

MINUTES OF THE REGULAR MEETING, OCTOBER 24, 2022

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:03 p.m. on Monday, October 24, 2022, at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

Members Present: Peter DeRousse, Jennifer Fortier, Adriana Sebek, Jay Lurquin and Julie Misner

Members Absent: Jackie Lichter and Brian Nichols.

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia and Mr. Cassidy

Also Present: Community members, parents and staff

It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8); The setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(7).

Closed session discussions were completed at 7:00 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:05 p.m. by the Vice President and upon the roll call, Julie Misner, the Vice President and the following members were physically present: Peter DeRousse, Jennifer Fortier, Adriana Sebek, Jay Lurquin and Julie Misner.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia and Mr. Cassidy.

The Pledge of Allegiance was said.

Mrs. Misner read the Mission Statement.

Public Comment Vice President Misner stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- Izabella Wainwright and Katie Strandquist, Hannum parents, addressed the Board regarding the district plan for mitigating learning loss and what extra support can be given to high need classrooms.

Presentation Bette Zablocki from AISLE (Association of Illinois School Library

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Educators) presented Heather McCarthy and OLHMS with the Exemplary School Library Award. Only six districts in Illinois received this award. The award is from 2022-2025.

President's Report

Vice President Misner had nothing to report at this time.

Superintendent's Report

- A. Superintendent Enderle's report included
- Dr. Enderle discussed family conferences. Over 80% of students had at least one conference scheduled. 69% were in-person, 21% were virtual and 10% were by phone. 35% of students scheduled met with multiple staff members.
 - A ThoughtExchange survey has been sent out to parents asking "How has D123 formed meaningful learning partnerships with parents, families, and the broader learning community? Where have we succeeded? How can we improve?"
 - Unity Week was celebrated districtwide from 10/17/2022-10/21/2022.
 - Dr. Enderle has begun a Superintendent Listening Tour to meet with district paraprofessionals to examine their experiences in the district. A report with recommendations will be given to the Board of Education in December.
 - The First Responders meeting was held on October 6th. This meeting included local public and parochial schools as well as first responders and village administration.
 - The Community Leaf Raking event will take place on November 12th from 8:00-12:00.
- B. Business Office – Mike Loftin
- Dr. Loftin presented the Administrator/Teacher Salary and Benefits FY2023 and IMRF Salary and Benefits FY2023 reports.
 - Dr. Loftin presented the Preliminary 2022 Tax Levy. Preliminary numbers were used as actuals have not been released yet. He recommended a levy of 3.5%. More information will be available in November for the Business Meeting.
- C. Curriculum & Family Engagement – Kathy Gavin
- D. Learning, Communication and Technology – Joe Macchia
- E. Operations – Leo Cassidy

Consent Agenda

It was moved by Mrs. Fortier, seconded by Mrs. Sebek, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of September 26, 2022.

Closed Minutes of September 26, 2022.

Minutes of October 11, 2022.

Closed Minutes of October 11, 2022

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Destruction of the following closed session audio recordings, as per P.A. 93-523: September 28, 2020.

APPROVAL OF BILLS

Bill List Report

| | |
|-----------------------|---|
| | October 24, 2022 |
| \$2,008,971.00 | Education Fund Payroll, Oct 7 th , Oct 21 st |
| \$ 187,671.59 | Teacher Pension Fund Bills, Oct 7 th , Oct 21 st |
| \$ 731,997.39 | Education Fund Bills |
| \$2,928,639.98 | Total Education Fund Expenditures |
| \$ 115,354.16 | Operations & Maintenance Fund Payroll, Oct 7 th , Oct 21 st |
| \$ 338,835.60 | Operations & Maintenance Fund Bills |
| \$ 454,189.76 | Total Operations & Maintenance Fund Expenditures |
| \$ 468.24 | Transportation Fund Payroll, Oct 7 th , Oct 21 st |
| \$ 86,670.89 | Transportation Fund Bills |
| \$ 87,139.13 | Transportation Fund |
| \$ 96,353.50 | FICA / Medicare & IMRF Fund Bills, Sept 9 th , Sept 23 rd |
| \$ | Construction Fund |
| \$ | Debt Services |
| \$ | Tort & Judgement Fund |
| \$ | Municipal Retirement Fund |
| \$3,566,322.37 | TOTAL ALL EXPENDITURES |

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

- Imprest Fund-Category Summary Report
- Fund Balances
- Revenue Recap Summary
- Expense Recap Summary
- FY23 Budget Forecast

PERSONNEL

Resignations

| | | |
|---------------------|------------------|----------|
| Joell Kummer | Paraprofessional | Hometown |
| Anne Marie McGovern | Principal | Hannum |

Certified Staff Recommendations

| | | |
|-----------------|---------|--------|
| Emily Snorewicz | Teacher | Kolmar |
|-----------------|---------|--------|

Support Staff Recommendations

| | | |
|-----------------|----------------------|--------------|
| Maritza Aceves | Teacher Aide | Hometown |
| Yazmin Colon | Lunchroom Supervisor | Hometown |
| Jacob Finnan | Sweeper | Districtwide |
| Mary Kay Galvin | Lunchroom Supervisor | Hometown |

Unpaid Parental Leave

| | | |
|-----------------|--------------------|--------|
| Casey Gregerson | Speech Pathologist | Kolmar |
| Jana Oliver | Social Worker | Kolmar |

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Voting aye: Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mr. Lurquin and Mrs. Misner. Nay: None.
Absent: Mrs. Lichter and Mr. Nichols. The motion passed.

- Discussion I: Proposed Budget Calendar [3D]
Dr. Loftin presented the Proposed Budget Calendar. This is an annual item. There have been no changes in how the district has handled the budgeting practice each year. Dr. Loftin stated he plans to amend the budget calendar to include a review of fund balances in September 2023.
- Action II: It was moved by Mrs. Fortier, seconded by Mr. DeRousse to approve the proposed budget calendar. Voting Aye: Mrs. Fortier, Mr. DeRousse, Mrs. Sebek, Mr. Lurquin and Mrs. Misner. Nays: None. Absent: Mrs. Lichter and Mr. Nichols. The motion carried.
- Discussion II: Cash Flow Transfers Between the Working Cash Fund and the Education Fund, the Operations & Maintenance Fund, and the Transportation Fund. [3D]
Dr. Loftin stated that the transfers were directly tied into the fact that the district has not yet received fall property tax proceeds. Money is being moved from the Working Cash fund (equivalent to a savings account) into other funds. Property tax proceeds are expected to be released in late December so the district anticipates to be caught up by January. These resolutions are worded so that the treasurer's office will replace the transferred funds upon receipt of the property tax proceeds.
- Action III: It was moved by Mr. Lurquin, seconded by Mrs. Sebek, to approve the cash flow transfer resolutions between the Working Cash Fund and the Education Fund, the Operations & Maintenance Fund, and the Transportation Fund. Voting aye: Mr. Lurquin, Mrs. Sebek, Mrs. Fortier, Mr. DeRousse and Mrs. Misner. Nays: None. Absent: Mrs. Lichter and Mr. Nichols. The motion passed.
- Discussion III: Board Professional Development Budget [3D]
Dr. Loftin stated this is an annual item. The budget has been increased slightly due to inflation.
- Action IV: It was moved by Mr. DeRousse, seconded by Mr. Lurquin, to approve the Board professional development budget for 2022-2023 school year. Voting aye: Mr. DeRousse, Mr. Lurquin, Mrs. Fortier, Mrs. Sebek and Mrs. Misner. Nays: None. Absent: Mrs. Lichter and Mr. Nichols. The motion passed.
- Discussion IV: McGugan Lease Agreement [3D, 4C]
Dr. Loftin reviewed the lease between Oak Lawn Hometown School District and Freedom to Learn Montessori School for a portion of the McGugan Junior High building. Freedom to Learn is interested in the southeast side of the building. After some negotiating the lease was shortened from a five-year lease. Students are anticipated to begin attending school in the fall of 2023.
- Action V: It was moved by Mr. De Rousse, seconded by Mrs. Fortier, to approve the

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Lease between Oak Lawn Hometown School District and Montessori Freedom to Learn for a portion of McGugan Junior High 12/1/2022-5/31/2024. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Sebek, Mr. Lurquin and Mrs. Misner. Nays: None. Absent: Mrs. Lichter and Mr. Nichols. The motion passed.

- Discussion V: Emergency Operational Plan Revisions [4B, 3B]
State law requires the district to meet annually. The First Responders meeting took place on October 6th and included local public and parochial schools, first responders and village administration. The revisions update contact information due to personnel changes.
- Action VI: It was moved by Mrs. Sebek, seconded by Mrs. Fortier, to approve the 2022 Emergency Operational Plan revisions. Voting aye: Mrs. Sebek, Mrs. Fortier, Mr. DeRousse, Mr. Lurquin and Mrs. Misner. Nays: None. Absent: Mrs. Lichter and Mr. Nichols. The motion passed.
- Discussion VI: Media Center Renovations – OLHMS and Hometown
Mr. Cassidy stated the media centers at OLHMS and Hometown are coming to completion. There are a few minor things to complete and some items were delayed due to supply chain issues. There have been positive reviews by both the staff and students. Mr. Cassidy reviewed the stakeholder feedback for the upcoming media center renovations at Covington and Hometown. Both locations are looking for flexibility and a brighter space. Mr. Cassidy reviewed the tentative plans for each building. More finalized plans will be presented at the November Board meeting.
Mr. Cassidy updated the Board on upcoming projects including: complete LED conversion at OLHMS (winter break and spring break); LED conversion gym/MPR (summer 2023); HVAC systems upgrade phase 2 (summer 2023); DO/Gaddis & OLHMS tuckpointing (summer 2023); Gaddis preschool conversion (TBD).
- Discussion VII: First Reading of Select School Board Policies: 2:260; 5:10; 5:20; 7:20; 7:180
Dr. Enderle noted that these policies are being updated due to personnel changes and updating the Complaint Manager in each policy.
- Future Meeting Previews COTW Meeting – November 7, 2022
Business Meeting – November 14, 2022 @ OLHMS
- Public Hearing Tax Levy
 - IASB Resolution Summaries
 - Preliminary Tax Levy
- *These items are not to be intended as all inclusive

Board Comments:

Mrs. Fortier stated she appreciated the options for family conferences.

Mrs. Misner stated that the Ed Foundation met in the OLHMS Media Center conference room. Members provided positive feedback with the updated media center.

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Adjourned – 8:53 p.m.

The next Special meeting of the Board of Education was originally scheduled for November 8th. Due to a conflict by the IASB representative, a new date is being discussed. The next regular meeting of the Board of Education will be held on November 14, 2022 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.



President



Secretary