

MINUTES OF THE REGULAR MEETING, SEPTEMBER 23, 2019

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:00 p.m. on Monday, September 23, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

Members Present: Theresa Roche, Jay Lurquin, Peter DeRousse, Jennifer Fortier and Jackie Lichter. Julie Misner arrived at 6:03.

Members Absent: Brian Nichols

Administrators Present: Dr. Enderle, Dr. Loftin, Dr. Gavin, Mr. Cassidy, Dr. Macchia, Mrs. Riha and Mrs. Goetz

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier seconded by Mrs. Lichter to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9).

Closed session discussions were completed at 7:00 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:00 p.m. by the Vice President and upon the roll call, Theresa Roche, the Vice President and the following members were physically present at said location: Jay Lurquin, Julie Misner, Jackie Lichter, Jennifer Fortier and Peter DeRousse.

Admin Present: Dr. Enderle, Dr. Loftin, Mr. Cassidy, Dr. Macchia, Mrs. Riha and Mrs. Goetz.

The Pledge of Allegiance was said.

Ms. Roche read the Mission Statement.

Public Comment Vice President Roche stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.

No one came forward at this time.

Presentation I Kindergartener Vinny Ramirez informed his mother that he witnessed smoke. The apartment below them was on fire. He helped the complex to evacuate and because of his actions, there were no injuries and the building sustained less damage than it otherwise would have. Vinny was unable to attend the Board meeting but the Board will recognize him at a later date.

Presentation II Covington School Presentation – Principal John Wawczak gave a presentation on Covington School and the exciting things going on there.

Presentation III Summer School 2019 Report – Summer School Principal Sarah McIntyre gave a report on the 2019 Summer School Program. This was the highest

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enrollment to date with 721 students participating. There are three sections including ESY, EL and Mornings at the Middle School. Dr. Loftin discussed the costs involved in the program. The highest expense comes from transportation costs.

President's Report

Vice President Roche had nothing to report at this time.

Superintendent's Report

- A. Superintendent Enderle's report included
 - One FOIA from September 5, 2019 regarding copier lease and maintenance agreements.
 - The district enrollment is currently at 3,266, which is slightly lower than last year at this time.
 - The National School Board (NSB) Conference will take place in Chicago in April this year. The board submitted three presentation proposals. Their presentation entitled Interest Based Bargaining: Striving for a Win Win was selected.
 - The audit process has been taking place over the last few weeks. Switching to the accrual based method has increased the actual on-site time for the auditors. It is anticipated that the audit presentation will take place at the November board meeting.
 - District 123 has received three awards for communication.
 - The district is re-engaging CDW and Informacast this year. We are working with groups and licensing and hope to do some installation work over the holiday break.
 - The World Vision 6K took place this weekend and was a success. There were 208 participants and over \$5,000 was raised.
- B. Business Office – Mike Loftin
- C. Curriculum & Family Engagement – Kathy Gavin
- D. Special Education – Cynthia Riha
- E. Technology and Communications – Joe Macchia
- F. Operations – Leo Cassidy

Consent Agenda

It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of August 23, 2019 and September 10, 2019

Closed Minutes of August 23, 2019

Destruction of the following closed session audio recordings, as per P.A. 93-523: December 18, 2017.

The release of the minutes for the following closed session meetings as they no longer require confidential treatment: June 18, 2018; July 23, 2018; July 25, 2018; August 20, 2018; September 24, 2018; October 22, 2018; November 12, 2018; December 4, 2018; December 17, 2018; January 16, 2019; January 28, 2019; February 25, 2019; March 11, 2019; April 23, 2019.

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APPROVAL OF BILLS

Bill List Report

September 23, 2019

\$1,803,957.88 Education Fund Payroll, Aug 30th, Sept. 13th
 \$ 182,180.71 Teacher Pension Fund Bills, Aug 30th, Sept. 13th
 \$ 705,189.89 Education Fund Bills
\$2,691,328.48 Total Education Fund Expenditures
 \$ 100,477.64 Operations & Maintenance Fund Payroll, Aug 30th,
 Sept. 13th
 \$ 173,075.97 Operations & Maintenance Fund Bills
\$ 273,553.61 Total Operations & Maintenance Fund Expenditures
 \$ 425.44 Transportation Fund Payroll, Aug 30th, Sept. 13th
 \$ 288.00 Transportation Fund Bills
\$ 713.44 Transportation Fund
 \$ 83,244.97 FICA/Medicare & IMRF Fund Bills, Aug 30th, Sept. 13th
 \$ Construction Fund
 \$ 5,554.55 Debt Services
 \$ Tort & Judgement Fund
 \$ Municipal Retirement Fund
\$3,054,395.05 TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

Expenditure Recap Summary

PERSONNEL

Lane Changes

Kathleen Burns	10 BA+15	10 MA
Julie DeRuiter	5 BA+15	5 MA
Kittrick Dignan	6 MA	6 MA+15
Rachel Doyle	13 BA+15	13 MA
Caitlin Glynn	3 BA+15	3 MA
Casey Gregerson	3 MA+30	3 MA+45
John Jensen	3 BA	3 BA+15
Alison Korduck	3 BA	3 BA+15
Rachel Kromphardt	5 BA+15	5 MA
Catherine Ksiazek	5 BA+15	5 MA
Erin Mahoney	18 MA+30	18 MA+45
Martin Mears	28 MA+30	28 MA+45
Ashley Nykolajissyn- DeSantis	5 BA+15	5 MA
Allison Olivarez	14 MA+15	14 MA+30
Jennifer Reidl	7 BA+15	7 MA
Kacy Rogers	4 BA+15	4 MA
Gina Ryan	3 MA+30	3 MA+45
Jennie Ryan	4 BA	4 BA+15

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Carolyn Stone	10 BA+15	10 MA
Lisa Trabadala	18 MA	18 MA+15
Andrew Weber	13 MA+15	13 MA+30

Resignations

Amani Abbasi	Instructional Aide	Hometown
Maria Anaya	Lunchroom Supervisor	Covington
Julie Contant	Instructional Aide	Hometown

Support Staff Recommendations

Bridgette Bailey – Teacher Aide, Hometown for the 2019-2020 School Year, effective 9/09/2019 at a salary of \$11.45 per hour x 6.5 hours per day.

Virginia Chacon – Lunchroom Supervisor, Hometown for the 2019-2020 school year, effective 09/03/2019 at a salary \$8.25 per hour x 2 hours per day. *Replacing Kelly Vaccarro, reclassification to sub lunch supervisor.*

Catherine Casey – Lunchroom Supervisor, Hometown for 2018-2019 school year, effective 08/29/2019 at a salary of \$8.25 per hour x 2 hours per day. *Replacement for Katie Chmura, reclassification to sub lunch supervisor.*

Irma Donohue – Teacher Aide, OLHMS for 2019-2020 school year, effective 08/19/2019 at a salary \$11.45 per hour x 6.5 hours per day.

Rachida Marzouk – Teacher Aide, Hometown for 2019-2020 school year, effective 09/04/2019 at a salary \$11.45 per hour x 6.5 hours per day.

Alma Rivera – Instructional Aide, Covington for 2019-2020 school year, effective 08/19/2019 at a salary \$14.21 per hour x 6.5 hours per day.

Ahmad Saleh – Instructional Aide, Hometown for 2019+2020 school year, effective 09/16/2019 at a salary of \$14.21 per hour x 6.5 hours per day.

Shirley Schaefer – Lunchroom Supervisor, Hometown for 2019-2020 school year, effective 09/05/2019 at a salary \$8.25 per hour x 2 hours per day. *Replacement for Tiffany Guerrero*

Renee Stegmuller – Lunchroom Supervisor, Hometown for 2019-2020 school year, effective 08/29/2019 at a salary \$8.25 per hour x 2 hours per day. *Replacement for Sandy Ward, on leave.*

Certified Personnel Recommendations

Calin Braband – Bachelor of Science in Elementary Education from Illinois State University in August 2019. Kindergarten Teacher at Kolmar, for the 2019-2020 school year (one year contract), effective 08/19/2019 at a salary of \$45,016.00. *New Position.*

Tina Mansour – Bachelor of Arts in Elementary Education from Elmhurst College in June 2019. Grade 4 Teacher at Sward for the 2019-2020 school year (one year contract), effective 08/19/2019 at a salary of \$45,016.00. *Replacement for Abeer Ahmad, resignation.*

Esther Rafalson – Bachelor of Science in Elementary Education from Illinois State University in May 2017. Grade 5 Teacher at Covington for the 2019-2020 school year (one year contract), effective 08/19/2019 at a salary of \$47,042.00. *Replacement for Claire Grady, resignation.*

Brenda Sweetser – Bachelor of Arts in Elementary Education from Governors State University in April 2014. Kindergarten Teacher at Hometown for the 2019-2020 school year (one year contract), effective 09/03/2019 at a salary of \$62,211.00. *New Position.*

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Parental leave

Virginia Ebner, Music Teacher at OLHMS, retirement amended to 06/04/2020 from 06/2021;

Julie Glynn, Special Education Teacher at Hometown, retirement amended to 06/04/2020 from 06/2021.

Memorandum of Understanding (MOU)

Voting aye: Mrs. Fortier, Mrs. Lichter, Mrs. Misner, Mr. DeRousse, Mr. Lurquin and Ms. Roche. Nay: None Absent: Mr. Nichols. The motion passed.

Discussion I:

TIF Update

Attorney John Izzo had a follow-up discussion with the Board regarding the Oak Lawn TIFs which are affecting the school district. The village did not provide all of the requested information and what they did send was not delivered until 3:30 today. This gave no time for follow-up questions to the village or for the Board to review. It was agreed that Mr. Izzo would request a draft agreement from the village to be delivered by noon on October 2, 2019. As long as the draft agreement is sent, the Board would like a village representative to attend the October COTW meeting for discussion.

Discussion II:

Request for Out of State Travel

Janet Kennedy, Assistive Technology Specialist, has requested to attend the Closing the Gap 37th Annual Conference in Prior Lake, Minnesota from October 2nd-4th. She has attended this conference in the past and will be presenting this year. Registration for this conference will be paid from the IDEA grant. The hotel and travel will need to be paid by the district.

Action II:

It was moved by Mrs. Misner, seconded by Mr. DeRousse, to approve the request for out of state travel to the Closing the Gap 37th Annual Conference. Voting aye: Mrs. Misner, Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin and Ms. Roche. Nays: None. Absent: Mr. Nichols. The motion carried.

Discussion III:

Oak Lawn-Hometown School District 123 Final Budget

Dr. Loftin presented the final FY20 budget to the Board of Education. He showed comparisons with the FY19 final budget as well as the two tentative FY20 budgets. They reviewed the expense breakdown and reviewed fund balances to ensure we are still aligned to board policy. He also showed a comparison of D123 fund balances with other surrounding districts.

Action III:

It was moved by Mrs. Lichter, seconded by Mr. Lurquin, to approve the Oak Lawn-Hometown School District 123 Final Budget. Voting aye: Mrs. Lichter, Mr. Lurquin, Mr. DeRousse, Mrs. Fortier, Mrs. Misner and Ms. Roche. Nays: None. Absent: Mr. Nichols. The motion carried.

Discussion IV:

Resolution authorizing an interfund loan from the Transportation Fund to the Educational Fund.

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Dr. Loftin reviewed the interfund loan which will be used to finance the Amplify Science Curriculum. The fund will be paid back within three years.

Action Item IV: It was moved by Mrs. Fortier, seconded by Mrs. Misner to approve the Resolution Authorizing the Interfund Loan from the Transportation Fund to the Educational Fund. Voting aye: Mrs. Fortier, Mrs. Misner, Mrs. Lichter, Mr. DeRousse, Mr. Lurquin and Ms. Roche. Nays: None. Absent: Mr. Nichols. The Motion carried.

Discussion Item V: Resolution Authorizing Future Repayment of Interfund Loan. Dr. Loftin reviewed the resolution authorizing future repayment of interfund loan as previously discussed.

Action Item V: It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve the resolution authorizing future repayment of interfund loan. Voting aye: Mr. Lurquin, Mrs. Lichter, Mrs. Misner, Mrs. Fortier, Mr. DeRousse and Ms. Roche. Nays: None. Absent: Mr. Nichols. The motion carried.

Discussion VI: Contract and Lease Review
Dr. Enderle and Dr. Loftin presented a listing of contract information and lease information for the board to review. This is an annual review.

Discussion VII: 10 Year Health/Life Safety
Dr. Enderle and Mr. Cassidy discussed the 10 Year Health/Life Safety Review. This took place during the 2015/2016 school year. Now after five years, the regional superintendent will need an update on the district's progress. Once this has been submitted to the regional superintendent, it will also go to the state superintendent. This is the first reading. The board will later be asked to approve the authorization for the architect to submit changes to the regional superintendent. There was some clarification on the difference between this report and the annual Health/Life Safety report. It was also clarified that it is not expected to have all items on the report completed within ten years.

Discussion VIII: First Reading of Select School Board Policies: 2:110; 2:140; 2:140-E; 2:230; 6:40; 5:180; 6:340.
Dr. Enderle reviewed policy 2:140 with the Board. This policy will now require board notification on all electronic communications sent to the Board of Education email and the response. This policy also notes that when a question/request comes to the superintendent from a board member, the response should include an alert not to respond to or forward the response.

Dr. Enderle reviewed policy 2:230 which will change the amount of time allotted to public participation in board meetings. The individual time will be five minutes instead of three. There will be twenty minutes per topic and a total of thirty minutes allotted for public participation.

Discussion IX: First Reading of Select School Board Policies Undergoing a Five Year Review: 3:60; 2:240; 5:35; 5:40; 5:130; 5:310; 6:110; 7:170.

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Future Meeting Previews Committee of the Whole Meeting (COTW) – October 8, 2019

- Strategic Plan Monitoring
- TIF Agreement

Business Meeting –October 23, 2019

- Partnering Presentation
- Hannum Presentation
- Admin/Teacher Salary Benefits Report
- IMRF Salary Report
- Preliminary 2019 Tax Levy
- Proposed Budget Calendar
- Emergency Operations Plan Revision 2019/2020
- Agreement for Parking at St. Nicholas Church
- IASB Resolution Summaries

*These items are not to be intended as all inclusive

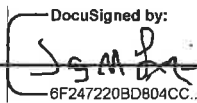
Board Comments:

Mr. Lurquin reported that the Board will be receiving a Governance award that the South Cook Division Fall Dinner Meeting and all board members have earned Master Board Member status. Congratulations to the Board on their hard work.

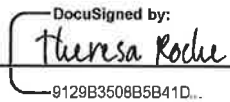
Mrs. Misner discussed her experience so far as the Covington Board Liaison.

Adjourned – 9:30 p.m.

The next Committee of the Whole meeting of the Board of Education will be held on October 8, 2019 at Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois. The next regular meeting of the Board of Education will be held on October 21, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

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Secretary

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President