

MINUTES OF THE REGULAR MEETING, JUNE 18, 2019

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:08 p.m. on Monday, June 18, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

- Members Present: Brian Nichols, Theresa Roche, Jay Lurquin, Peter DeRousse, Jennifer Fortier, Jackie Lichter and Julie Misner.
- Members Absent: None
- Administrators Present: Dr. Enderle, Dr. Loftin, Mr. Andersen, Dr. Macchia, Mrs. Riha and Mrs. Goetz
- Also Present: Community members, parents and staff

It was moved by Mr. DeRousse seconded by Mrs. Lichter to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9). The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).

Closed session discussions were completed at 7:10 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:13 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present at said location: Jay Lurquin, Julie Misner, Jackie Lichter, Jennifer Fortier, Peter DeRousse and Theresa Roche.

Admin Present: Dr. Enderle, Dr. Loftin, Mr. Andersen, Dr. Macchia, Mrs. Riha and Mrs. Goetz.

The Pledge of Allegiance was said.
Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.
No one came forward at this time.

Presentation: Principal Candy Kramer of Sward School, along with students Ryan Sweetser, Aiden Sweetser and Geneva Hartin, discussed the Sward School Career Day 2019.

Informational: Attorney John Izzo gave an update regarding the TIF status in Oak Lawn. Mr. Izzo also discussed the Hospital Charitable Designation status and requested the Board approve that he send a letter on their behalf to the Assessor's Office to reassess the hospital's charitable status.

President's Report President Nichols had nothing to report at this time.

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Superintendent's Report

- A. Superintendent Enderle's report included
- Follow-Up Item status from the May 20, 2019 meeting.
 - Summer School started on June 17. There are currently over 700 students enrolled, which is our largest number to date.
 - Covington School will be piloting a home visit process for new families in the district this July. It is anticipated between 75 and 100 families will be included.
 - This year the district will host its first Back to School Meet and Greet day, which will replace the annual "welcome back" phone calls. This will take place on Tuesday August 20th from 12:30-3:30 at each district school.
 - A pilot "Breakfast After the Bell" program will be implemented during the first trimester at Hometown School in order to promote proper nutrition and increase usage of our food service program. A light breakfast option will be provided for students in their classroom at 8:30.
- B. English Learner Program – Angie Goetz
- 75% of our EL students have met their Progress Toward Proficiency growth targets for this year. The statewide goal under ESSA for 2020 is 35.7% of EL students making sufficient annual progress toward English proficiency.
 - The exit rate from students in the EL program has increased from 6.5% in 2017 to 10.5% in 2019. This is credited to the efforts to improve practices, the increase in certified EL and bilingual teachers and paraprofessionals, and the training of faculty and staff in the SIOP model.
- C. Building and Grounds – Paul Andersen
- Outdated books have been donated to SCARCE. SCARCE provides books to teachers and non-profit organizations.
 - We are partnering with ComEd and their Energy Efficiency Program to have all our rooftop air handlers tuned up and maintained. There are 26 rooftop units districtwide. With funding from the Energy Efficiency Program, there is no cost to the district.
 - The Hannum asphalt project has begun.
 - Summer cleaning started on June 13th at Hometown School. The summer crew will work on cleaning and preparing all buildings as well as working on the exterior maintenance of our schools.

Consent Agenda

It was moved by Mrs. Fortier, seconded by Mr. Lurquin, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of May 20, 2019

Closed Minutes of May 20, 2019

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Destruction of the following closed session audio recordings, as per P.A. 93-523: October 23, 2017.

APPROVAL OF BILLS

Bill List Report

	June 17, 2019
\$5,628,894.07	Education Fund Payroll, May 24 th , June 7 th
\$ 554,530.30	Teacher Pension Fund Bills, May 24 th , June 7 th
\$ 353,257.34	Education Fund Bills
\$6,536,681.71	Total Education Fund Expenditures
\$ 91,653.29	Operations & Maintenance Fund Payroll, May 24 th , June 7 th
\$ 91,041.81	Operations & Maintenance Fund Bills
\$ 182,695.10	Total Operations & Maintenance Fund Expenditures
\$ 415.06	Transportation Fund Payroll, May 24 th , June 7 th
\$ 275,739.27	Transportation Fund Bills
\$ 276,154.33	Transportation Fund
\$ 201,698.66	FICA/Medicare & IMRF Fund Bills, May 24 th , June 7 th
\$	Construction Fund
\$ 5,554.55	Debt Services
\$	Tort & Judgement Fund
\$	Municipal Retirement Fund
\$7,202,784.35	TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report
Fund Balances
Revenue Recap Summary
Expenditure Recap Summary
Aggregate Financial Forecast

PERSONNEL

Resignations

Catherine Anzelmo	Speech Pathologist	Kolmar
Karen Clauss	Social Worker	Covington
Carrie Comer	EC/PreK Program Supervisor	.6K / .2C / .2HMT
Warren Johnson	Lunchroom Supervisor	Hannum
Lisa Olson	Lunchroom Supervisor	Sward
Mollie Rowan	Instructional Aide	Covington
Deanna Vittorio	Lunchroom Supervisor	Hannum
Jaime Zouras	Hometown	Hometown

Support Staff Recommendations

Margaret Bartoszewski – ESY Instructional Aide, OLHMS for the 2018-2019 Summer School, effective 6/17/2019 at a salary of \$14.07 per hour x 4 hours per day.

Isabella Bernal – Part-time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Jack Bulger – Part Time Sweeper, District Wide for 2019 summer

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help, effective 06/13/2019 at a salary of \$8.25 per hour x 10 hours per day.

David Dill – Part Time Sweeper, District Wide for 2019 summer help, effective 06/17/2019 at a salary \$8.25 per hour x 10 hours per day.

Mateo Esquivel – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Thomas Fitzgerald – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Kevin Haggerty – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Matthew Jareczak – Part Time Sweeper, District Wide for 2019 summer help, effective 06/03/2019 at a salary \$8.25 per hour x 10 hours per day.

Daniel Lagioia – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Victoria Lisnic – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Deonta Merriweather – AM Receptionist at District Office for the 2019-2020 school year, effective 07/01/2019 at a salary of \$12.00 per hour x 5 hours per day. *New position.*

Robert Parisella – ESY Instructional Aide at OLHMS for 2018-2019 Summer School, effective 06/17/2019 at a salary \$14.07 per hour x 4 hours per day.

Brett Renken – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Matthew Rascop – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Caroline Strozak – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Sofia Strozak – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Certified Personnel Recommendations

Sara Becker – Bachelor of Science in Elementary Education from Olivet Nazarene University in May 2016. Kindergarten Teacher at Hometown, for the 2019-2020 school year, effective 08/19/2019 at a salary of \$45,016.00. *Replacement for Jamie Szkarlat/Reassignment.*

Connor Carson – Bachelor of Science in Elementary Education from Illinois State University May 2018. Grade 2 Teacher at Covington for the 2019-2020 school year, effective 08/19/2019 at a salary of \$45,016.00. *Replacement for Lisa Beatty/Parental Leave.*

Tara Finn – Bachelor of Science in Speech Pathology & Audiology from Illinois State University in May 2011. Masters of Education in Special Education from the University of Illinois at Chicago in May 2019. Special Education PTP K-1 Teacher at Covington, effective 08/19/2019 at a salary of \$53,473.00. *New Position.*

Vanessa Follmar – Bachelor of Arts in Psychology from Northern Illinois University in December 2007. Master of Arts in School Counseling from Saint Xavier University in May 2011. School Counselor at OLHMS for the 2019-2020 school year, effective 08/19/2019 at a salary of \$53,473.00. *Rehired to the same position held in FY18/19.*

Gregory Fox – Bachelor of Science in Political Science from Illinois State University in May 2014. Teacher Licensure in Special Education from

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Trinity Christian College in May 2019. Grade 7 Resource Teacher at OLHMS for the 2019-2020 school year, effective 08/19/2019 at a salary of \$45,016.00. *Replacement for Kathy Ferraro/Retirement.*

Gregory Fox – Bachelor of Science in Political Science from Illinois State University in December 2007. Teacher Licensure in Special Education from Trinity Christian College in May 2019. ESY CORE II Teacher at OLHMS, effective 06/17/2019 at a salary of \$42.00 per hour x 4.5 hours per day. *Summer School position.*

Lydia Hoerr – Bachelor of Arts in Special Education from Trinity Christian College in May 2019. Kindergarten CASE Teacher at Kolmar for the 2019-2020 school year, effective 08/19/2019 at a salary of \$45,016.00. *New position.*

Lydia Hoerr – Bachelor of Arts in Special Education from Trinity Christian College in May 2019. ESY Special Education Teacher at OLHMS, effective 06/17/2019 at a salary of \$42.00 per hour x 4.5 hours per day. *Summer School position.*

Jessica Kenton – Bachelor of Arts in Early Childhood Education from Eastern Illinois University in May 2016. ESY Special Education Teacher at OLHMS, effective 06/17/2019 at a salary of \$42.00 per hour x 4.5 hours per day. *Summer School position.*

Christine Kirk – Bachelor of Arts in Education from Eastern Illinois University in December 2001. ESY CASE Teacher at OLHMS, effective 06/17/2019 at a salary of \$42.00 per hour x 4.5 hours per day. *Summer School Position.*

Thomas Litak – Bachelor of Science in Commerce from DePaul University in March 2002. Teacher Licensure in Elementary Education from Trinity Christian College in December 2014. Grade 5 Teacher at Sward for the 2019-2020 school year (one year contract only), effective 08/19/2019 at a salary of \$45,016.00. *New position.*

Colleen McGovern – Bachelor of Science in Early Childhood Education from Illinois State University in May 2018. ESY Teacher at OLHMS, effective 06/17/2019 at a salary of \$42.00 per hour x 4.5 hours per day. *Summer School position.*

Abby Mendoza – Bachelor of Science in Early Childhood Education from Illinois State University in May 2019. Grade 2 Teacher at Covington for the 2019-2020 school year, effective 08/19/2019 at a salary of \$45,016.00. *Replacement for Olivia Taylor/Resignation.*

Kristina Turek – Bachelor of Science in Psychology from Illinois State University in May 2014. Master of Arts in School Counseling from Lewis University in May 2018. School Counselor at Hannum for the 2019-2020 school year, effective 08/19/2019 at a salary of \$53,473.00. *Rehired to the same position held in FY18/19.*

Krystal Zavala – Bachelor of Arts in Early Childhood Education from National Lewis University in April 2019. Kindergarten Teacher at Covington for the 2019-2020 school year, effective 08/19/2019 at a salary of \$45,016.00. *Replacement for Neda Issa/Reassignment.*

STUDENTS

Administrative Transfer of Student 19-001

Administrative Transfer of Student 19-002

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Voting aye: Mrs. Fortier, Mr. Lurquin, Mr. DeRousse, Mrs. Lichter, Mrs. Misner, Ms. Roche and Mr. Nichols. Nay: None Absent: None. The motion passed.

- Action Item II: Administration of the Board Member Oath.
Vice President Theresa Roche administered the Board Member oath to President Brian Nichols.
- Discussion I: Informacast [1B, 4C]
Dr. Macchia discussed the Informacast security options and clarified some differences between Informacast and Blue Point Security Solutions.
- Action Item III: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the Informacast option 3. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Misner, Mrs. Fortier, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion II: Resolution Designating Interest Earnings [3D, 4C]
Dr. Loftin discussed the resolution designating interest earnings. This is an annual process which allows the Board flexibility for future interest earnings and more restrictions if not annually approved.
- Action Item IV: It was moved by Mr. DeRousse, seconded by Mrs. Misner, to approve the Consolidated District Plan. Voting aye: Mr. DeRousse, Mrs. Misner, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion III: FY20 Tentative Budget [3D, 4C]
Dr. Loftin reviewed the FY20 Tentative Budget.
- Action Item V: It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to approve the FY20 Tentative Budget. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mrs. Misner, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion IV: FY19 Audit Arrangement Letter [3D, 4C]
Dr. Loftin reviewed the FY19 Audit Arrangement letter. This is a relatively new process and is transparency based.
- Action Item VI: It was moved by Mrs. Lichter, seconded by Mr. Lurquin to approve the FY19 Audit Arrangement Letter. Voting aye: Mrs. Lichter, Mr. Lurquin, Mr. DeRousse, Mrs. Fortier, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The Motion carried.
- Discussion V: Paper Bid 2019-2020
Dr. Loftin reviewed the paper bid. The lowest responsible bidder was Veritiv Operating Co. It is an 8% increase from the 2018-2019 school year.
- Action Item VII: It was moved by Mrs. Fortier, seconded by Mrs. Misner, to approve the Paper Bid 2019-2020. Voting aye: Mrs. Fortier, Mrs. Misner, Mrs. Lichter, Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.

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- Discussion VI: School Office Supplies Preferred Vendor [3D]
Dr. Loftin stated that the district will remain with Warehouse Direct. Warehouse Direct is the district's preferred vendor but not exclusive vendor.
- Action Item VIII: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the School Office Supplies Preferred Vendor. Voting aye: Mr. Lurquin, Mrs. Lichter, Mr. DeRousse, Mrs. Fortier, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion VII: Memorandum of Understanding (MOU) – Agreement Between the Board of Education and the Support Staff Council to Terms for Addition of Certified Occupational Therapist Assistant to Bargaining Unit. [3A]
Dr. Enderle stated that in January 2019, the district hired its first Certified Occupational Therapist Assistant (COTA). The union filed a petition to include this category of employee to become part of the bargaining unit. This is the next step in that process.
- Action Item IX: It was moved by Mrs. Misner, seconded by Mrs. Fortier, to approve the Memorandum of Understanding regarding the Terms for Addition of Certified Occupational Therapist Assistant to Bargaining Unit. Voting aye: Mrs. Misner, Mrs. Fortier, Mrs. Lichter, Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion Item VIII: Superintendent Annual Goals Plan and Comprehensive Board Calendar [3A, 4C]
Dr. Enderle reviewed his annual goals plan and the comprehensive board calendar with the Board.
- Discussion Item IX: Annual Superintendent and Board Evaluation Calendar. [3A, 4C]
Dr. Enderle reviewed the calendar with the Board and allowed time for any questions or suggestions. Nothing new was added or changed.
- Action Item X: It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve the annual superintendent and Board evaluation calendar. Voting aye: Mrs. Fortier, Mrs. Lichter, Mrs. Misner, Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion Item X: Two-Way Immersion Dual Language Program Feasibility [1C, 2B]
Mrs. Goetz gave a presentation on the Two-Way Dual Language Program. She also reviewed the staffing, space and transportation implications. If approved, administration would like the program to start in the Fall of 2020 with kindergarten.
- Discussion Item XI: The Board revisited the presentation from Attorney John Izzo. It was agreed to allow Mr. Izzo to send the letter on behalf of the Board. The Board directed Dr. Enderle to discuss the Hospital Charitable Designation status with other districts that may be affected and see their thoughts on this subject and what their attorneys think know of this.

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Future Meeting Previews Business Meeting – August 19, 2019

- 6-Month Release of Minutes
 - Second Draft Tentative District Budget
 - Summer School Program / Cost
- *These items are not to be intended as all inclusive

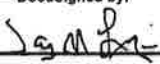
Board Comments:

Mr. Lurquin commented that graduation went well. The speeches were nice and the students well behaved.

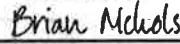
Adjourned – 10:48 p.m.

The next regular meeting of the Board of Education will be held on August 19, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

Secretary

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President

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