

## MINUTES OF THE REGULAR MEETING, DECEMBER 18, 2017

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:02 p.m. on Monday, December 18, 2017 at the Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, Illinois.

Members Present: Mrs. Fortier, Mrs. Misner, Mr. Lurquin, Ms. Roche, Mrs. Lichter and Mr. Nichols

Members Absent: DeRousse

Administrators Present: Dr. Enderle

Also Present: None

It was moved by Mrs. Fortier seconded by Mrs. Misner to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9). Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/12©(28).

Closed session discussions were completed at 6:54 p.m.

It was moved by Mrs. Fortier seconded by Mrs. Misner to reconvene to open session.

Open Session The meeting was called to order by the President at 7:00 p.m. and upon the roll call, Brian Nichols and the following members were physically present at said location: Jay Lurquin, Theresa Roche, Julie Misner, Jackie Lichter, and Jennifer Fortier.

Also present: Dr. Enderle, Dr. Gavin, Mr. Andersen, Mrs. Goetz, Ms. Riha and Dr. Loftin.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.

There were no speakers and President Nichols declared the public comment section of the meeting closed.

Recognition: Mr. John Wawczak, Principal of Covington School shared a presentation on student led projects. Four students were on hand to present and speak on behalf of their projects in which they develop, research and create an idea through their passions that will help others benefit.

### President's Report

- President Nichols reported that he participated in the Feed 6 event over the weekend and noted it was a fantastic community event. He stated he

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was proud to be part of something that was so impactful. He also wanted to wish everyone a happy holiday season and a restful and relaxing winter break.

Administrative Report

Mr. Andersen, Director of Building and Grounds reported on the 5-year facility plan and also reviewed the South Cook Health and Life Safety Inspection and Report.

Superintendent's Report

Superintendent Enderle's report included:

- o Feed 6 an outreach organization that works to provide a protein enriched macaroni and cheese product which is distributed to local communities in need. This year 50,554 meals were packed and over 300 volunteers partnered for this endeavor. He thanked the event co-chairs, Heather McCarthy, OLHMS teacher and Larry Fetchko, the district liaison officer for building the event to the level that was reached, together they reached \$15,000 for the organization.
- o The book entitled: Simbi: A Vision Trip to Rwanda by Heather McCarthy was given to the Board. The book was authored by the District's middle school teacher and is based on a trip that she and middle school teacher, Kate Ryan took to Africa to partner with the World Visions organization.

Consent Agenda

It was moved by Mr. Lurquin, seconded by Mrs. Lichter to approve/adopt the Consent Agenda that included the following items:

**MINUTES**

Minutes of November 13, 2017

Closed Minutes of November 13, 2017

Minutes of December 5, 2017

Destruction of the following closed session audio recordings, as per P.A. 93-523: March 8, 2016 and March 22, 2016

**FINANCE**

Approval of Bills

Summary of and Board Approved Payables by Fund

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

Expenditures Recap Summary

**PERSONNEL**

Increase in Sub Pay From \$85-\$95 and \$95-\$105 Active Jan 1, 2018

**Resignation**

Gessica Majka

Jennifer Swiatek

Hometown Teacher Aide

Covington Lunchroom Supervisor

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**Support**

Diane Byrne– Substitute Lunchroom Supervisor at Kolmar for the 2017-2018 school year, effective 11/28/2017 at a salary of \$8.25 per hour x 2 hours per day. *Addition to substitute pool.*

Suzanne Collins-Schrode – Lunchroom Supervisor at Kolmar for the 2017-2018 school year, effective 11/15/2017 at a salary of \$8.25 per hour x 2 hours per day. *New Position.*

Tiffany Guerrero – Lunchroom Supervisor at Sward for the 2017-2018 school year, effective 11/15/2017 at a salary of \$8.25 per hour x 2 hours per day. *Replacement for Katie Chmura/Reassignment.*

Katherine Lohan– Instructional Aide at Hometown for the 2017-2018 school year, effective 11/15/2017 at a salary of \$11,680.95. Salary based on \$13.93 per hour x 6.5 hours per day x 129 days. *Replacement for Katherine Capriola/Reassignment.*

Carol Sims– Instructional Aide at Kolmar for the 2017-2018 school year, effective 11/13/2017 at a salary of \$11,862.05. Salary based on \$13.93 per hour x 6.5 hours per day x 131 days. *Replacement for Cathleen Kelly/Resignation.*

**Retirements**

Donna Adair	Admin Assist/Superintendent’s Office	10/05/2018
Cathy Baumann	District Hardware Manager	06/30/2019
Marie Omiecinski	Human Resource	06/30/2019
Lola Vertucci	Admin Assist/Student Services	12/31/2018

Voting aye: Mrs. Fortier, Ms. Roche, Mrs. Misner, Mr. Nichols, Mr. Lurquin, and Mrs. Lichter. Nay, none. The motion carried.

Discussion: Dr. Loftin spoke to the post bond issuance compliance report, which is an outcome to the District’s recent debt restructuring.

Discussion: Dr. Loftin reviewed the current FY18 and proposed registration fees of FY19.

It was moved by Mrs. Misner seconded by Mrs. Fortier, to approve the proposed registration fees of FY19. Voting aye: Mrs, Misner, Mrs. Fortier, Ms. Roche, Mr. Nichols, Mr. Lurquin, and Mrs. Lichter. Nay, none. The motion carried.

Discussion: Dr. Loftin presented the D123 Educational Foundation Annual Financial report. He stated that the D123 Educational Foundation bylaws state that the financial report is reviewed every year by the Board. He also recognized and thanked Dr. Gasteyer, a long time Ed Foundation member for his generous donation, which made virtual headsets from Google possible.

Discussion: Dr. Loftin reviewed the First Student Regular Education Transportation Agreement – 1-year renewal and recommended approval of the contract offer.

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It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve the First Student Regular Education Transportation Agreement - 1 year renewal. Voting aye: Mrs. Misner, Mrs. Fortier, Ms. Roche, Mr. Nichols, Mr. Lurquin, and Mrs. Lichter. Nay, none. The motion carried.

Discussion: Assistant Superintendent Loftin presented information including costs regarding special education transportation. He recommended to approve the Richlee offer in the 1 year contract renewal extension in lieu of bidding.

It was moved by Mrs. Lichter, seconded by Mrs. Fortier to approve a one year Richlee transportation renewal contract. Voting aye: Mrs. Fortier, Ms. Roche, Mrs. Misner, Mr. Nichols, Mr. Lurquin, and Mrs. Lichter. Nay, none. The motion carried.

It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to remove the motion authorizing D123 administration to solicit special education transportation bids. Voting aye: Mrs. Misner, Mrs. Fortier, Ms. Roche, Mr. Nichols, Mr. Lurquin, and Mrs. Lichter. Nay, none. The motion carried.

Discussion: Dr. Enderle reviewed the first reading of select board policies: 2:260; 4:15; 4:110; 4:150; 4:170; 5:90; 5:100; 5:200; 5:220; 5:240; 5:290; 6:50; 6:60; 6:150; 6:340; 7:10; 7:15; 7:20; 7:70; 7:180; 7:190; 7:250; 7:260; 7:270; 7:275; 7:305; 7:340. Additional attention was given to policies 4:15, 4:170, and 5:240 for further clarification.

Discussion: Superintendent Enderle noted the select board policy 5:20 stating that reviewing this policy is predominantly a timing issue as school districts are required to review and revise their harassment policy by January 15<sup>th</sup>. The Board will not meet until January 16<sup>th</sup>. The policy is very sound and thorough and he recommended to approve the policy to comply with the law.

It was moved by Mrs. Misner, seconded by Mrs. Fortier, to waive the first reading of select board policy: 5:20. Voting aye: Mrs. Misner, Mrs. Fortier, Ms. Roche, Mr. Nichols, Mr. Lurquin, and Mrs. Lichter. Nay, none. The motion carried.

It was moved by Mrs. Lichter, seconded by Mrs. Fortier, to approve the resolution to adopt revised policy 5:20, Workplace Harassment Prohibited. Voting aye: Mrs. Fortier, Mrs. Misner, Ms. Roche, Mr. Nichols, Mr. Lurquin, and Mrs. Lichter. Nay, none. The motion carried.

Board Comments: Vice President Roche promoted Friends of the Ed Foundation, a sub committee which allows people to donate to the foundation that in turn funds worthwhile projects that enhance the work that the District is doing. She also mentioned an upcoming event Tacos and Trivia, planned for May 4<sup>th</sup> which will also help fund projects for students.

Member Misner wished all that were attending a happy holiday.

President Nichols, Vice President Roche, Secretary Lurquin along with members Fortier, Lichter, and Misner summarized the various sessions attended while at the Tri-Conference held in Chicago the weekend of November 18<sup>th</sup>.

It was moved by Mr. Lurquin, seconded by Mrs. Fortier to adjourn the meeting at 8:23 p.m. Roll call vote was unanimous. The motion carried.

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Adjourned - 8:23 p.m.

The next regular meeting of the Board of Education will be held on January 29, 2018 at the Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> St., Oak Lawn, Illinois.

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President

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Secretary