will be submitting.
 - Mr. Cassidy and Mr. Macieski reviewed the parking lot option 1.2. This option includes 30 parking spaces. It is estimated that this project will cost approximately \$137,780. Alternates were added that, if chosen, could add to the cost of the project.
- Action VIII: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the initiation of the bidding process for the Hometown School Parking Lot project. Voting aye: Mr. Lurquin, Mrs. Lichter, Mr. DeRousee, Mrs. Fortier, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.
- Discussion IX: Title I District Plan
Dr. Gavin reviewed the Title I District Plan. This is an annual item. Dr. Gavin confirmed that four out of six schools in the district qualify for Title I.
- Action IX: It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to approve the Title I District Plan. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.
- Discussion X: Arbor Renewal Contract 2020-2021
Dr. Loftin reviewed the renewal of the Arbor Contract. There is a 3.1% increase, which is tied to a subsection of the CPI. There is an additional \$20,000 cost because of the mandatory increase in the minimum wage. The cost of student meals will increase by \$0.10 per meal. It was also stated that at this point, Arbor has served over 80,000 Grab and Go meals since the schools closed.
- Action X: It was moved by Mr. Lurquin, seconded by Ms. Roche, to approve the Arbor Renewal Contract 2020-2021. Voting aye: Mr. Lurquin, Ms. Roche, Mrs. Lichter, Mrs. Fortier, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: none. Absent: Mrs. Misner. The motion carried.
- Discussion XI: 2020 Summer School Budget
Dr. Loftin reviewed the 2020 Summer School Budget. He compared the pre-Covid budget with the updated budget. The cost will be approximately \$118,000.

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- Action XI: It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve the 2020 Summer School Budget. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: none. Absent: Mrs. Misner. The motion carried.
- Discussion XII: Tuition Preschool Tuition Rate
It is recommended by administration to increase the TPS tuition rate by 2.5% for the 2021-2022 school year and 2.5% for the 2022-2023 school year. An out of district fee will be implemented. Staff members who live out of district but who register for TPS will have this fee waived. This will be an annual discussion item to be brought before the Board at the December board meeting. Ms. Roche reiterated her concern that a 2.5% annual increase after an eight-year freeze was not enough.
- Action XII: It was moved by Mrs. Fortier, seconded by Mr. Lurquin, to approve the Tuition Preschool Tuition Rates. Voting aye: Mrs. Fortier, Mr. Lurquin, Mr. DeRousse, Mrs. Lichter, Ms. Roche and Mr. Nichols. Nays: none. Absent: Mrs. Misner. The motion carried.
- Discussion XIII: Amended 2019-2020 School Calendar
Dr. Enderle discussed a minor amendment to the current year school calendar. The schools shut down at the end of the school day on March 13th. March 16th was originally scheduled as a school day and March 17th was an institute day. The governor stated that March 17th was an emergency day. The district would like to amend the calendar so that March 16th is listed as the institute day and March 17th is the Emergency Day. This will allow the school year to end on the original date of June 4th instead of adding one additional day.
- Action XIII: It was moved by Mrs. Lichter, seconded by Mrs. Fortier, to approve the amended 2019-2020 school calendar. Voting aye: Mrs. Lichter, Mrs. Fortier, Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: none. Absent: Mrs. Misner. The motion carried.
- Discussion XIV: District 123 Summer Community Communication
Dr. Macchia discussed the plans for the Summer newsletter. The theme has been modified to "We are Better Together." There will continue to be a connection to the strategic plan. It is expected to go out approximately the second week in August.
- Discussion XV: First Reading of the 2020-2021 Family Handbook
Dr. Macchia stated that the IPA revisions for the handbook were delayed this year which pushed back the work on the handbook. Once the IPA revisions were received, ECBS reviewed the handbook. Dr. Macchia reviewed the updates recommended.
- Discussion XVI: First Reading of Select School Board Policies: 2:125; 2:160; 5:60; 5:150; 5:280; 7:70; 8:10; 8:30; 8:110.
Dr. Enderle reviewed the updated to the selected school board policies.

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Discussion XVII:

First Reading of Select School Board Policies Undergoing a Five-Year Review: 4:50; 7:130; 7:325; 8:80.

Dr. Enderle reviewed the select school board policies undergoing a five-year review. These policies do not have any changes or updates.

Future Meeting Previews Business Meeting – June 22, 2020 @ OLHMS

- Resolution Designating Interest Earnings
- FY20 Tentative Budget
- Paper Bid 2020-2021
- School Office Supplies Preferred Vendor
- FY20 Audit Arrangement Letter

*These items are not to be intended as all inclusive

Board Comments:

There were no comments at this time.

Adjourned – 9:08 p.m.

The next regular meeting of the Board of Education will be held on June 22, 2020 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

Secretary

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President

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