

MINUTES OF THE REGULAR MEETING, SEPTEMBER 28, 2020

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:05 p.m. on Monday, September 28, 2020 at Oak Lawn Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, IL 60453.

Members Present: Jackie Lichter, Julie Misner, Jay Lurquin, Theresa Roche and Brian Nichols. Peter DeRousse arrived at 6:20 p.m.

Members Absent: Jennifer Fortier

Administrators Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mrs. Riha, Ms. Goetz, Mr. Cassidy and Dr. Macchia

Also Present: Community members, parents and staff

It was moved by Mrs. Lichter seconded by Mrs. Misner to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9); security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

Closed session discussions were completed at 7:00 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:07 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present at said location: Peter DeRousse, Jackie Lichter, Julie Misner, Jay Lurquin, Theresa Roche and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mrs. Riha, Mrs. Goetz, Mr. Cassidy and Dr. Macchia.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- There were no comments at this time.

Discussion I: Oak Lawn Hometown School District Final Budget  
Dr. Loftin gave a presentation on the D123 final budget. The budget has been deeply influenced by the Covid-19 pandemic.

Public Hearing: Budget Public Hearing – 2020/2021  
President Nichols opened the public hearing for the final budget. There were no public comments at this time. The public hearing was closed.

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- Action I:** It was moved by Mr. Lurquin, seconded by Mrs. Lichter to approve the District 123 Budget, 2020-2021. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Misner, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Fortier. The motion passed.
- Discussion II:** Oak Lawn Hometown School District E-Learning Plan  
Dr. Macchia presented the emergency eLearning Plan. This plan is to be used during inclement weather/snow days in order to avoid adding additional days to the school year. This is not to be confused with the remote learning currently in place.
- Public Hearing:** Oak Lawn Hometown School District E-Learning Plan  
President Nichols opened the public hearing for the D123 eLearning Plan. There were no public comments at this time. The public hearing was closed.
- Action II:** It was moved by Mrs. Lichter, seconded by Mrs. Misner, to approve the Oak Lawn Hometown School District 123 E-Learning Plan. Voting aye: Mrs. Lichter, Mrs. Misner, Mr. DeRousse, Mr. Lurquin, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Fortier. The motion passed.
- Presentation I:** Whitney Smyser, Youth Marketing Director of the American Heart Association, presented Oak Lawn Hometown School District 123 with certificates honoring the district for participation in the Kids Heart Challenge. Ms. Smyser also presented certificates honoring the following teachers: Travis VanHuisen; Dave Shin; Dan Lazzarotto; Mike Fanjoy; Dave Dare; Daryn Kicho; Vicky Leonard; Renee Ziobro; Dave Fahey; Lisa Schiestel; Marty Mears; and Maggie Ksiazek.
- Presentation II:** Summer school principal Sarah McIntyre gave a presentation on the 2020 Summer School Program. The program ran for six weeks instead of the usual four weeks. Every section had a Google Meet. The program was offered free to all district residents.
- President's Report  
President Nichols stated that it is resolution season again. Recommended resolutions will be reviewed at the October Business Meeting. The virtual South Cook Division meeting will take place on October 13<sup>th</sup> at 5:30 p.m.
- Superintendent's Report  
A. Superintendent Enderle's report included
- We received one FOIA regarding the contracts and leases for copiers and one FOIA regarding district policies on harassment/discrimination prior to February 2020.
  - A remote learning survey has been released and will close next week. So far there are over 340 responses.
  - Changes have been made to the CASE program which has shortened the time in school and created smaller cohorts. Instead of five full days, the students have five half days per week.

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- Last week, Dr. Enderle met with nine superintendents in the SWIC conference. It was agreed that competitive winter sports, including volleyball and basketball, will be postponed. Student athletes can still train and practice but competitive play will not take place.
  - D123 is partnering with Bea Young & Associates to engage in an equity audit.
  - Congratulations to the Board of Education. Six out of seven members have reached or maintained Master Board Member status.
- B. Business Office – Mike Loftin  
C. Curriculum & Family Engagement – Kathy Gavin  
D. Technology & Communications – Joe Macchia  
E. Operations – Leo Cassidy  
F. Student Services – Cynthia Riha  
G. English Learner Program – Angela Goetz

Consent Agenda

It was moved by Mrs. Lichter, seconded by Mr. DeRousse, to approve/adopt the Consent Agenda that included the following items:

**MINUTES**

Minutes of August 24, 2020 and September 15, 2020.

Closed Minutes of August 24, 2020.

Destruction of the following closed session audio recordings, as per P.A. 93-523: September 24, 2018.

**APPROVAL OF BILLS**

Bill List Report

	September 28, 2020
\$2,795,796.50 Education Fund Payroll, August 28 <sup>th</sup> ; September 11 <sup>th</sup> ; September 25 <sup>th</sup>	
\$ 271,852.47 Teacher Pension Fund Bills, August 28 <sup>th</sup> ; September 11 <sup>th</sup> ; September 25 <sup>th</sup>	
\$ 726,079.28 Education Fund Bills	
<b>\$3,793,728.25 Total Education Fund Expenditures</b>	
\$ 157,877.40 Operations & Maintenance Fund Payroll, August 28 <sup>th</sup> ; September 11 <sup>th</sup> ; September 25 <sup>th</sup>	
\$ 197,101.42 Operations & Maintenance Fund Bills	
<b>\$ 354,978.82 Total Operations &amp; Maintenance Fund Expenditures</b>	
\$ 654.09 Transportation Fund Payroll, August 28 <sup>th</sup> ; September 11 <sup>th</sup> ; September 25 <sup>th</sup>	
\$ 53,323.78 Transportation Fund Bills	
<b>\$ 53,977.87 Transportation Fund</b>	
\$ 140,209.64 FICA/Medicare & IMRF Fund Bills, August 28 <sup>th</sup> ; September 11 <sup>th</sup> ; September 25 <sup>th</sup>	
\$ Construction Fund	
\$ 5,554.55 Debt Services	

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\$ 1,080,.00 Tort & Judgement Fund  
\$ Municipal Retirement Fund  
**\$4,349,529.13 TOTAL ALL EXPENDITURES**

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report  
Fund Balances  
Revenue Recap Summary  
Expense Recap Summary

PERSONNEL

Resignation

Katherine Cahill	Instructional Aide	Hometown
Rosemary Scanlon	Teacher Aide	Hometown
Molly Wolf	Instructional Aide	OLHMS

Support Staff Recommendation

Haya Alassaf – Lunchroom Supervisor, Kolmar, for 2020-2021 school year, effective 9/01/2020 at a salary of \$10.00 per hour x 2 hours per day.

Dominick Campus – Lunchroom Supervisor, Hometown for 2020-2021 school year, effective 9/02/2020 at a salary of \$10.00 per hour x 2 hours per day.

Jessica Melnik – Lunchroom Supervisor, Hometown, for 2020-2021 school year, effective 9/02/2020 at a salary of \$10.00 per hour x 2 hours per day.

Ta’Shawna Mosley – Instructional Aide, Hometown, for 2020-2021 school year, effective 09/09=2020 at a salary of \$15.50 per hour x 6.5 hours per day.

Breeda Page – Lunchroom Supervisor, Hometown, for 2020-2021 school year, effective 09/04/2020 at a salary of \$10.00 per hour x 2 hours per day.

Julie Sullivan – Instructional Aide, Kolmar, for 2020-2021 school year, effective 09/11/2020 at a salary of \$15.50 per hour x 6.5 hours per day.

Denneille Thomas – Teachers Aide, Hometown, for 2020-2021 school year, effective 09/08/2020 at a salary of \$13.50 per hour x 6.5 hours per day.

Molly Wolf – Instructional Aide, OLHMS, for 2020-2021 school year, effective 08/21/2020 at a salary of \$15.50 per hour x 6.5 hours per day.

Lane Changes

Elizabeth Carmody	22 MA	22 MA+15
Jennifer Coennen	17 MA+30	17 MA+45
Jacqueline Darge	20 MA+30	20 MA+45
Kittrick Dignan	7 MA+15	7 MA+45
Caitlyn Glynn	4 MA	4 MA+15
John Jensen	4 BA+15	4 MA
Alison Korduck	4 BA+15	4 MA
Danielle Leland	2 BA	2 BA+15
Michelle McVicker	4 BA+15	4 MA
Shannon Mural	14 MA	14 MA+30

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Kathleen Ogean	16 MA+30	16 MA+45
Christina Roberts	26 MA	26 MA+15
Caitlyn Rutkowski	6 BA+15	6 MA
Jessica Sullivan	4 BA	4 BA+15
Jamie Szkarlat	10 BA	10 BA+15
Lisa Trabadela	19 MA+15	19 MA+30
Darci VanKalker	23 MA	23 MA+15
Elise Wartman	11 BA	11 BA+15
Cheryl Young	13 MA	13 MA+30

Voting aye: Mrs. Lichter, Mr. DeRousse, Mrs. Misner, Mr. Lurquin, Ms. Roche, and Mr. Nichols.  
Nay: None Absent: Mrs. Fortier. The motion passed.

Discussion III: Resolution Abating \$725,000 from the Working Cash Fund and Permanently Transfer the Abatement to the Capital Projects Fund. Dr. Loftin reviewed the resolution. This is a standard item which was mentioned in the budget presentation.

Action IV: It was moved by Mrs. Misner, seconded by Mr. Lurquin, to approve the Resolution Abating \$725,000 from the Working Cash Fund and Permanently Transfer the Abatement to the Capital Projects Fund. Voting aye: Mrs. Misner, Mr. Lurquin, Mrs. Lichter, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Fortier. The motion carried.

Discussion IV: FY21 Leases and Contracts  
Dr. Loftin presented the annual item of reviewing the district’s current leases and contracts.

Discussion V: Second Reading of Select School Board Policies: 2:220; 7:190; 7:340; 2:20-E9; 7:345; 2:125-E1; 2:125-E2; 2:160-E; 4:180; 5:60-E1; 5:60-E2; 2:260; 5:10; 5:20; 5:100; 5:220; 5:330; 7:10; 7:20; 7:180; 2:265.  
Dr. Enderle reviewed the policy updates for the school board policies mentioned.

Action V: It was moved by Mrs. Lichter, seconded by Mr. Lurquin to approve and adopt the second reading of select school board policies: 2:220; 7:190; 7:340; 2:20-E9; 7:345; 2:125-E1; 2:125-E2; 2:160-E; 4:180; 5:60-E1; 5:60-E2; 2:260; 5:10; 5:20; 5:100; 5:220; 5:330; 7:10; 7:20; 7:180; 2:265. Voting Aye: Mrs. Lichter, Mr. Lurquin, Mr. DeRousse, Mrs. Misner, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Fortier. The motion carried.

Discussion VI: Second Reading of Select School Board Policies Undergoing a Five-Year Review: 7:40.  
Dr. Enderle reviewed the policy undergoing a five-year review. No changes are recommended.

Action VI: It was moved by Mr. Lurquin, seconded by Mrs. Misner, to approve the second reading of select school board policies undergoing a five-year review: 7:40. Voting aye: Mr. Lurquin, Mrs. Misner, Mrs. Lichter, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Fortier. The motion passed.

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### Discussion VII:

#### Return to School Progress and Planning

Dr. Enderle reviewed the Return to School Progress and Planning report. There are approximately 70% of the students in hybrid learning and approximately 30% in remote learning. A survey was sent after the first 10 days of school and was reviewed at the Committee of the Whole meeting earlier this month. The administration is now working on decisions for second trimester. The ultimate goal is to return to full five day in-school learning, but at this point the district is looking to continue on the current plan. The district hopes to see more students move from remote to hybrid learning in the second trimester. There is currently a reduction in Covid-19 positivity in Oak Lawn and Hometown but we continue to monitor. Family Conferences will be done remotely by phone or Google Meetings. The district plans to send out the Opt In/Opt Out forms by mid-October so families can request remote or hybrid learning for the second trimester. This will give the administration time to plan for any possible staffing changes as well as any professional development needs.

### Discussion VIII:

#### TIF Amendment Update

Dr. Enderle reviewed the TIF Amendment meeting held on September 23, 2020. Along with Dr. Enderle and Dr. Loftin, representatives from the Village and from Oak Lawn High School District 229 were present. The village will not be moving forward with the current schedule of adoption of the Patriot Station TIF District amendment and have approved a new ordinance to restart the JRB process. This will include a new TIF amendment proposal and opportunity in the meantime to collaborate together on possible agreements between school districts and the Village. The Village expressed an interest to entertain ideas on how they could address needs of the taxing agencies in creative ways to offset some of the "loss" that we would incur with this amendment being approved. The Village is taking into consideration some agreement ideas including limiting the surplus to only capture the funds necessary to reduce the debt and then releasing remaining revenues to the school districts, moving up the TIF expiration date, and providing the school districts a waiver on annual water bill costs. The next collaborative meeting will take place on October 7, 2020. The district is seeking an additional legal opinion on the eligibility requirements of the proposed amendment to the Patriot Station TIF.

### Future Meeting Previews

Committee of the Whole Meeting –October 13, 2020 at Hometown  
Business Meeting –October 26, 2020 @ OLHMS

- Admin/Teacher Salary Benefits Report
- IMRF Salary Report
- Preliminary Tax Levy
- Proposed Budget Calendar
- Board Professional Development Budget
- Emergency Operational Plan Revisions
- IASB Resolution Summaries

\*These items are not to be intended as all inclusive

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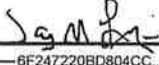
Board Comments:

Mr. Lurquin congratulated the Board for their dedication to earning and maintaining Master Board Member status.

Mrs. Misner thanked everyone for their continued efforts and commitment to this school year.

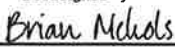
Adjourned – 8:41 p.m.

The next COTW of the Board of Education will be held at Hometown Elementary School on October 13, 2020. The next regular meeting of the Board of Education will be held on October 26, 2020 at Oak Lawn Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, IL 60453.

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Secretary

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President