

MINUTES OF THE REGULAR MEETING, JANUARY 23, 2023

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:01 p.m. on Monday, January 23, 2023, at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

Members Present: Peter DeRousse, Jennifer Fortier, Adriana Sebek, Julie Misner and Brian Nichols

Members Absent: Jackie Lichter and Jay Lurquin

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy

Also Present: Community members, parents and staff

It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8); Setting of a price for sale or lease of property owned by the public body. 5 ILCS 120/2(c)(6).

Closed session discussions were completed at 7:08 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:13 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Jennifer Fortier, Peter DeRousse, Adriana Sebek, Julie Misner and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- No one came forward at this time

Informational Covington School PBIS John Wawczak, Dicy Mulchrone and Elaine Bernal, along with students Zooey Barnes and Isabel Becerra, gave a presentation on the Covington School PBIS program. Each month the school has a monthly focus, such

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as respect, empathy, etc. The entire school has lessons on the monthly focus every Tuesday and Thursday using Second Step as a resource.

President's Report

President Nichols deferred his report until later in the meeting.

Superintendent's Report

- A. Superintendent Enderle's report included
- Dr. Enderle reviewed the FOIA's submitted this month. There were two which included:
 - FOIA 1 – Elaine Bernal and Andrew Weber, D123 Union Co-Presidents, regarding information on contracting agencies for staffing purposes;
 - FOIA 2 – Bo Kim, UnionBids.com, regarding the bid/tabulations results and award for the Covington and Hannum School media center renovations.
 - Dr. Enderle reviewed the new Board orientation process. There are 6 candidates for the April 4th election. Each candidate has been sent a copy of The Art of School Boarding and a Meet the Candidate Forum has been scheduled for March 9th.
 - Administration is now in the process of reviewing staffing needs for the 2023/2024 school year and preparing a staffing plan.
 - D123 is exploring the use of the Gaddis location for the preschool program. D123 has been awarded the "Preschool for All" grant for the first time since 2018. Administration is currently seeking an architectural analysis for the preschool needs.
 - February family conferences will take place on 2/25-2/26. Scheduling opens 2/9-2/20. Conference options are either in person or via telephone.
 - Summer School 2023 is currently in the initial planning stage. Summer School will take place at Kolmar and Hometown from 6/12-6/29 and 7/10-7/13.
- B. Business Office – Mike Loftin
C. Curriculum & Family Engagement – Kathy Gavin
D. Learning, Communication and Technology – Joe Macchia
E. Operations – Leo Cassidy
F. Literacy and Intervention – Katy Spreitzer
G. Student Services – Sheleah Blissett

Consent Agenda

It was moved by Mrs. Fortier, seconded by Mrs. Sebek, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of December 19, 2022.

Closed Minutes of December 19, 2022.

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Minutes of January 10, 2023.

Closed Minutes of January 10, 2023

Destruction of the following closed session audio recordings, as per P.A. 93-523: December 21, 2020.

APPROVAL OF BILLS

Bill List Report

	January 24, 2023
\$1,971,840.11	Education Fund Payroll, Dec 30 th , Jan 13 th
\$ 186,831.28	Teacher Pension Fund Bills, Dec 30 th , Jan 13 th
\$ 367,098.14	Education Fund Bills
\$2,525,769.53	Total Education Fund Expenditures
\$ 115,646.44	Operations & Maintenance Fund Payroll, Dec 30 th , Jan 13 th
\$ 176,097.47	Operations & Maintenance Fund Bills
\$ 291,743.91	Total Operations & Maintenance Fund Expenditures
\$ 468.24	Transportation Fund Payroll, Dec 30 th , Jan 13 th
\$ 94,762.52	Transportation Fund Bills
\$ 95,230.76	Transportation Fund
\$ 92,017.25	FICA / Medicare & IMRF Fund Bills, Dec 30 th , Jan 13 th
\$	Construction Fund
\$	Debt Services
\$	Tort & Judgement Fund
\$	Municipal Retirement Fund
\$3,004,761.45	TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report
Fund Balances
Revenue Recap Summary
Expense Recap Summary
FY23 Budget Forecast

PERSONNEL

Resignations		
John Wawczak	School Principal	Hannum
Support Staff Recommendations		
Maricela Camarena	EL Teacher Aide	Kolmar
Tenia Downs	Office Aide	Hannum
Parental Leave Request		
Amy Brumett	Speech Pathologist	Kol/Han
Sahar Shehaiber-Abdelkader	Teacher	Hometown
Administrative Contract 1		
Administrative Contract 2		
Memorandum of Understanding (MOU)		

Voting aye: Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mrs. Misner and Mr. Nichols. Nay: None.
Absent: Mrs. Lichter and Mr. Lurquin. The motion passed.

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Mr. Nichols stated that while the district is not in the practice of renegotiating contracts that were very recently agreed upon, conditions have changed. The MOU approved is for paraprofessionals to incentivize staff in specific areas. The MOU offers training opportunities and educational opportunities which give staff a set career path. Mr. Nichols thanked the administration for a listen-first approach and thanked the paraprofessionals who met with administration and spoke freely.

Dr. Enderle stated that there were two administrative positions posted this fall. The district screened and reviewed many qualified candidates. A survey was sent to the Hannum community regarding the attributes needed in a principal. The EL staff engaged in a focus group discussion regarding the EL Program Director position. Team interviews took place in January. Dr. Enderle and the Board of Education welcomed Dr. Patricia Gonzalez as the EL Program Director for the 2023/2024 school year and Meagan Doornbos as the Hannum School Principal for the 2023/2024 school year.

- Discussion I: Resolution Abating 2022 Debt Service Levy [3D]
Dr. Loftin reviewed the Resolution Abating 2022 Debt Service Levy. The resolution was created by the attorney for D123 to abate approximately \$500,000 which would take the increase down from about 6% to about 3.5%. This would be a modest savings to district families.
- Action II: It was moved by Mr. DeRousse, seconded by Mrs. Fortier to approve the resolution abating 2022 debt service levy. Voting Aye: Mr. DeRousse, Mrs. Fortier, Mrs. Sebek, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter and Mr. Lurquin. The motion carried.
- Discussion II: Resolution Providing for Abatement of 2022 Levy Adjustment [3D]
Dr. Loftin reviewed the Resolution Providing for Abatement of 2022 Levy Adjustment. This is an annual item and the resolution is identical to the one approved last year. Law allows the district to levy for lost abatement funds. The resolution will get money back to the taxpayers.
- Action III: It was moved by Mrs. Sebek, seconded by Mrs. Misner, to approve resolution for abatement of the 2022 levy adjustment. Voting aye: Mrs. Sebek, Mrs. Misner, Mrs. Fortier, Mr. DeRousse and Mr. Nichols. Nays: None. Absent: Mrs. Lichter and Mr. Lurquin. The motion passed.
- Discussion III: Designee to Prepare Tentative Budget FY2023-FY2024 [3D]
This is an annual item which the Board votes upon. It is recommended the Dr. Mike Loftin, CSBO, be approved as designee.
- Action IV: It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to approve Mike Loftin, CSBO, to prepare the tentative budget. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Sebek, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter and Mr. Lurquin. The motion passed.
- Discussion IV: Advocate Lease at McGugan School [3D][4B]
Dr. Loftin reviewed the Advocate lease at McGugan School. This is a two year lease identical to the lease from 2 years ago. During the pandemic, Advocate leased an extra 6,000 square feet for their vaccination clinic. The extra 6,000 square feet has been included in this lease in case of a need.

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- Action V. It was moved by Mrs. Sebek, seconded by Mrs. Fortier, to approve the Advocate Lease at McGugan School as presented. Voting aye: Mrs. Sebek, Mrs. Fortier, Mr. DeRousse, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter and Mr. Lurquin. The motion passed.
- Discussion V. D123 Educational Foundation Financial Summary [3D]
Dr. Loftin reviewed the financial summary. It is part of the D123 Educational Foundation bylaws that the financial summary is presented to the Board annually. This is an information item. The report is filed annually with the state's attorney office.
- Discussion VI. Media Center Bid Results [3D][3C]
Mr. Cassidy and Mr. Jim Maciejewski reviewed the results for the base bid and the results for the base bid plus alternate. There are two action items for this. One approves only the base bid and one approves the base bid plus alternate. It was noted that the recommendation for the flooring bid is not the lowest bid. The lowest bidders for flooring did not match the specifications so they were not recommended. The Hannum Office project was clarified regarding door placement and safety. It was noted that the alternate bid is higher than originally projected. This is due to more work needed than originally thought so there was a change in scope. Mr. Loftin confirmed that the district is financially able to handle the increase covered by the ESSER grant. There will be funds in reserve to go toward the media renovations at Sward and Kolmar.
- Action VI. It was moved by Mrs. Fortier, seconded by Mrs. Misner, to approve the base bid for the Covington and Hannum Media Center bid as recommended. Voting aye: None. Nays: Mrs. Fortier, Mrs. Misner, Mr. DeRousse, Mrs. Sebek and Mr. Nichols. Absent: Mrs. Lichter and Mr. Lurquin. The motion did not pass.
- Action VII. It was moved by Mrs. Misner, seconded by Mrs. Sebek, to approve the base Bid and Hannum Office Alternative Bid for the Covington and Hannum Media Center as recommended. Voting aye: Mrs. Misner, Mrs. Sebek, Mrs. Fortier, Mr. DeRousse and Mr. Nichols. Nays: None. Absent: Mrs. Lichter and Mr. Lurquin. The motion passed.
- Discussion VII. 2023-2024 Tentative School Calendar
Dr. Enderle reviewed the 2023-2024 tentative school calendar. This is draft C of the calendars presented. Staff will start on 8/21 with students starting on 8/23. Spring break aligns with both high school districts 229 and 218. The last day of student attendance would be on 6/5.
- Action VIII. It was moved by Mr. DeRousse, seconded by Mrs. Fortier, to approve the 2023-2024 school calendar. Voting aye: Mr. DeRousse, Mrs. Fortier, Mrs. Sebek, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter and Mr. Lurquin. The motion passed.
- Discussion VIII. Amend Board Calendar [4C]

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After an election, it is required to have a 21-day canvassing period. The current calendar need to amend the April board meeting by one day to April 25th in order to allow for the canvassing period.

- Action IX. It was moved by Mrs. Fortier, seconded by Mrs. Sebek, to move the April Board meeting from Monday, April 24, 2023 to Tuesday, April 25, 2023. Voting aye: Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter and Mr. Lurquin. The motion passed.
- Discussion IX: Second Reading of Select School Board Policies: 2:100; 2:105; 2:210; 2:265; 4:10; 4:140; 4:165; 5:220; 5:250; 5:280; 5:320; 5:330; 6:15; 6:20; 6:60; 6:65; 6:250; 6:260; 6:340; 7:50; 7:70; 7:100; 7:250; 7:285; 7:290; 7:340; 7:70-E; 5:120. Dr. Enderle reviewed the select School Board policy updates. Many policies had legal updates or updates due to Covid-19 protocols, which the district has already implemented. The policy recommendations are aligned to current district practices.
- Action X. It was moved by Mrs. Fortier, seconded by Mrs. Sebek to adopt the second reading of select school board policies: 2:100; 2:105; 2:210; 2:265; 4:10; 4:140; 4:165; 5:220; 5:250; 5:280; 5:320; 5:330; 6:15; 6:20; 6:60; 6:65; 6:250; 6:260; 6:340; 7:50; 7:70; 7:100; 7:250; 7:285; 7:290; 7:340; 7:70-E; 5:120. Voting aye: Mrs. Fortier, Mrs. Sebek, Mr. DeRousse, Mrs. Misner and Mr. Nichols. Nays: None. Absent: Mrs. Lichter and Mr. Lurquin. The motion passed.
- Discussion X Second Reading of Select School Board Policies for Review and Monitoring: 2:150; 2:250; 3:10; 4:55; 5:170; 5:190; 5:260
Dr. Enderle confirmed that administration has no issues with these policies and do not recommend any changes.
- Action XI: It was moved by Mrs. Misner, seconded by Mr. DeRousse, to adopt the second reading of select school board policies: 2:150; 2:250; 3:10; 4:55; 5:170; 5:190; 5:260. Voting aye: Mrs. Misner, Mr. DeRousse, Mrs. Fortier, Mrs. Sebek and Mr. Nichols. Nays: None. Absent: Mrs. Lichter and Mr. Lurquin. The motion passed.
- Future Meeting Previews COTW Meeting – February 14, 2023 @ Covington
Special Meeting – February 21, 2023 @ District Office
Business Meeting – February 27, 2023 @ OLHMS
- 6-Month Release of Minutes
 - Lane Changes
 - First Student Regular Education Transportation Renewal
 - Special Education Transportation Renewal
 - Safe Routes to School
 - FY2022 Audit Report

*These items are not to be intended as all inclusive


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Board Comments:

Mrs. Fortier attended the South Cook Division Winter Breakfast this past Saturday. There was a presentation on Incident Management for Active Shooters at Schools. She also provided the Board with some informational pamphlets and flyers regarding Board meetings.

Adjourned – 8:38 p.m.

The next COTW meeting of the Board of Education will be held on February 14, 2023 at Covington. The Special meeting of the Board of Education will be held on February 21, 2023 at District Office. The next regular meeting of the Board of Education will be held on February 27, 2023 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.



President



Secretary