

MINUTES OF THE REGULAR MEETING, JANUARY 21, 2020

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:00 p.m. on Tuesday, January 21, 2020 at the Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

Members Present: Peter DeRousse, Jennifer Fortier, Jackie Lichter, Julie Misner, Jay Lurquin, Theresa Roche and Brian Nichols.

Members Absent: None

Administrators Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mr. Cassidy, Mrs. Riha, Mr. Macchia and Mrs. Goetz

Also Present: Community members, parents and staff

It was moved by Mrs. Lichter seconded by Mrs. Fortier to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9).

Closed session discussions were completed at 7:00 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:05 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present at said location: Julie Misner, Jennifer Fortier, Jackie Lichter, Peter DeRousse, Jay Lurquin, Theresa Roche and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mr. Cassidy, Mrs. Riha, Dr. Macchia and Mrs. Goetz.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

Jill Rousch, district parent, came before the Board to request that the Board decline the Administrative Transfer of Student 20-001.

Presentation Oak Lawn-Hometown Middle School Presentation – Principal Sean McNichols gave a presentation on Oak Lawn-Hometown Middle School and the exciting things going on there.

Presentation Director of Operations Leo Cassidy and Assistant Superintendent Mike Loftin gave a presentation on capital projects. They reviewed the 10-Year plan and discussed four potential projects to be completed this summer. The district will be applying for grants as a potential funding source for some projects.

President's

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Report

President Nichols reminded all to be sure to complete the 5Essentials Survey. The survey must be completed by no later than February 14, 2020.

Superintendent's Report

- A. Superintendent Enderle's report included
 - Level one staffing conversations have begun. The district plans to start the staffing process for next year as soon as possible.
 - The Special Olympics Pack the House event took place Saturday, January 19th. It was a great event with a number of current and former D123 participants and many staff and student volunteers.
 - District leadership attended articulation meetings with District 218 over a two week period. Current D123 freshmen at Richards High School have scored higher than peers on the PSAT.
 - District administration met with the preschool parent association and staff to discuss tuition rates. Rates have not increased in eight years. The district is reviewing tuition rates for surrounding preschools and are discussing potential future increases. The Board will be presented budgeting figures.
- B. Business Office – Mike Loftin
- C. Curriculum & Family Engagement – Kathy Gavin
- D. Technology – Joe Macchia
- E. Operations – Leo Cassidy
The Winter Break projects included deep cleaning and pest control, electrical system repairs, lighting and water meter upgrades throughout the district.
- F. English Learners – Angela Goetz

Consent Agenda

It was requested to move the Administrative Transfer of Student 20-001 as a separate voting item. It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of December 16, 2019 and January 7, 2020.

Closed Minutes of December 16, 2019.

Destruction of the following closed session audio recordings, as per P.A. 93-523: April 23, 2018.

APPROVAL OF BILLS

Bill List Report

January 21, 2020

\$2,733,479.63 Education Fund Payroll, Dec. 20th, Jan. 3rd, Jan. 17th

\$ 272,458.88 Teacher Pension Fund Bills, Dec. 20th, Jan. 3rd, Jan. 17th

\$ 441,548.16 Education Fund Bills

\$3,447,486.67 Total Education Fund Expenditures

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\$ 137,694.51 Operations & Maintenance Fund Payroll, Dec. 20th,
Jan. 3rd, Jan. 17th
\$ 128,355.97 Operations & Maintenance Fund Bills
\$ 266,050.48 Total Operations & Maintenance Fund Expenditures
\$ 638.16 Transportation Fund Payroll, Dec. 20th, Jan. 3rd,
Jan. 17th
\$ 198,637.91 Transportation Fund Bills
\$ 199,276.07 Transportation Fund
\$ 128,915.09 FICA/Medicare & IMRF Fund Bills, Dec. 20th, Jan. 3rd,
Jan. 17th
\$ Construction Fund
\$ 5,554.55 Debt Services
\$ Tort & Judgement Fund
\$ Municipal Retirement Fund
\$4,047,282.86 TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report
Fund Balances
Revenue Recap Summary
Expense Recap Summary
Aggregate Financial Report

PERSONNEL

Resignations

Jennifer Bennett School Nurse Sward

Support Staff Recommendations

Mary Marren – Instructional Aide, Kolmar for the 2019-2020 School Year, effective 01/06/2020 at a salary of \$14.21 per hour x 6.5 hours per day.

Diala Kawash – Teacher Aide, Covington for the 2019-2020 school year, effective 01/15/2020 at a salary \$11.45 per hour x 6.5 hours per day.

John'ta Valentine – Instructional Aide, Covington for the 2019-2020 School Year, effective 12/19/2019 at a salary of \$14.21 per hour x 6.5 hours per day.

Certified Staff Recommendations

Maria Mitchell – EC/BEL Teacher at Kolmar for the 2019-2020 school year, effective 12/16/2019 at a salary of \$56,019.00. *New Position.*

Retirement

Mary Lynn Kendrick – Teacher, OLHMS, effective 6/2020

Leave Request

Jamie Slowinski – School Psychologist, OLHMS/Sward, effective 04/02/2020 through 05/22/2020 (dates are tentative).

Administrative Additional Work Request

Voting aye: Mr. Lurquin, Mrs. Lichter, Mr. DeRousse, Mrs. Fortier, Mrs. Misner, Ms. Roche and Mr. Nichols. Nay: None Absent: None. The motion passed.

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It was clarified that due to privacy laws, student matters are discussed in closed session. It was moved by Mr. DeRousse, seconded by Mr. Lurquin, to approve the Administrative Transfer of Student 20-001. Voting aye: Mr. DeRousse, Mr. Lurquin, Mrs. Fortier, Mrs. Lichter, Ms. Roch and Mr. Nichols. Nays: None. Abstain: Mrs. Misner. Absent none. The motion carried.

Discussion I: Out of State Travel Request.
Mrs. Goetz has requested to attend the National Association of English Learner Program Administrators (NAELPA) Annual Meeting from February 24-25 in Las Vegas, NV. This will be primarily paid for through Title III funds.

Action II: It was moved by Mrs. Misner, seconded by Mr. DeRousse, to approve the Out of State Travel Request to the NAELPA Annual Meeting in February 2020. Voting aye: Mrs. Misner, Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

Discussion II: School Maintenance Project Grant
Dr. Loftin discussed the School Maintenance Project Grant. If awarded, the district will receive one dollar for every dollar spent up to \$50,000.

Action III: It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve the School Maintenance Project Grant Application. Voting aye: Mrs. Fortier, Mrs. Lichter, Mrs. Misner, Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

Discussion III: Capital Projects Interfund Transfer
Dr. Mike Loftin reviewed this annual topic and recommended the option to transfer \$200,000.

Action IV: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the Capital Project Interfund Transfer using option 3 to transfer \$200,000. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Misner, Mrs. Fortier, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

Discussion IV: Designee to Prepare Tentative Budget FY2020-FY2021.
Dr. Enderle stated that this is an annual item.

Action V: It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to approve Mike Loftin, CSBO, to prepare the tentative budget FY2020-FY2021. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mrs. Misner, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

Discussion V: Second Reading of Proposed Registration Fees FY21
It was proposed to increase the registration fees by the CPI, which is 1.9%.

Action VI: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the Registration Fees FY21. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs.

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Fortier, Mr. DeRousse, Mrs. Misner, Ms. Roch and Mr. Nichols. Nays: none. Absent: None. The motion carried.

Discussion VI: Second Reading of Select School Board Policies
Dr. Enderle reviewed the school board policy updates from PRESS 102 and asked if the Board had any further questions.

Action VII: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve and adopt the second reading of select school board policies. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Misner, Mrs. Fortier, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

Discussion VII: Second Reading of Policy 4:60 /FY20 Audit
Dr. Enderle stated that further revisions to this policy were recommended but the recommendations did not come in time for Board Run. He requested this be tabled until the February Business Meeting.

Action VIII: It was agreed to table this item until February.

Discussion VIII: Second Reading of Policy 4:80
Dr. Enderle stated that further revisions to this policy were recommended but the recommendations did not come in time for Board Run. He requested this be tabled until the February Business Meeting.

Action IX: It was agreed to table this item until February.

Discussion IX: Second Reading of Proposed 2020/2021 School Calendar.
Dr. Enderl noted that the Spring Break on this calendar aligns with Oak Lawn Community High School D229, but that District 218 is proposing to hold their Spring Break on a different week. It was noted that the Thanksgiving Break does not align with any school and was recommended to suggest the district have school on Monday and Tuesday of that week with a half day on Wednesday. With this in place, the district would end the school year earlier. It was also recommended to change the wording of "Board Declared" for the days off around Easter.

Discussion X: Traffic Calming Signage IGA
Dr. Enderle noted that, since the discussion on this at the December Board meeting, the attorney has changed some of the wording in the IGA in sections 6 and 7. It was questioned why the district would need to pay for any repairs to the signage since that should be a village responsibility. It was requested that the IGA be updated to reflect wording which would state that if the sign needs repairs, both parties would need to determine if the sign is still necessary prior to repairing.

Future Meeting Previews Committee of the Whole Meeting – February 11, 2020 @ OLHMS

- Summer 2020 Community Newsletter
- Enrollment Projection Report

Special Meeting – February 18, 2020 @ District Office

- Superintendent Evaluation

Business Meeting –February 24, 2020 @ Sward

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- Sward Principal Report
 - 6-Month Release of Minutes
 - Lane Changes
 - First Student Regular Ed Transportation Renewal Agreement
 - Special Education Transportation Agreement Renewal
 - Second Reading of policies 4:60 and 4:80
- *These items are not to be intended as all inclusive

Board Comments:

Ms. Roche reported that the Foundation will be hosting the Chamber of Commerce After Hours Wednesday, January 22, 2020 in the library at OLHMS from 5:00 p.m. – 7:00 p.m. All are invited to attend.

Mr. Lurquin reported that the Richards Bowling Team is moving toward State Championships. Four of the five members are D123 graduates. Congratulations to the Richards Bowling Team and best of luck! Also, D123 alumni Jack Finnegan has been selected as a member of the United Soccer Coaches All-American Team and has received a scholarship to University of Wisconsin. Congratulations to Jack!

Adjourned – 9:18 p.m.

The next Committee of the Whole meeting of the Board of Education will be held on February 11, 2020 at Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois. The next Special Meeting of the Board of Education will be held on February 18, 2020 at District Office. The next regular meeting of the Board of Education will be held on February 24, 2020 at Sward Elementary School, 9830 S. Brandt Avenue, Oak Lawn, Illinois.

President

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Brian Nichols
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Secretary

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