

MINUTES OF THE REGULAR MEETING, MAY 22, 2023

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 5:34 p.m. on Monday, May 22, 2023, at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

Members Present: Peter DeRousse, Ed Smykowski, Jennifer Fortier, Jay Lurquin and Brian Nichols. Adriana Sebek joined the meeting at 5:37 p.m.

Members Absent: None

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier, seconded by Mr. Lurquin, to adjourn to closed session for the purpose of discussing: the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance 5 ILCS 120/2(c)(3); the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property 5 ILCS 120/2(c)(8); the setting of a price for sale or lease of property owned by the public body 5 ILCS 120/2(c)(7).

Closed session discussions were completed at 7:20 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:24 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Jay Lurquin, Jennifer Fortier, Ed Smykowski, Adriana Sebek, Peter DeRousse and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- No one came forward at this time

MINUTES OF THE REGULAR MEETING, MAY 22, 2023

President's Report

President Nichols bypassed his report.

Superintendent's Report

- A. Dr. Enderle invited Dr. Creech, Emily Bronson and Laura Pedraza to give a presentation on the Kolmar School Newspaper, The Paw Print. The School Newspaper Club is new to Kolmar this year. It is a yearlong club available to 4th and 5th grade students and meets weekly. Students Logan Hernandez, Nora See, Brigid Carmody, Colin Kammholz, Bridget Colander and Ralph Roca Bustamente discussed their roles in the club and what they enjoy about being a member of the school newspaper.
- Superintendent Enderle's report included:
 - Dr. Enderle reviewed the FOIA requests this month which included:
 - a request from Sheri Reid from SmartProcure regarding a voucher detail listing report in a specific format;
 - A request from Tracy Krohn of Ehlers Inc., regarding ACFR statistical information.
 - Summer School is planned to begin on June 12 and currently has approximately 440 students enrolled.
 - The Media Center renovation at Covington and Hannum is moving forward as planned. Demolition began on May 15th, which is two weeks ahead of the last demolition. It is hoped that the earlier start will ensure the renovations are complete by the start of the school year. There will be weekly meetings to monitor renovation progress.
 - School Safety Planning is a high priority in D123. Relocation, reunification and tabletop drills are being planned. The district is looking to plan Beacon training. The district is also looking into a security vulnerability audit in the fall, the installation of Clear Armor and the Security Resource Officer model.
 - The D123 Job Fair is scheduled for Tuesday, May 30th from 12:00-8:00 at the district office.
 - The third and final Timely and Meaningful Consultation meeting of this year is scheduled for Friday, May 26th and will include the district parochial schools.
 - OLHMS 8th Grade commencement ceremony will take place on June 1st. This is the 18th graduating class from OLHMS and there are approximately 387 graduates.
- B. Business Office – Mike Loftin
C. Curriculum & Family Engagement – Kathy Gavin
D. Learning, Communication and Technology – Joe Macchia
E. Literacy and Intervention – Katy Spreitzer
F. Operations – Leo Cassidy

Consent Agenda

MINUTES OF THE REGULAR MEETING, MAY 22, 2023

It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to approve / adopt the Consent Agenda that included the following items:

MINUTES

Minutes of April 25, 2023.

Closed Minutes of April 25, 2023.

Destruction of the following closed session audio recordings, as per P.A. 93-523: April 27, 2021.

APPROVAL OF BILLS

Bill List Report

	May 22, 2023
\$2,215,800.72	Education Fund Payroll, May 5 th , May 19 th
\$ 190,022.50	Teacher Pension Fund Bills, May 5 th , May 19 th
\$ 666,123.25	Education Fund Bills
\$3,071,946.47	Total Education Fund Expenditures
\$ 112,489.83	Operations & Maintenance Fund Payroll, May 5 th , May 19 th
\$ 196,267.59	Operations & Maintenance Fund Bills
\$ 308,757.42	Total Operations & Maintenance Fund Expenditures
\$ 468.24	Transportation Fund Payroll, May 5 th , May 19 th
\$ 169,278.40	Transportation Fund Bills
\$ 169,746.64	Transportation Fund
\$ 99,425.50	FICA / Medicare & IMRF Fund Bills, May 5 th , May 19 th
\$	Construction Fund
\$	Debt Services
\$ 120.00	Tort & Judgement Fund
\$	Municipal Retirement Fund
\$3,650,296.03	TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

Expense Recap Summary

FY23 Budget Forecast

PERSONNEL

Resignations

Jenna Alkhatib	Paraprofessional	Sward
Jill Bleski	Teacher	OLHMS
Nuhie Faheem	Spanish Teacher	OLHMS
Mary Greco	Paraprofessional	OLHMS
Danielle Hathaway	Teacher	Sward
Anne Marie Hogan	Speech Pathologist	OLHMS
Eileen Kennedy	SPED Teacher	OLHMS
Candice Kramer	Principal	Sward
Rebecca McNaughton	Paraprofessional	Sward

MINUTES OF THE REGULAR MEETING, MAY 22, 2023

Luke Munoz	SPED Teacher	Covington
Carrie Rizzi	School Nurse	OLHMS
Sandra Romero	Paraprofessional	Hometown
Laudy Tenn	Paraprofessional	Covington
Retirement Requests		
Karen Bjorklund	Teacher	Sward
Joan Boss	Teacher	Covington
Michael Fisher	Teacher	OLHMS
Cynthia Julien	Teacher	OLHMS
Kathleen Harrington-Dace	Teacher	OLHMS
Alma Rivera	Paraprofessional	Covington
Certified Staff Recommendations (pending compliance with Board Policy and State and Federal law)		
Elizabeth Arvizu	EC/PreK Teacher	Sward
Jessica Belanger	Social Worker	Hannum
Elizabeth Cerullo	Teacher	Hometown
Leigh Coradetti	SPED Supervisor	Districtwide
Mary Farnan	School Counselor	OLHMS
Teresa Franke	EC/PreK Teacher	Hometown
Jori Koster	Enrichment Specialist	Districtwide
Samantha Koppers	Title I LST	Hannum
Lauren Niedziela	Teacher	Hometown
Cherie Noisette	Teacher	Hannum
Justin O'Brien	Teacher	Sward
Craig Olson	Teacher	Hometown
Colleen Reidy	SPED Teacher	Hometown
Kristen Scheffler	Title I Support Spec.	Hometown
Kayla Shields	Teacher	OLHMS
Sarah Sitterly	Teacher	Covington
Avendah Watson	SPED Teacher	Hometown
Support Staff Recommendations		
Liliena Briseno	P/T Sweeper	Summer
Jennifer Taff	EC/Transp. Secretary	Kolmar

Voting aye: Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mr. Smykowski, Mr. Lurquin and Mr. Nichols.
 Nay: None. Absent: None. The motion passed.

Discussion I:

Resolution Authorizing Committed and Assigned Fund Balances
 Pursuant to GASB 54 [3D]

Dr. Loftin reviewed the resolution authorizing committed and assigned fund balances pursuant to GASB 54. The purpose of this resolution is to earmark funds to go toward future curriculum adoptions. Funds can be used to go towards other things in an emergency situation should it be necessary. This resolution can also be dissolved should future Boards choose. The auditors will be notified of the funding for future purposes. This resolution addresses future curricular needs but the district could potentially earmark funds for other things (i.e. capital projects, etc.).

MINUTES OF THE REGULAR MEETING, MAY 22, 2023

- Action II: It was moved by Mrs. Sebek, seconded by Mr. Lurquin to approve the resolution authorizing committed and assigned fund balances pursuant to GASB 54. Voting Aye: Mrs. Sebek, Mr. Smykowski, Mr. DeRousse, Mrs. Fortier and Mr. Nichols. Nays: None. Absent: None. The motion carried.
- Discussion II: ELA Curriculum Adoption [1A][1C]
Dr. Spreitzer reviewed the ELA curriculum adoption process. In August 2022, training for the ELA pilot of Wit and Wisdom. The pilot took place in the Fall of 2022. The feedback was positive overall especially with the writing component, but the units were considered long. Training for the Amplify CKLA pilot took place in January 2023 and the pilot took place from February through April. It was determined that Amplify CKLA was the preferred curriculum and would fit in well in D123. It has good resources for EL students and there was a high degree of student engagement. D123 will continue to use Foundations and not use the CKLA foundational skills piece. The cost will not exceed \$600,000. The district will provide the final invoice for the Board to review. It was noted that teachers are feeling the stress of many new curricula being implemented and was discussed how to help the teachers. It was stated that there will be three optional professional development sessions over the summer to help the teachers. Dr. Spreitzer is hoping to give the teachers time to plan and meet together in order to alleviate some of the stress.
- Action III: It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to approve adoption of Amplify CKLA as recommended. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Sebek, Mr. Smykowski, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: None. The motion passed.
- Discussion III: Title I District Plan [3D]
Dr. Gavin reviewed the Title I District Plan. This is an annual item which must be approved by the Board in order to submit to the state. Once it is accepted by the state, the district can apply for Title I, Title II and IDEA grants. Dr. Gavin reviewed all the changes from last year's plan. It was confirmed that the plan must be submitted with the name of the current Director of Special Education. The Bilingual Service Plan is now a component of this plan when it was not in the past. Once approved by the Board, the plan will be submitted electronically to the state.
- Action IV: It was moved by Mrs. Fortier, seconded by Mrs. Sebek, to approve the Title I District Plan. Voting aye: Mrs. Fortier, Mrs. Sebek, Mr. Smykowski, Mr. DeRousse, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: None. The motion passed.
- Discussion IV: Serious Safety Hazards [3B]
This is an annual item. There are six serious safety hazards throughout the district which comprise of mostly road crossings. The serious safety hazards remain unchanged this year.
- Action V: It was moved by Mr. Lurquin, seconded by Mr. DeRousse, to approve the Serious Safety Hazards 2023-2024. Voting aye: Mr. Lurquin, Mr. DeRousse, Mrs. Sebek, Mr. Smykowski, Mrs. Fortier and Mr. Nichols.

MINUTES OF THE REGULAR MEETING, MAY 22, 2023

Nays: None. Absent: None. The motion passed.

Discussion V: Disposition of District Property [4C]
Mr. Cassidy presented a list of items to be disposed. Due to various capital project as well as several items reaching the end of their life cycle, administration is looking to dispose of a listing of items. Various items will be sold, donated or otherwise disposed.

Action VI: It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve the disposition of district property. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Sebek, Mr. Smykowski, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: None. The motion passed.

Discussion VI: Capital Projects Update [3C]
Mr. Cassidy discussed the three projects that went out to bid. The generator bids were in line with the estimates from JMA. Administration recommends the bid from Arc 1 Electric at \$126,900. Due to supply chain issues, there is no specific timeline on when we will receive the generators, but the pricing is locked in.

The OLHMS Landscaping project bids were significantly less than estimated. Administration recommends the bid from Edwin Anderson Construction at \$187,000 for phase 1 and \$81,000 for phase 2. The total cost for both phases will be \$268,000. This is a summer project and is expected to be completed before the start of the school year. It was noted that the Board needs to vote on each phase. Mr. Smykowski stated that, while he agreed with phase 1, he felt the money for phase 2 could be put to better use at other schools. Mr. Lurquin stated that he felt that, since the pricing was so much lower than anticipated, now would be the time to complete phase 2. The extra funds that were anticipated to be spent on phase 2 can go towards other projects at other buildings. Mrs. Fortier agreed with Mr. Lurquin that the pricing will just go up from here.

The Hometown Gym/Stage Ceiling Renovation was also less than anticipated. Administration recommends Cosgrove Construction at \$67,000. JMA vetted all bids to ensure that the specifications will be met and checked references to ensure bidders were reputable.

It was noted that the funding for approximately 83% of the budgeted costs will be coming from grants.

Action VII: It was moved by Mr. Lurquin, seconded by Mrs. Sebek to approve the generator bid as recommended. Voting aye: Mr. Lurquin, Mrs. Sebek, Mr. DeRousse, Mr. Smykowski, Mrs. Fortier and Mr. Nichols. Nays: None. Absent: None. The motion passed.

Action VIII: It was moved by Mr. Lurquin, seconded by Mrs. Sebek, to add an additional action item for phase 2 of the OLHMS Landscaping project. Voting aye: Mr. Lurquin, Mrs. Sebek, Mr. Smykowski, Mr. DeRousse, Mrs. Fortier and Mr. Nichols. Nays: None. Absent: None. The motion passed.

MINUTES OF THE REGULAR MEETING, MAY 22, 2023

- Action VIIIa: It was moved by Mr. Lurquin, seconded by Mrs. Fortier to approve phase 1 of the OLHMS Landscaping project as recommended. Voting aye: Mr. Lurquin, Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mr. DeRousse and Mr. Nichols. Nays: None. Absent: None. The motion passed.
- Action VIIIb: It was moved by Mr. Lurquin, seconded by Mrs. Sebek to approve phase 2 of the OLHMS Landscaping project as recommended. Voting aye: Mr. Lurquin, Mrs. Sebek, Mr. DeRousse, Mrs. Fortier and Mr. Nichols. Nays: Mr. Smykowski. Absent: None. The motion passed.
- Action IX: It was moved by Mr. DeRousse, seconded by Mrs. Fortier to approve the Hometown gym /stage ceiling renovation project as recommended. Voting aye: Mr. DeRousse, Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: None. The motion passed.
- Discussion VII: First Reading of the 2023 /2024 Disciplinary Handbook [4C]. This is an annual item for the Board. Dr. Macchia reviewed the updates for the 2023 /2024 handbook. The Illinois Principals' Association gives recommended updates for the handbook based on policy updates throughout the year by PRESS Plus. Every fall, parenting organizations give feedback on the handbook. The attorney will review the changes to ensure alignment with Board policies and procedures. The second reading will take place in June.
- Discussion VIII: Second Reading of Select School Board Policies: 2:110; 4:60; 5:30; 5:90; 5:125; 5:150; 5:260; 6:135; 6:230; 8:20; 3:40-E. Dr. Enderle reviewed the recommended policy updates. The majority of updates are related to legislation tied to Faith's Law. The updates would ensure the district is updating policies /procedures ensuring the district is conducting employment history reviews. Administration is working on implementing practices to ensure compliance by July 1st in our hiring practices. Other updates were regarding legal references.
- Action X: It was moved by Mrs. Fortier, seconded by Mrs. Sebek to approve the second reading of select school board policies: 2:110; 4:60; 5:30; 5:90; 5:125; 5:150; 5:260; 6:135; 6:230; 8:20; 3:40-E. Voting aye: Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mr. Smykowski, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: None. The motion passed.
- Discussion IX: Second Reading of Select School Board Policies for Review and Monitoring: 4:40; 5:285; 6:210; 8:70. These are policies which have not been updated in the last five years. Administratively, there are no issues with these policies.
- Action XI: It was moved by Mr. DeRousse, seconded by Mrs. Fortier to approve the second reading of select school board policies for review and monitoring: 4:40; 5:285; 6:210; 8:70. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Sebek, Mr. Smykowski, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: None. The motion passed.

MINUTES OF THE REGULAR MEETING, MAY 22, 2023

Future Meeting Previews Business Meeting – June 20, 2023 @ OLHMS

- Audit Arrangement Letter
- Resolution Designating Interest Earnings
- Upcoming FY24 Tentative Budget
- FY24 Paper Bid Results
- School Supplies Preferred Vendor
- 2nd Reading of Disciplinary Handbook

*These items are not to be intended as all inclusive

Board Comments:

Brian Nichols stated that there would be a Special Meeting of the Board of Education on June 28th for an orientation due to new Board members.

Jennifer Fortier reported on the SCOPE meeting she attended. This was the last SCOPE meeting of the school year and was held in person. HB300 passed in both chambers. Everything regarding tenure has passed. SB2390 regarding short term substitute licenses was discussed. SB90 regarding the Sale of School District property has stalled but it is thought that this will pop back up. This restricts the sale of school district property to ensure that school districts offer the property first to their municipalities at a reduced price.

Adjourned – 9:33 p.m.

The next regular meeting of the Board of Education will be held on June 20, 2023 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453. The next Special Meeting of the Board of Education will be held on June 28, 2023 at the Oak Lawn Hometown School District 123 Administrative Office, 4201 W. 93rd Street, Oak Lawn, IL 60453.



President



Secretary