

MINUTES OF THE REGULAR MEETING, APRIL 23, 2019

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:08 p.m. on Tuesday, April 23, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

Members Present: Theresa Roche, Jay Lurquin, Peter DeRousse, Jennifer Fortier, Jackie Lichter and Julie Misner.

Members Absent: Brian Nichols

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Mr. Andersen, Dr. Macchia and Mrs. Goetz

Also Present: Community members, parents and staff

It was moved by Mr. DeRousse seconded by Mrs. Fortier to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9). Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

Closed session discussions were completed at 7:10 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:12 p.m. by the Vice President and upon the roll call, Theresa Roche, the Vice President and the following members were physically present at said location: Peter DeRousse, Jennifer Fortier, Jackie Lichter, Julie Misner, and Jay Lurquin.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Mr. Andersen, Dr. Macchia and Mrs. Goetz.

The Pledge of Allegiance was led by Boy Scout Troup 596, who are working on their Citizenship in the Community Merit Badge.

Ms. Roche read the Mission Statement.

Public Comment Vice President Roche stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.

No one stepped forward at this time.

CANVASS OF ELECTION RESULTS APRIL 2, 2019

Dr. Enderle presented the Board with the results of the election on April 2, 2019. Jennifer Fortier, Julie Misner and Theresa Roche were re-elected to the Board of Education.

Action Item I: It was moved by Mr. Lurquin, seconded by Mrs. Lichter to approve the canvass and declare the results of the School Board election held on April

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2, 2019. Voting aye: Mr. Lurquin, Mrs. Lichter, Mr. DeRousse, Mrs. Fortier, Mrs. Misner and Ms. Roche. Nays: None. Absent: Mr. Nichols. The motion carried.

ACKNOWLEDGEMENT BOARD REORGANIZATION PROCESS

- Oath of Office – Dr. Enderle led the Board in the Oath of Office.
- Selection of President Pro Tempore – Mr. Lurquin motioned to select Dr. Enderle to be President Pro Tempore. It was seconded by Mrs. Lichter. A unanimous vote for Dr. Enderle was recorded and Dr. Enderle was declared President Pro Tempore.
- Mr. Nichols was nominated for the position of President of the Board of Education by Mrs. Misner and seconded by Mrs. Fortier. A unanimous vote for Mr. Nichols was recorded and Mr. Nichols was declared President of the Board of Education for the Oak Lawn-Hometown School District 123.
- Ms. Roche was nominated for the position of Vice President of the Board of Education by Mrs. Misner. A unanimous vote for Ms. Roche was recorded and Ms. Roche was declared Vice President of the Board of Education for the Oak Lawn-Hometown School District 123.
- Ms. Roche as Vice President of the Board of Education continued with the remaining nominations.
- Mr. Lurquin was nominated for the position of Secretary of the Board of Education by Mrs. Misner. A unanimous vote for Mr. Lurquin was recorded and Mr. Lurquin was declared Secretary of the Board of Education for the Oak Lawn-Hometown School District 123.
- Mr. Nichols was appointed to the position of representative to the Illinois Association of School Boards (IASB). Mr. Nichols was recorded and declared the appointed representative to the Illinois Association of School Boards (IASB) Governing Board for the period April, 2019 to April, 2020.
- Mrs. Fortier was appointed to the position of representative to the South Cooperative Organization for Public Education (SCOPE). Mrs. Fortier was recorded and declared the appointed representative to the South Cooperative Organization for Public Education (SCOPE) for the period April, 2019 to April, 2020.
- Ms. Roche was appointed to the position of representative to the Oak Lawn-Hometown School District 123 Educational Foundation. Ms. Roche was recorded and declared the appointed representative to the Oak Lawn-Hometown School District 123 Educational Foundation for the period April, 2019 to April, 2020.

Action Item II.

It was moved by Mr. Fortier, seconded by Mr. Lichter, to re-adopt a resolution establishing a one-year term of office for the president, vice president, and secretary of the board. Voting aye: Mrs. Fortier, Mrs. Lichter, Mr. DeRousse, Mrs. Misner, Mr. Lurquin, and Ms. Roche. Nay, none. Absent: Mr. Nichols. The motion carried.

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Discussion I: A listing of tentative Board and Committee of the Whole Meeting dates was provided. Dr. Enderle noted that three Special Meetings were placed on the schedule.

Action Item III. It was moved by Mrs. Lichter, seconded by Mrs. Fortier, to approve the Board and Committee of the Whole Meeting dates. Voting Aye: Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Mr. DeRousse, Mr. Lurquin and Ms. Roche. Nays: None. Absent: Mr. Nichols. The motion carried.

Discussion II: The time frame for regular monthly meetings of the Board of Education was discussed. As in the past regular monthly meetings begin at 7:00 p.m. and end at 9:30 p.m. or earlier. Closed sessions will be conducted between 5:45 p.m. and 7:00 pm.

Action Item IV: It was moved by Mrs. Misner, seconded by Mr. Lurquin, to approve the time frame for regular monthly meetings of the Board of Education to begin at 7:00 p.m. and end at 9:30 p.m., or earlier. Closed sessions will be conducted between 5:45 and 7:00 p.m. Voting aye: Mrs. Misner, Mr. Lurquin, Mr. DeRousse, Mrs. Fortier and Ms. Roche. Nay, none. Absent: Mr. Nichols. The motion carried.

Discussion III: Dr. Enderle advised that every April during the organization process the Board re-approves the legal counsel. He recommended approval of both firms as the district has been very satisfied with both firms.

Action Item V: It was moved by Mrs. Fortier, seconded by Mr. Lurquin, to approve the law firms of Hauser Izzo, LLC and Engler, Callaway, Baasten & Sraga, as Oak Lawn-Hometown School District 123 legal counsel. Voting aye: Mrs. Fortier, Mr. Lurquin, Mrs. Misner, Mrs. Lichter, Mr. DeRousse and Ms. Roche. Nay: none. Absent: Mr. Nichols. The motion carried.

President's
Report

Vice President Roche had nothing to report at this time.

Superintendent's
Report

Superintendent Enderle's report included

- FOIA #1 – Nathan Mihelich, Illinois Retired Teacher Association. He requested a list of the teachers who will be retiring in 2019.
- FOIA #2 – Olivia Deloian, NBC5 Investigates. She requested documentation showing which school buildings in our district that have storm shelters that meet the minimum standards of design and construction, as well as a safety plan for sheltering of students during a storm.
- Dr. Enderle discussed the Board "Follow Up" document which delineates the various actions or tasks we have taken or accomplished following each board meeting.
- After the April 9th Committee of the Whole meeting, it was decided to create a Data Reporting Sub-Committee to examine the best ways to display and present student achievement and social-emotional well-being data. The administrative team have assembled a series of essential questions that the Board has provided. A meeting has been scheduled with ECRA group representatives to review and discuss ways the ECRA platform can be used to better display achievement data. As soon as a template is built around the essential questions, the sub-committee will

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convene to being providing more detailed feedback prior to the summary going to the Board of Education in the fall.

- Dr. Enderle discussed the Baldrige Excellence Framework and the “Together We Can Achieve Excellence” Conference held in Naperville on March 27th. This comprehensive program allows school district’s to audit and improve their organizational profile by providing critical insight into the key internal and external factors that shape the district’s operating environment.
- The OLHMS Large-Scale Emergency Drill took place on April 10. The OLHMS students, staff and emergency responders successfully participated in an all-school evacuation drill.

Consent Agenda

It was moved by Mr. DeRousse, seconded by Mr. Lurquin, to approve /adopt the Consent Agenda that included the following items:

MINUTES

Minutes of March 18, 2019

Closed Minutes of March 18, 2019

Minutes of April 9, 2019

Destruction of the following closed session audio recordings, as per P.A. 93-523: August 21, 2017.

APPROVAL OF BILLS

Bill List Report

April 23, 2019

\$1,752,556.86	Education Fund Payroll, March 29 th
\$ 173,374.26	Teacher Pension Fund Bills, March 29 th
\$ 279,433.49	Education Fund Bills
\$2,205,364.61	Total Education Fund Expenditures
\$ 89,063.03	Operations & Maintenance Fund Payroll, March 29 th
\$ 183,475.06	Operations & Maintenance Fund Bills
\$ 272,538.09	Total Operations & Maintenance Fund Expenditures
\$ 415.06	Transportation Fund Payroll, March 29 th
\$ 184,183.69	Transportation Fund Bills
\$ 184,598.75	Transportation Fund
\$ 75,593.44	FICA/Medicare & IMRF Fund Bills, March 29 th
\$	Construction Fund
\$ 5,554.55	Debt Services
\$	Tort & Judgement Fund
\$	Municipal Retirement Fund
\$2,743,649.44	TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

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Expenditure Recap Summary
Aggregate Financial Forecast

PERSONNEL

Dismissal and Non-Renewal of Employment for First, Second, and Third year Probationary Teacher or Part-Time Teacher from Oak Lawn-Hometown School District 123, Cook County

Dismissal and Non-Renewal of Employment of Paraprofessional Resignations

Nikki Bouck	Teacher Aide	Kolmar
Melissa Frieberg	Grade 4 Teacher	Kolmar
Yareli Meza Perez	School Psychologist	Hometown
Karen O'Dea	Office Aide	OLHMS
Rosemary Ott	Teacher Aide	Hometown
Gabriela Ramos	Permanent Substitute Teacher	OLHMS
Sawsan Saleh	Lunchroom Supervisor	Covington
Drew Salzman	Instructional Aide	OLHMS

Retirements

Elizabeth Nemsick	Grade 4 Teacher	Covington
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Support Staff Recommendations

Irene Compean – Substitute Lunchroom Supervisor at Hometown for 2018-2019 school year, effective 03/19/2019 at a salary \$8.25 per hour x 2 hours per day. *Replacement for Katie Chmura/FMLA*

Vickie Lindemulder – Lunchroom Supervisor at Hannum for the 2018-2019 school year, effective 04/11/2019 at a salary \$8.25 per hour x 2 hours per day. *Replacement for Christina Marasso-Scobey/Resignation.*

Certified Personnel Recommendations

Vanessa Follmar – Bachelor of Arts in Psychology from Northern Illinois University in December 2007. Master of Arts in School Counseling from Saint Xavier University in May 2011. School Counselor at OLHMS for the 2018-2019 school year (one year contract only), effective 04/01/2019 at a salary of \$14,625.41. *New Position*

Reclassification

Clarissa Briseno – Secretary to Director of Operations at District Office for the 2019-2020 school year, effective 07/01/2019 at a salary of \$35,000. *Reclassified from Office Aide to Secretary to Director of Operations. New Position.*

Kara Gerger – Office Aide at OLHMS for the 2019-2020 school year, effective 04/15/2019. No change in salary. *Reclassified from PM Receptionist to Office Aide. Karen O'Dea/Resignation.*

Parental Leave Request

Ashley Garcia	Grade 1 Teacher	Sward
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Intent to Return

Administrative Contracts

Non-CBA Salary Recommendations

MISCELLANEOUS

Ed. Foundation Annual Golf Outing June 13, 2019

2019 Summer Work Schedule

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Voting aye: Mr. DeRousse, Mr. Lurquin, Mrs. Fortier, Mrs. Lichter, Mrs. Misner and Ms. Roche. Nays: None Absent: Mr. Nichols. The motion passed.

Discussion IV: Out of State Travel Request
Angela Goetz and Susan Whited requested to attend the SIOP National Conference in Portland, Oregon this July. They were chosen to present a session on Supporting ELs in Math Problem Solving. Funding for this would be significantly covered by the Title 3 grant.

Action Item VII: It was moved by Mrs. Lichter, seconded by Mrs. Fortier, to approve the Out of State Travel Request. Voting aye: Mrs. Lichter, Mrs. Fortier, Mr. DeRousse, Mrs. Misner, Mr. Lurquin and Ms. Roche. Nays: None. Absent: Mr. Nichols. The motion carried.

Discussion V: Amended 2018-2019 School Calendar
Dr. Enderle presented the amended 2018-2019 school calendar. The calendar needed to be amended due to the three inclement weather days. The last day of student attendance has been moved to Wednesday, June 12th.

Action Item VIII: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the amended 2018-2019 school calendar. Voting aye: Mr. Lurquin, Mrs. Lichter, Mr. DeRousse, Mrs. Fortier, Mrs. Misner and Ms. Roche. Nays: None. Absent: Mr. Nichols. The motion carried.

Discussion VI: Second Reading of Board Policy 7:180
Dr. Enderle noted that the district is required to review the Bullying policy every two years. It was last reviewed in 2017.

Action Item IX: It was moved by Mrs. Lichter, seconded by Mrs. Fortier, to approve the second reading of Board Policy 7:180. Voting aye: Mrs. Lichter, Mrs. Fortier, Mr. DeRousse, Mrs. Misner, Mr. Lurquin and Ms. Roche. Nays: None. Absent: Mr. Nichols. The motion carried.

Discussion VII: First Reading of Select Board Policies: 2:20; 4:100; 4:110; 4:150; 4:160; 5:250; 5:330; 6:15; 6:185; 4:190
Dr. Enderle reviewed the policy update recommendations from PRESS Plus 100. Specifically, he detailed following policies:

- 4:110 Transportation – what constitutes a serious safety hazard due to a course or pattern of criminal activity;
- 4:150 Facility Management and Building Programs – incorporating the 10-Year Life Safety Survey;
- 6:185 Remote Educational Programs – calendar day and attendance implications;
- 4:190 Targeted School Violence Prevention Program – new policy.

Discussion VIII: First Reading of Select Board Policies undergoing a five-year review: 2:40; 2:50; 2:60; 4:30; 7:185; 6:65; and 8:95.
Dr. Enderle noted the above-mentioned policies undergoing a five-year review. These policies have not had any changes in the last five years.

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Discussion IX: First Reading of Family Handbook
Dr. Macchia reviewed the first reading of the Family Handbook. In years past, each school had their own handbook. Dr. Macchia consolidated the six handbooks to create one consistent handbook. One-Sheets were made available at each school for information that may be school-specific (i.e. pick up/drop off procedures; lunch procedures; teacher contact, etc.). The second reading will take place at the May Business meeting.

Discussion X: Safety Solutions Alternative Proposal
Dr. Macchia reviewed the proposal made by Informacast and compared it to the BluePoint (Seconds Matter) proposal. The Informacast software can provide similar functionality at a reduced cost. It was requested that administration provide different implementation options for the Informacast system, including a reduction in the amount of "pull stations" as discussed.

Future Meeting Previews Business Meeting – May 20, 2019

- Food Service Provider Contract
- Parkland Preparatory Academy Lease
- District and School Title I Plan
- 2019-2020 Family Handbook
- 2019 Summer School Proposed Budget
- Serious Safety Hazards
- Second Reading of Select Board Policies
- Second Reading of Select Board Policies Undergoing a Five-Year Review

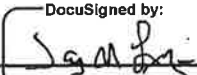
*These items are not to be intended as all inclusive

Board Comments:

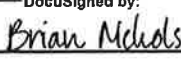
Theresa Roche discussed the Taco & Trivia Night 2019 scheduled for Friday, May 3, 2019.

Adjourned – 8:40 p.m.

The next special meeting of the Board of Education will be held on April 29, 2019 at the Oak Lawn Hometown Administrative Center, 4201 W. 93rd Street, Oak Lawn, Illinois. The next regular meeting of the Board of Education will be held on May 20, 2019 at the Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

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Secretary

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President