

## MINUTES OF THE REGULAR MEETING, DECEMBER 16, 2019

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 5:38 p.m. on Monday, December 16, 2019 at the Kolmar Elementary School, 10425 S. Kolmar, Oak Lawn, Illinois.

Members Present: Peter DeRousse, Jennifer Fortier, Jackie Lichter and Brian Nichols. Jay Lurquin arrived at 5:45 p.m.

Members Absent: Julie Misner and Theresa Roche

Administrators Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mr. Cassidy, Mrs. Riha, Mr. Macchia and Mrs. Goetz

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier seconded by Mr. DeRousse to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9); Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11). Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4).

Closed session discussions were completed at 6:26 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:03 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present at said location: Peter DeRousse, Jennifer Fortier, Jackie Lichter and Jay Lurquin.

Admin Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mr. Cassidy, Mrs. Riha, Dr. Macchia and Mrs. Goetz.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

No one came forward at this time.

Presentation Kolmar School Presentation – Principal Dave Creech gave a presentation on Hometown School and the exciting things going on there.

President's

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Report

President Nichols thanked Mr. Creech and Kolmar for hosting the first Board Meeting "on the road." The Board is looking forward to visiting the other schools as well and participating in the meet and greets. The Board welcomes any feedback. On behalf of the Board, President Nichols wished the staff and district families a happy holiday season.

Superintendent's Report

- A. Superintendent Enderle's report included
- Congratulations to Julie DeRuiter and the 6/7 Girls Basketball team for their undefeated season and their winning the SWIC Conference Championship.
  - OLHMS hosted the 7<sup>th</sup> annual Feed 6 this past weekend. Approximately 40,000 meals were packed and will be sent to several community food pantries.
  - So far, there have been two negotiations meetings and one negotiations sub-committee meeting. The next meeting is scheduled for Thursday, 12/19.
  - The District partnership with Arbor is continuing to grow. Starting in January, Arbor will offer a vegetarian option every day at OLHMS.
  - State of the District planning is underway. The State of the District is scheduled for March 13, 2020. The Board will discuss planning further at the COTW meeting on January 7, 2020.
- B. Business Office – Mike Loftin
- C. Curriculum & Family Engagement – Kathy Gavin
- D. Technology – Joe Macchia
- E. Operations – Leo Cassidy
- The OLHMS cafeteria lighting project is underway to repair the stage lights.
- F. English Learners – Angela Goetz
- G. Student Services – Cynthia Riha
- Mrs. Riha discussed three legislative items.
- In early August, legislation passed stating that anyone seeking a paraprofessional license needed a B.A. or an A.A. On December 5, 2019, it was reinstated that those seeking a paraprofessional license with only a high school diploma, are eligible so long as they pass a competency test.
  - On August 26, 2019, legislation passed stating that all school districts were required to send all supporting documents to parents in advance of IEP meetings and a log of support services must be kept. On December 6, 2019, the implementation of this legislation was delayed and is expected to be implemented on July 1, 2020.
  - On November 20, 2019, ISBE issued emergency regulations in regards to use of time outs and physical restraint. A form has also been provided for the district to submit to the state. On December 4, 2019, an issued amendment delayed the implementation of this legislation until July 2020.

Consent Agenda

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It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve / adopt the Consent Agenda that included the following items:

**MINUTES**

Minutes of November 11, 2019 and December 3, 2019

Closed Minutes of November 11, 2019.

Destruction of the following closed session audio recordings, as per P.A. 93-523: March 19, 2018.

**APPROVAL OF BILLS**

Bill List Report

December 16, 2019

\$2,028,398.98 Education Fund Payroll, November 22<sup>nd</sup>, December 6<sup>th</sup>

\$ 184,482.88 Teacher Pension Fund Bills, Nov. 22<sup>nd</sup>, Dec. 6<sup>th</sup>

\$ 446,043.21 Education Fund Bills

**\$2,658,925.04 Total Education Fund Expenditures**

\$ 93,837.59 Operations & Maintenance Fund Payroll, Nov. 22<sup>nd</sup>, Dec. 6<sup>th</sup>

\$ 254,656.97 Operations & Maintenance Fund Bills

**\$ 348,494.56 Total Operations & Maintenance Fund Expenditures**

\$ 425.44 Transportation Fund Payroll, Nov. 22<sup>nd</sup>, Dec. 6<sup>th</sup>

\$ 353,845.28 Transportation Fund Bills

**\$ 354,270.72 Transportation Fund**

\$ 86,410.83 FICA / Medicare & IMRF Fund Bills, Oct. 25<sup>th</sup>, Nov. 8<sup>th</sup>

\$ Construction Fund

\$ 5,554.55 Debt Services

\$ Tort & Judgement Fund

\$ Municipal Retirement Fund

**\$3,453,655.70 TOTAL ALL EXPENDITURES**

Summary of and Board Approved Payables by Fund

**ACCEPTANCE OF FINANCIAL REPORTS**

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

Expense Recap Summary

Aggregate Financial Report

**PERSONNEL**

Resignations

Tiffany Cozzi

Instructional Aide

Covington

Hailey Czerwinski

Teacher Aide

Hometown

Crystal Marquez

Instructional Aide

Hannum

Support Staff Recommendations

Latasha Garcia – Instructional Aide, OLHMS for the 2019-

2020 School Year, effective 11 / 11 / 2019 at a salary of \$14.41 per hour x 6.5 hours per day.

Ethan Oliver – Part-Time Sweeper, Districtwide for the 2019-2020

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school year, effective 11/14/2019 at a salary \$8.25 per hour x 6.5 hours per day.

Nicole Tapley – Teacher Aide, OLHMS for the 2019-2020 School Year, effective 12/9/2019 at a salary of \$11.45 per hour x 6.5 hours per day.

Jonina Winder – Teacher Aide, Kolmar for the 2019-2020 School Year, effective 12/4/2019 at a salary of \$11.45 per hour x 6.5 hours per day.

Retirement

Kathleen O'Dwyer – Teacher, OLHMS, effective 6/2024

Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nay: None  
Absent: Mrs. Misner and Ms. Roche. The motion passed.

Discussion I: Decisions Regarding Student Residency Matters. 5 ILCS 120/2(c)(10).  
Mr. Nichols stated that the Board takes it very seriously that all students in the schools live within the district boundaries. The residency process is a very robust and thorough process.

Action II: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to find that the student(s) in Residency Case 19-20-1 identified in closed session are non-residents of School District 123 and have been non-residents of the District throughout the 2019-2020 school year to date. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Fortier, Mr. DeRousse and Mr. Nichols. Nays: None. Absent: Mrs. Misner and Ms. Roche. The motion carried.

Action III: It was moved by Mrs. Lichter, seconded by Mr. DeRousse, to find that the individual who enrolled the student(s) in Residency Case 19-20-1 is to be charged tuition of \$5,054.76 per student for the period of August 21, 2019 through December 16, 2019, for a total amount owed of \$10,109.52. Voting ayes: Mrs. Lichter, Mr. DeRousse, Mrs. Fortier, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Misner and Ms. Roche. The motion carried.

Action IV: It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve the Notice of Board of Education's Decision Letter as presented in closed session. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Misner and Ms. Roche. The motion carried.

Action V: It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to find that the student(s) in Residency Case 19-20-2 identified in closed session are non-residents of School District 123 and have been non-residents of the District throughout the 2019-2020 school year to date. Voting aye: Mr. Lurquin, Mrs. Fortier, Mr. DeRousse, Mrs. Lichter and Mr. Nichols. Nays: None. Absent: Mrs. Misner and Ms. Roche. The motion carried.

Action VI: It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to find the individual who enrolled the student(s) in Residency Case 19-20-2 is to be charged tuition of \$4,655.70 per student for the period of August 21, 2019 through December 6, 2019, for a total amount owed of \$4,655.70. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mr. Lurquin and Mr.

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Nichols. Nays: None. Absent: Mrs. Misner and Ms. Roche. The motion carried.

Action VII: It was moved by Mrs. Lichter, seconded by Mr. Lurquin, to approve the Notice of Board of Education's Decision Letter as presented in Closed Session. Voting aye: Mrs. Lichter, Mr. Lurquin, Mrs. Fortier, Mr. DeRousse and Mr. Nichols. Nays: None. Absent: Mrs. Misner and Ms. Roche. The motion carried.

Discussion II: Amended Resolution Authorizing Participation in Property Tax Proceedings  
Dr. Enderle stated that the original resolution was brought before the Board in November. At the Board's request, an amended version is being brought forward which includes a sunset clause where the law firm has authorization until December 31, 2021.

Action VIII: It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve the Amended Resolution Authorizing Participation in Property Tax Proceedings. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Misner and Ms. Roche. The motion carried.

Discussion III: FY19 Audit Results  
Dr. Loftin reported that the district received a favorable audit report. There were no findings, weaknesses or deficiencies. It was confirmed that the audit appeared to run smoother this year since this was our first full year using accrual based accounting. Dr. Loftin reviewed all four reports submitted by the auditors.

Action IX: It was moved by Mrs. Lichter, seconded by Mr. Lurquin, to approve the FY19 Audit Report. Voting aye: Mrs. Lichter, Mr. Lurquin, Mrs. Fortier, Mr. DeRousse and Mr. Nichols. Nays: none. Absent: Mrs. Misner and Ms. Roche. The motion carried.

Discussion IV: Traffic Calming Signage  
Dr. Enderle reported that he provided the Board with a first draft IGA between the district and the Oak Lawn Police Department. It has been noted that there has been an uptick of traffic on 52<sup>nd</sup> Avenue near 99<sup>th</sup> and 52<sup>nd</sup> Avenue, specifically heading northbound. The Oak Lawn Police recommended putting in signs that will light up during high foot traffic times. This will notify drivers before they approach the Oak Center/52<sup>nd</sup> Avenue and 99<sup>th</sup> Street/52<sup>nd</sup> Avenue corners so that they will slow down during times when students are crossing. The IGA would have the district and the Oak Lawn Police Department split the costs of the signs. This was a first draft and will be brought back to the Board once the village and the police department have reviewed it. Dr. Enderle will also look into the wording regarding any repairs to the signs.

Discussion V: First Reading of Proposed Registration Fees FY21

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It is recommended that the fees increase by the same rate as the CPI, which is 1.9%. Fees will increase between \$3-\$4 depending on when they are paid.

- Discussion VI: First Reading of Proposed 2020/2021 School Calendar  
The calendar was provided to the staff and the PTA Council. The provided calendar is the one which will be recommended by the EDC. The calendar has aligned Winter Break and Spring Break with the District 229 calendar. District 218 has not provided their calendar yet.
- Discussion VII: First Reading of Select School Board Policies  
Dr. Enderle discussed the policy updates provided by PRESS and specifically reviewed the following policies:  
2:105 – The Board will need to decide, in a case of sexual harassment of a Board member by a Board member or elected official, will the Superintendent hire the investigator or will the Board President hire the investigator.  
2:110 – The Board needs to determine the same question as in 2:105.  
4:80 – The Board needs to determine the capital threshold which is currently \$5,000.  
5:30 – Legislation has passed that we no longer require applicants to provide prior salaries. This policy allows the district to make exceptions for specific job categories. The Board needs to decide if they want to make exceptions. The law firm advised against this.  
5:50 – This policy has the optional phrase “or being on call.” The Board needs to determine if this phrase should be added to the policy. It was requested that a specific definition of “on call” be provided. It was also noted that “on call” may be needed to add to job descriptions.  
6:60 – There is an option to include a course on Hunting Safety to the curriculum. If the Board chose to add this course, they would need to determine the grade level in which it should be taught.  
7:270 – This policy asks if the Board will adopt having a district supply of undesignated glucagon in the district. The law firm recommends having this. Dr. Enderle is discussing this with the school nurses to get their opinions. It was asked to find out the shelf life of glucagon. Will it need to be repurchased annually?
- Discussion VIII: First Reading of Policy 4:60/FY20 Audit  
Dr. Loftin stated a routine monitoring took place in the district regarding the business office policies and procedures. There were no issues with the procedures but there were recommendations for updating the policies. The attorney updated the policies to reflect the recommendations and some of the most recent updates from PRESS will correct the other policy recommendations.
- Future Meeting Previews Committee of the Whole Meeting – January 7, 2020
- Summer 2020 Community Newsletter
  - State of the District Dinner
  - Substitute Teaching Update
- Business Meeting –January 21, 2020
- OLHMS Principal Report

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- Capital Projects Interfund Transfer
- Designee to Prepare Tentative Budget FU2020-2021
- FY21 Registration Fees
- 2020/2021 School Calendar

\*These items are not to be intended as all inclusive

Board Comments:

Mr. Lurquin reported that District 218 listed the top five students, all of which were from District 123. Three are from Kolmar and two are from Sward.

Mr. Lurquin reported that D123 alumni Danny LaBonte scored a 300 on the Richards Bowling Team at their most recent tournament. This is the third time he has accomplished this feat. Congratulations to Danny LaBonte.

Adjourned – 9:05 p.m.

The next Committee of the Whole meeting of the Board of Education will be held on January 7, 2020 at Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, Illinois. The next regular meeting of the Board of Education will be held on January 21, 2020 at Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, Illinois.

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 President

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*Brian Nichols*  
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 Secretary

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