

MINUTES OF THE REGULAR MEETING, NOVEMBER 13, 2023

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:03 p.m. on Monday, November 13, 2023, at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

Members Present: Carly Bishop, Peter DeRousse, Adriana Sebek, Ed Smykowski, Jennifer Fortier and Brian Nichols.

Members Absent: Jay Lurquin

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Gonzalez, Dr. Spreitzer and Mr. Cassidy

Also Present: Community members, parents and staff

At 6:03 p.m., it was moved by Mr. Smykowski, seconded by Mrs. Fortier, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property 5 ILCS 120/2(c)(8).

Closed session discussions were completed at 7:00 p.m. and it was unanimously agreed to return to open session.

Open Session. The meeting was called to order at 7:07 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Mrs. Bishop, Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mr. Smykowski and Mr. Nichols. Absent: Mr. Lurquin

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Gonzalez, Dr. Spreitzer and Mr. Cassidy.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- No one came forward at this time.

Public Hearing: Dr. Loftin discussed the proposed tax levy as presented in the last meeting and was available for any questions. At 7:09 p.m., the public hearing on the 2023 Tax Levy opened. There were no public comments at this time. At 7:10 p.m., the public hearing closed.

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Action I:

It was moved by Mrs. Fortier, seconded by Mr. Smykowski, to adopt the 2023 Certificate of Tax Levy, the 2023 Tax Levy Resolution, the 2023 Resolution to Levy Taxes for Certain Purposes, and the 2023 Certification of Compliance with Truth in Taxation Law. Voting aye: Mrs. Fortier, Mr. Smykowski, Mr. DeRousse, Mrs. Bishop, Mrs. Sebek and Mr. Nichols. Nays: None. Absent: Mr. Lurquin. The motion passed.

President's Report

President Nichols reviewed the summary of the New Resolutions Proposals for the Board to review. Board members were given the opportunity to provide opinions on the recommendations for each resolution. There was no disagreement with the recommendations for the new resolutions proposals.

Superintendent's Report

- A. Superintendent Enderle's report included:
- Dr. Enderle discussed the ISBE Annual School Report Card. Kolmar and Sward earned an Exemplary designation. Covington, Hannum, Hometown and OLHMS earned a Commendable designation. The district saw an 8.4% increase in reading proficiency from 2022; a 2.7% increase in mathematics proficiency from 2022; a 3.6% increase in science proficiency from 2022; a 4% increase in reading and 4.4% increase in math for SPED; and a 6.9% increase in reading and 1.2% increase in math for EL. D123 currently maintains an over 90% teacher retention rate and an upward trend of growing a more diverse teaching staff.
 - Dr. Enderle reviewed the holiday schedule and hours for district office.
 - Administration is currently working on development and is updating staff.
 - On November 6th and November 9th, the Early Learning Center community participated in a question-and-answer session.
 - The Community Leaf Raking event was held on Saturday, November 11th. There were over 100 volunteers participating in this event.
 - Dr. Enderle expressed thanks and a happy veteran's day for all. The schools celebrated veterans' day by participating in school assemblies; band and chorus tributes; partnerships with local community organizations; and learning opportunities.
 - Dr. Enderle and the Board recognized our paraprofessionals and school-related personnel in honor of PSRP Day scheduled on November 15th.
 - Dr. Enderle recognized and thanked the School Board for all of their hard work in honor of School Board Day scheduled on November 15th.
- B. Business Office – Mike Loftin
C. Curriculum and Family Engagement – Kathy Gavin
D. Learning, Communication and Technology – Joe Macchia

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- E. Literacy and Intervention – Katy Spreitzer
- F. English Learners – Patty Gonzalez
- G. Student Services – Sheleah Blissett
- H. Operations – Leo Cassidy

Consent Agenda

It was moved by Mrs. Bishop, seconded by Mrs. Sebek, to approve/adopt the Consent Agenda that included the following items:

MINUTES

- Minutes of October 23, 2023.
- Closed Minutes of October 23, 2023.
- Minutes of November 7, 2023.
- Closed Minutes of November 7, 2023.
- Destruction of the following closed session audio recordings, as per P.A. 93-523: October 12, 2021 and October 25, 2021.

APPROVAL OF BILLS

Bill List Report

	November 13, 2023
\$2,115,484.85	Education Fund Payroll, Oct 27 th , Nov 9 th
\$ 195,138.87	Teacher Pension Fund Bills, Oct 27 th , Nov 9 th
\$ 490,733.72	Education Fund Bills
\$2,801,357.44	Total Education Fund Expenditures
\$ 128,577.18	Operations & Maintenance Fund Payroll, Oct 27 th , Nov 9 th
\$ 436,269.16	Operations & Maintenance Fund Bills
\$ 564,846.34	Total Operations & Maintenance Fund Expenditures
\$ 486.98	Transportation Fund Payroll, Oct 27 th , Nov 9 th
\$ 4,933.00	Transportation Fund Bills
\$ 5,419.98	Transportation Fund
\$ 155,452.85	FICA/Medicare & IMRF Fund Bills, Oct 27 th , Nov 9 th
\$ 84,022.45	Construction Fund
\$	Debt Services
\$	Tort & Judgement Fund
\$	Municipal Retirement Fund
\$3,611,099.06	TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

- Imprest Fund-Category Summary Report
- Fund Balances
- Revenue Recap Summary
- Expense Recap Summary
- Budget Forecast Report

PERSONNEL

- Resignations

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Danielle Vaughn	Paraprofessional	Sward
Support Staff Recommendations		
Beatriz Cabrera	Instructional Aide	Kolmar
Margaret Holland	Lunchroom Supervisor	Covington
Mandy Ondack	Lunchroom Supervisor	Hometown
Rosalia Raya	Lunchroom Supervisor	Sward
Joyce Schramm	Teacher Aide	Hometown
Shelly Williams	Lunchroom Supervisor	Covington
Olivia Zeb	Lunchroom Supervisor	Kolmar
Parental Leave Request		
Sarah Neylon	Teacher	Sward

Voting aye: Mrs. Bishop, Mrs. Sebek, Mr. DeRousse, Mr. Smykowski, Mrs. Fortier and Mr. Nichols.
Nay: None. Absent: Mr. Lurquin The motion passed.

Discussion I: Property Tax Relief Grant [3D]
Dr. Loftin reviewed the property tax relief grant. This is an annual item. The grant is designed to help school districts that have high tax burdens. The program is currently funded at approximately \$49 million. There is no cost to apply. The district has applied annually but has not received the grant at this point.

Action III: It was moved by Mr. DeRousse, seconded by Mrs. Fortier to approve applying for the FY24 Property Tax Relief Grant. Voting Aye: Mr. DeRousse, Mrs. Fortier, Mrs. Sebek, Mrs. Bishop, Mr. Smykowski and Mr. Nichols. Nays: None. Absent: Mr. Lurquin. The motion carried.

Discussion II: Student Fee Elimination Proposal [3D]
Dr. Loftin discussed the proposal to eliminate instructional fees and replace with property tax recapture funding. Oak Lawn Community High School, one of our feeder schools, no longer collects fees. Other area districts are having discussions regarding eliminating fees as well. It was noted that recapture tax can be partially abated, if the Board wants to more closely match dollar amounts. This discussion will be continued and voted upon at the December Business meeting.

Discussion III: Early Learning Center Bid Recommendation [3D] [3C]
Mr. Cassidy and Jim Maciejewski, of JMA architects, stated that D123 had approximately 44 bidders over 17 categories for the Early Learning Center project. Unfortunately, there were no bids in the carpentry category. Several carpentry companies expressed interest but were unable to get the bid in on time. It was recommended to extend the bidding window for carpentry bids. Sealed carpentry bids will be opened on November 22nd. JMA will review the bids and provide a report on November 24th. The Board has agreed to schedule a special meeting on November 27th in order to review the bids and take action on the bid process.

Action IV: It was moved by Mrs. Bishop, seconded by Mrs. Fortier, to table the motion to approve the Early Learning Center bid. Voting aye: Mrs. Bishop, Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mr. DeRousse and Mr. Nichols. Nays: None. Absent: Mr. Lurquin. The motion passed.

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- Discussion IV: New Generators Bid [3D]
Mr. Cassidy and Mr. Maciejewski discussed the need for replacement generators. Administration would like to apply for the School Maintenance Project Grant. All applications are due by December 1st. The grant will award up to \$50,000. This would go toward the replacement of existing generators at Kolmar and the Gaddis building. It was confirmed that the current generators do not carry a full load. It was agreed that, when going out to bid, an alternate bid for generators carrying a full load will be added in order to see the price differential.
- Action V: It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to approve the request to bid for new generators. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Sebek, Mr. Smykowski, Mrs. Bishop and Mr. Nichols. Nays: None. Absent: Mr. Lurquin. The motion passed.
- Discussion V: First Reading of Select School Board Policies: 2:20; 2:120; 2:200; 2:220; 2:220-E2; 2:220-E6; 4:10; 4:60; 4:130; 4:160; 4:130-E; 5:30; 5:190; 5:200; 5:210; 5:220; 5:250; 5:330; 6:15; 6:30; 6:50; 6:60; 6:230; 7:60; 7:70; 7:160; 7:190; 7:270; 7:285; 7:290; 8:30; 4:40-AP.
Dr. Enderle brought forth the recommendations for first reading of select school board policies. He discussed policy 5:210 Resignations which is designed to help stop the late term resignations. Resignations should be submitted up to 30 days before the first day of student attendance.

Policy 7:270 Administering Medicines to Students now would like schools to maintain a supply of undesignated oxygen tanks in the name of the district. Getting an undesignated supply may be difficult but the district will look into this. If the district is unable to get an undesignated supply of oxygen tanks, that part of the policy is void. It was agreed that training may be needed for the use of oxygen tanks.

Policy 7:60 Residence could allow children of non-resident employees to attend the district.
- Discussion VI: First Reading of Select School Board Policies for Review and Monitoring: 4:30.
This is a five-year review of this policy. There are no recommended updates for this policy at this time.
- Discussion VII: Strategic Planning Process
Based on discussions at the November 7th Special meeting, the Board has agreed to schedule a Special Meeting for December 19th for an open discussion regarding the current strategic plan and the upcoming strategic planning process. This meeting will be an open meeting at district office and will be scheduled to begin at 5:30.
- Discussion VIII: School Safety
Dr. Enderle shared the proposal and draft job description for a School Resource Officer (SRO) with the Board. It was confirmed that the SRO would work their personal time around the school calendar as much as

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possible. It was confirmed that the village would be responsible for providing a substitute if necessary and that this substitute would be trained and understand the role in D123. The Board will be asked to vote on this at the December Business meeting.

Future Meeting Previews Special Meeting – November 27, 2023 @ District Office
COTW Meeting – December 12, 2023 @ OLHMS
Business Meeting – December 18, 2023 @ OLHMS

- Proposed Registration Fees for Upcoming School Year
- Supplemental Tax Levy Resolution

Special Meeting – December 19, 2023 @ District Office

*These items are not to be intended as all inclusive

Board Comments:

Mrs. Bishop expressed her thanks and a congratulations to Mrs. Amra and Mrs. Glikas for a wonderful Veteran’s Day assembly at Sward school.

Adjourned – 8:35 p.m.

The next Special meeting of the Board of Education will be held on November 27, 2023 at the District Office, 4201 W. 93rd Street, Oak Lawn, IL 60453. The next COTW meeting of the Board of Education will be held on December 12, 2023 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL. 60453. The next regular meeting of the Board of Education will be held on December 18, 2023 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.



President



Secretary