

MINUTES OF THE REGULAR MEETING, JUNE 22, 2020

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:00 p.m. on Monday, June 22, 2020 as a virtual meeting at www.d123.org.

Members Present: Peter DeRousse, Jennifer Fortier, Jackie Lichter, Jay Lurquin and Theresa Roche. Brian Nichols arrived at 7:00 p.m.

Members Absent: Julie Misner

Administrators Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mrs. Riha, Ms. Goetz and Dr. Macchia

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier seconded by Mrs. Lichter to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9); the placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Closed session discussions were completed at 7:00 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:01 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present at said location: Peter DeRousse, Jennifer Fortier, Jackie Lichter, Jay Lurquin, Theresa Roche and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mrs. Riha, Mrs. Goetz and Dr. Macchia.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

No comments were recorded at this time.

President's Report President Nichols expressed his gratitude to the D123 staff and administration for a great job on the graduation ceremony. He has received a lot of positive feedback on this. Mr. Nichols also stated that we are not sure what next year will look like and has asked for flexibility and understanding.

Superintendent's Report  
A. Superintendent Enderle's report included  
• Thank you to the D123 community for an outstanding end of the school year.

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- Congratulations to staff and families for the end of the school year.
- Thank you to staff for staying connected.
- Thank you to the district families for all their hard work.
- Thank you to the district students for their perseverance.
- We received one FOIA regarding student participation in remote learning.
- There will be an opportunity during Phase 4 for schools to open for in-person learning.
- Guidance for the upcoming school year will be released next week.
- The first week of summer programs has completed successfully. There are approximately 600 students currently participating.
- Thank you to Sarah McIntire, Cynthia Riha and Angie Goetz for their hard work and planning.
- The summer newsletter process continues to move forward. The theme for this year is "Better Together."

- B. Business Office – Mike Loftin
- C. Curriculum & Family Engagement – Kathy Gavin
- D. Technology – Joe Macchia
- E. Operations – Leo Cassidy

Consent Agenda

It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve/adopt the Consent Agenda that included the following items:

**MINUTES**

Minutes of May26, 2020.

Closed Minutes of May 26, 2020.

Destruction of the following closed session audio recordings, as per P.A. 93-523: August 20, 2018.

**APPROVAL OF BILLS**

Bill List Report

	June 22, 2020
\$5,998,521.15 Education Fund Payroll, May 22 <sup>nd</sup> ; June 5 <sup>th</sup> ; and June 19 <sup>th</sup>	
\$ 598,303.36 Teacher Pension Fund Bills, May 22 <sup>nd</sup> ; June 5 <sup>th</sup> ; and June 19 <sup>th</sup>	
\$ 344,059.95 Education Fund Bills	
<b>\$6,940,884.46 Total Education Fund Expenditures</b>	
\$ 142,569.64 Operations & Maintenance Fund Payroll, May 22 <sup>nd</sup> ; June 5 <sup>th</sup> ; and June 19 <sup>th</sup>	
\$ 103,868.26 Operations & Maintenance Fund Bills	
<b>\$ 246,437.90 Total Operations &amp; Maintenance Fund Expenditures</b>	
\$ 638.16 Transportation Fund Payroll, May 22 <sup>nd</sup> ; June 5 <sup>th</sup> ; and June 19 <sup>th</sup>	

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\$ 42,982.48 Transportation Fund Bills  
**\$ 43,620.64 Transportation Fund**  
 \$ 242,604.79 FICA / Medicare & IMRF Fund Bills, May 22<sup>nd</sup>; June 5<sup>th</sup>;  
 June 19<sup>th</sup>  
 \$ Construction Fund  
 \$ 5,554.55 Debt Services  
 \$ 930.00 Tort & Judgement Fund  
 \$ Municipal Retirement Fund  
**\$7,480,032.34 TOTAL ALL EXPENDITURES**

## Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

Expense Recap Summary

Aggregate Financial Report

PERSONNEL

## Retirement

Joyce Mulheran – Teacher, Hometown, effective 6/4/2020Pam Strahorn – Media Specialist, Kolmar, effective 6/2021Cynthia Riha – Director of Student Services, Districtwide, effective 7/20/2022

## Resignation

Jonina Winder Paraprofessional Kolmar

## Certified Staff Recommendations

Calin Braband – Bachelor of Science in Elementary Education from Illinois State University in August 2019. Grade 1 Teacher at Kolmar for the 2020-2021 school year, effective 8/17/2020 at a salary of \$46,141.00.Courtney Daly – Bachelor of Arts in Elementary Education. Grade 4 Teacher at Sward for the 2020-2021 school year, effective 8/17/2020 at a salary of \$45,466.00.Colleen Duignan – Bachelor of Science in Elementary Education from Illinois State University in May 2014. Solutions Teacher at OLHMS for the 2020-2021 school year, effective 8/17/2020 at a salary of \$49,912.00.Corey Elitzer – Bachelor of Science in Middle Grade Education from University of IL in May 2020. Grade 6 Teacher at OLHMS for the 2020-2021 school year, effective 8/17/2020 at a salary of \$45,466.00.Anne Hogan – Master of Science in Speech Language Pathology from St. Xavier University in May 2020. Speech Pathologist at OLHMS, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$54,008.00.Eileen Kennedy – Master of Science in Special Education from St. Xavier University in December 2017. Grade 7 Teacher at OLHMS, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$55,624.00.Rebecca Malone – Bachelor of Science in Behavioral Neuroscience from Northeastern University in 1996 and Elementary Teacher Certification from American College of Education in 2020. Title I Academic Specialist at Hometown for the 2020-2021 school year, effective 8/17/2020.Luke Munoz – Bachelor of Science in Special Education from Illinois

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State University in May 2020. Teacher at Covington/Sward, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$45,466.00.

Jacklyn Pink – Master of Science in Special Education from University of Missouri in May 2020. PTP Teacher at Kolmar, for the 2020-2021 school year, effective 8/17/2020 at a salary of \$45,466.00.

Bisan Quran – Master of Science in Early Childhood Education from Elmhurst College in May 2017. Early Childhood Teacher at Hometown for the 2020-2021 school year, effective 8/17/2020 at a salary of \$57,276.00.

Esther Rafalson – Bachelor of Science in Elementary Education from Illinois State University in May 2017. Grade 5 Teacher at Covington for the 2020-2021 school year, effective 8/17/2020 at a salary of \$45,466.00.

Nicole Ranieri – Bachelor of Science in Elementary Education from Illinois State University in May 2020. Grade 4 Teacher at Hannum for the 2020-2021 school year, effective 8/17/2020 at a salary of \$45,466.00.

Anthony Santillo – Bachelor of Science in Special Education from University of St. Francis in June 2017. Resource Teacher at Hometown for the 2020-2021 school year, effective 8/17/2020 at a salary of \$46,141.00.

Brenda Sweetser – Bachelor of Arts in Elementary Education from Governors State University in April 2004. Grade 1 Teacher at Hometown for the 2020-2021 school year, effective 8/17/2020.

Taylor Allison – Bachelor of Science in Spanish teacher Education from Illinois State University in May 2020. Spanish Teacher at OLHMS for the 2020-2021 school year, effective 8/17/2020 at a salary of \$45,466.00.

## Support Staff Recommendation

Blake Attig – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Peyton Attig – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Lovell Clayton – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Joseph Condon – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Charles Coughlan – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Michael Haggerty – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Grace Heneghan – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Seamus Heneghan – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Thomas Kazeneskie – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Thomas Munoz – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Andrew Washack – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

Marty Washack – Part-Time Sweeper, District Wide for 2020 Summer help, effective 6/1/2020 at a salary of \$9.25 per hour x 10 hours per day.

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Parental Leave Request  
Andrea Saucedo ELL Resource Teacher Sward  
Administrative Contract  
RESIDENCY  
Residency Agreement  
Residency Payment Agreement

Voting aye: Mrs. Fortier, Mr. Lurquin, Mrs. Lichter, Ms. Roche, Mr. Nichols and Mr. DeRousse. Nay: None Absent: Mrs. Misner. The motion passed.

Discussion I: Second Reading of Science Curricular Adoption  
Dr. Enderle and Dr. Gavin reviewed the presentation from last month and answered any follow up questions. It was confirmed that the funds for this come from the operating budget. The quote is for 8 years. It was also confirmed the district is not financing for this. It was confirmed that freight and shipping are the same thing. It was confirmed that the price reflects variability in class sizes. It was confirmed that if consumables need to be updated, they will be. It was also confirmed that all middle school science teachers have been exposed to this.

Action II: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the adoption of the StemScopes Science Curriculum. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Fortier, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.

Discussion II: Resolution Designating Interest Earnings  
Dr. Loftin stated that this is an annual item which secures flexibility with interest earnings.

Action III: It was moved by Mr Lurquin, seconded by Mr. DeRousse, to approve the Resolution Designating Interest Earnings from Fiscal Year 2020 and Prior Years for Fiscal Year 2021. Voting aye: Mr. Lurquin, Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.

Discussion III: FY21 Tentative Budget  
Dr. Loftin reviewed the FY21 Tentative Budget. This is a very tentative budget due to the many unknowns this year. The challenge appears mainly on the revenue side. Unemployment numbers will be higher this year than in the past due to the Unemployment Act recently signed. While 50% of unemployment will be covered by the state, the cost is still anticipated to be much higher. We are also anticipated to end FY20 under budget due to Covid-19.

Action IV: It was moved by Mrs. Lichter, seconded by Mr. Lurquin, to approve the FY21 Tentative Budget. Voting aye: Mrs. Lichter, Mr. Lurquin, Mrs. Fortier, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.

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- Discussion IV: Paper Bid 2020-2021  
Dr. Loftin reviewed the paper bid. Midland Paper is the lowest bid and is recommended by administration. The district has worked with Midland Paper in the past and has been happy with their service. Dr. Loftin also stated that the district was well under budget with paper usage this past year due to the Covid-19 shutdown.
- Action V: It was moved by Ms. Roche, seconded by Mr. DeRousse, to approve the Paper Bid 2020-2021. Voting aye: Ms. Roche, Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.
- Discussion V: FY21 Audit Arrangement Letter  
Dr. Loftin reviewed the FY21 RSM Audit Arrangement Letter. Dr. Loftin stated that this aligns to our goal to provide more transparency.
- Action VI: It was moved by Mrs. Fortier, seconded by Ms. Roche, to approve the RSM Audit Arrangement as presented. Voting aye: Mrs. Fortier, Ms. Roche, Mrs. Lichter, Mr. DeRousse, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.
- Discussion VI: License Agreement for Parking Space at St. Nicholas for Kolmar School  
Dr. Enderle reviewed the license agreement for parking space at St. Nicholas for Kolmar School. Dr. Enderle stated that the district determined that this was the best option for extra parking at Kolmar School at this time. This agreement has been ongoing for several years. The only change to it is that it has been extended from a two year agreement to a five year agreement.
- Action VII: It was moved by Mrs. Lichter, seconded by Mr. Lurquin, to approve the License Agreement for Parking Space at St. Nicholas for Kolmar School. Voting aye: Mrs. Lichter, Mr. Lurquin, Mr. DeRousse, Mrs. Fortier, Ms. Roche and Mr. Nichols. Nays: none. Absent: Mrs. Misner. The motion carried.
- Discussion VII: Second Reading of Family Handbook  
Dr. Enderle thanked Dr. Macchia for his hard work with the 2020-2021 Family Handbook and noted where the updates took place.
- Action VIII: It was moved by Mrs. Fortier, seconded by Ms. Roche, to approve the 2020-2021 Family Handbook. Voting aye: Mrs. Fortier, Ms. Roche, Mrs. Lichter, Mr. DeRousse, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Misner. The motion carried.
- Discussion VIII: Capital Projects Update  
Dr. Enderle reviewed the Capital Projects Update.
- The surge suppression work is complete.
  - The Hannum Tuckpointing project is ongoing. Tuckpointing at Hannum is complete and the tuckpointing at Sward is taking place.

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The district received the \$50,000 maintenance grant which will offset the cost of this project.

- The HVAC project was put on hold due to costs. The district submitted for a grant which would allow the district to move forward with this project. The Board will be informed when the district receives the results of this grant application.
- The Hometown Parking Lot project is in progress. Survey work is complete. The bids are due on July 2<sup>nd</sup>. The Board was initially scheduled to have a special meeting to approve the recommended bidder, but it was determined that this might not give the district enough time to prepare the agenda due to the July 4<sup>th</sup> holiday. It was agreed to hold the virtual special meeting at 6:00 p.m. on July 8<sup>th</sup>.
- Ms. Roche asked that Mr. Cassidy include the actual cost on his completed projects.

Discussion IX: Second Reading of Select Board Policies: 2:125; 2:160; 5:60; 5:150; 5:280; 7:70; 8:10; 8:30; 8:110.

Dr. Enderle reviewed the updates on the select school board policies.

Action IX: It was moved by Mrs. Fortier, seconded by Mr. Lurquin, to adopt the second reading of select school board policies: 2:125; 2:160; 5:60; 5:150; 5:280; 7:70; 8:10; 8:30; 8:110. Voting aye: Mrs. Fortier, Mr. Lurquin, Mrs. Lichter, Mr. DeRousse, Ms. Roche and Mr. Nichols. Nays: none. Absent: Mrs. Misner. The motion carried.

Discussion X: Second Reading of Select Board Policies Undergoing a Five-Year Review: 4:50; 7:130; 7:325; 8:80.

Dr. Enderle reviewed the select board policies undergoing a five-year review and confirmed that there were no changes to these policies.

Action X: It was moved by Mr. DeRousse, seconded by Mr. Lurquin, to approve the second reading of select board policies undergoing a five-year review: 4:50; 7:70; 8:10; 8:30; 8:110. Voting aye: Mr. DeRousse, Mr. Lurquin, Mrs. Fortier, Mrs. Lichter, Ms. Roche and Mr. Nichols. Nays: none. Absent: Mrs. Misner. The motion carried.

Future Meeting Previews Special Meeting – July 8, 2020 virtual meeting  
Business Meeting – August 24, 2020 @ OLHMS

- 6-Month Release of Minutes
- FY21 Tentative Budget
- Summer School Budget

\*These items are not to be intended as all inclusive

### Board Comments:

Mr. Lurquin asked if the Hometown Parking Lot project approval will have enough time to obtain the permits. Dr. Enderle confirmed this and stated that the project should be completed one week

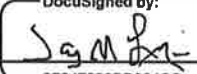
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before school starts barring inclement weather.

Mr. Lurquin sent his condolences on the behalf of the Board to Julie Misner and her family.

Adjourned – 8:214 p.m.

The next special meeting of the Board of Education will be held virtually on July 8, 2020. The next regular meeting of the Board of Education will be held on August 24, 2020 at Oak Lawn Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, IL 60453.

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Secretary

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President