

MINUTES OF THE REGULAR MEETING, MARCH 18, 2024

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:05 p.m. on Monday, March 18, 2024, at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

Members Present: Carly Bishop, Adriana Sebek, Ed Smykowski, Jennifer Fortier, Jay Lurquin and Brian Nichols.

Members Absent: Peter DeRousse

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Dr. Gonzalez, Dr. Spreitzer and Mr. Cassidy

Also Present: Community members, parents and staff

At 6:05 p.m., it was moved by Mrs. Fortier, seconded by Mr. Lurquin, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property 5 ILCS 120/2(c)(8).

Closed session discussions were completed at 7:07 p.m. and it was unanimously agreed to return to open session.

Open Session. The meeting was called to order at 7:13 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Mrs. Fortier, Mr. Lurquin, Mrs. Bishop, Mrs. Sebek, Mr. Smykowski and Mr. Nichols. Absent: Mr. DeRousse

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Dr. Gonzalez, Dr. Spreitzer and Mr. Cassidy.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- No one came forward at this time.

Presentation: Mrs. Amra, Miss Katalinic and Mrs. Coennen presented members of the Sward Student Council who gave a report on events throughout the school year at Sward School.

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President's Report

President Nichols reminded the Board that the Statement of Economic Interest is coming due. Mr. Nichols also stated that if a Board member has a resolution they would like to suggest for IASB, to please let him know.

Superintendent's Report

- A. Superintendent Enderle's report included:
- Dr. Enderle stated there were no FOIA's this month.
 - The 2024 Summer School Program planning is still underway. They are currently working on logistical planning for Hometown and OLHMS.
 - Staff Wellness Day will take place on Tuesday, March 19th. Approximately 100 staff members will participate in Beacon training that day.
 - Dr. Enderle reported that D123 has met all criteria for the 2024 5Essentials survey. Data from that survey should be released around June.
 - The HR Team continues to attend job fairs and job centers for the upcoming hiring season.
 - Kindergarten orientation will take place in each building on May 22nd at 6:00 p.m. Screening appointments will take place on August 21-22 and the first day of school for kindergarteners will be on Friday, August 23rd.
 - OLHMS administration is currently planning the orientation process for incoming 6th graders. A parent orientation event will take place on May 2nd.
 - Spring Break projects include fire alarm testing/elevator inspections; lunch table and bleacher inspections; HVAC filter replacements; and deep cleaning in the school buildings.
- B. Business Office – Mike Loftin
C. Curriculum and Family Engagement – Kathy Gavin
D. Learning, Communication and Technology – Joe Macchia
E. Literacy and Intervention – Katy Spreitzer
F. Operations – Leo Cassidy

Consent Agenda

It was moved by Mrs. Bishop, seconded by Mrs. Fortier, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of February 26, 2024.

Closed Minutes of February 26, 2024.

Destruction of the following closed session audio recordings, as per P.A. 93-523: March 28, 2022.

APPROVAL OF BILLS

Bill List Report

March 18, 2024

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\$1,072,581.59 Education Fund Payroll, Mar 1st, Mar 15th
 \$ 196,791.17 Teacher Pension Fund Bills, Mar 1st, Mar 15th
 \$. 392,948.40 Education Fund Bills
\$1,662,321.16 Total Education Fund Expenditures
 \$ 126,916.35 Operations & Maintenance Fund Payroll, Mar 1st,
 Mar 15th
 \$ 381,292.11 Operations & Maintenance Fund Bills
\$ 508,208.46 Total Operations & Maintenance Fund Expenditures
 \$ 486.98 Transportation Fund Payroll, Mar 1st, Mar 15th
 \$ 167,822.05 Transportation Fund Bills
\$ 168,309.03 Transportation Fund
 \$ 104,422.74 FICA / Medicare & IMRF Fund Bills, Mar 1st, Mar 15th
 \$ Construction Fund
 \$ 500.00 Debt Services
 \$ Tort & Judgement Fund
 \$ 437,561.56 Municipal Retirement Fund
\$2,881,322.95 TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report
 Fund Balances
 Revenue Recap Summary
 Expense Recap Summary
 Budget Forecast Report

PERSONNEL

Resignations

Jessica Belanger	Social Worker	Hannum
Kimberly Blake	SPED Teacher	OLHMS
Kelly Collins-Phipps	SPED Teacher	Hometown
Corey Elitzer	Teacher	OLHMS
Gianna Formica	Teacher	Hannum
Amy Kulaga	Teacher	OLHMS
Tatiana Long	Social Worker	OLHMS
Justin O'Brien	Teacher	Sward
Jennifer Parsons	SPED Teacher	Hometown

Support Staff Recommendations

Starr Bradely	Lunchroom Supervisor	Hometown
Laura Chavez	Teacher Aide	ELC
Tina Dobrowolski	Lunchroom Supervisor	Kolmar
Giselle Lopez	Teacher Aide	Hometown
Jennifer Mendoza	Lunchroom Supervisor	Hannum
Totiana Willis	P/T Sweeper	Districtwide

Certified Personnel Recommendations

Elizabeth Cerullo	Teacher	Hometown
Alyssa Zajack	SPED Teacher	OLHMS

Separation of Employment of Support Staff Personnel 2024-001

Reassignments

Elizabeth Arvizu	Classroom Teacher to Hometown 2024-2025
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Voting aye: Mrs. Bishop, Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mr. Lurquin and Mr. Nichols.
Nay: None. Absent: Mr. DeRousse The motion passed.

Discussion I: The Resolution for Dismissal of Fourth and Final Year Probationary Teacher 24-001 from Oak Lawn-Hometown School District 123, Cook County [3A]

Action II: It was moved by Mr. Lurquin, seconded by Mrs. Sebek to approve the resolution for dismissal of fourth and final year probationary teacher 24-001 from Oak Lawn-Hometown School District 123, Cook County. Voting Aye: Mr. Lurquin, Mrs. Sebek, Mrs. Bishop, Mr. Smykowski, Mrs. Fortier and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion carried.

Discussion II: ISC-4 Short-Term Substitute Teacher Training [3B]
Dr. Enderle stated that this is a partnering agreement with South Cook Intermediate Service Center which will allow D123 to hire more substitute teachers. People who are eligible for a short-term substitute license must have an associate degree and up to 60 college credit hours. The district currently offers three trainings per year. This allows those who are interested to get training outside of the D123 training sessions.

Action III: It was moved by Mrs. Fortier, seconded by Mr. Smykowski, to approve the ISC-4 Short-Term Substitute Teacher training. Voting aye: Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mrs. Bishop, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion passed.

Discussion III: FY2023 Fiscal Year Audit Report
Dr. Loftin reviewed the audit reports from the district auditors, RSM US LLP. Audits over the last few years have been received later in the school year than in years past. Dr. Loftin reported that this was a successful, clean audit. Dr. Loftin reviewed each report provided. It was requested that in the future, the Board do two readings of the audit before voting to approve. It was confirmed that there is no legal timeline that will be affected if the Board does two readings.

Action IV: It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve the FY2023 fiscal year audit report. Voting aye: Mr. Lurquin, Mrs. Fortier, Mrs. Bishop, Mrs. Sebek, Mr. Smykowski and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion passed.

Discussion IV: FY25 Richlee One-Year Transportation Renewal [3D]
Dr. Loftin presented the one-year transportation renewal with Richlee for FY25. Richlee provides transportation for the D123 special education students. D123 has had a longstanding relationship with Richlee. Richlee is requesting an 8% increase over the current cost. The bulk of the increase is going to pay salary increases for drivers. Dr. Loftin stated that 80% of these transportation costs are reimbursed by the state. It was confirmed that the district has used other smaller companies for one-off routes which cannot be handled by Richlee.

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- Action V: It was moved by Mr. Lurquin, seconded by Mr. Smykowski, to approve the FY25 Richlee one-year transportation renewal. Voting aye: Mr. Lurquin, Mr. Smykowski, Mrs. Sebek, Mrs. Bishop, Mrs. Fortier and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion passed.
- Discussion V: OLB Lease of Fields [4B]
This is an annual item. D123 has had a 40-year partnership with Oak Lawn Baseball. This lease grants OLB use of fields at Covington, Hannum, Brandt, McGugan, Sward and Kolmar from April 1, 2024 through July 31, 2024. This is a no-cost partnering agreement.
- Action VI: It was moved by Mrs. Bishop, seconded by Mrs. Fortier, to approve the 2024 OLB Lease of Fields. Voting aye: Mrs. Bishop, Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion passed.
- Discussion VI: ELC Capital Projects Update [3C]
Mr. Cassidy updated the Board on the progress at the new Early Learning Center. Contractors have been able to take advantage of nicer weather and put many projects ahead of schedule. Work has begun on the playground area. Drywall is going up; painters are onsite and electricians have completed their projects.
- Discussion VII: Hannum Painting Project [3C]
Mr. Cassidy stated that bids were opened last week for the Hannum Painting project. The original projected cost was anticipated at approximately \$130,000. After reviewing the bids, it was determined that the project should be recommended to be awarded to Cosgrove Construction at \$94,125. The project comes with one alternate which includes a more scuff resistant paint on the lower portions of the walls. It was questioned the type of warranty in this project. It was confirmed that there are protections in place for any type of faulty product.
- Action VII: It was moved by Mr. Lurquin, seconded by Mrs. Sebek, to approve the Hannum painting project bid as recommended. Voting aye: Mr. Lurquin, Mrs. Sebek, Mrs. Bishop, Mr. Smykowski, Mrs. Fortier and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion passed.
- Discussion VIII: Sward Media Center Roof and Tuckpointing Project [3C]
Mr. Cassidy reviewed the history of the issues at the Sward Media Center. Mr. Cassidy reviewed the bids for the project and recommended option three at \$175,825. The bid start date is scheduled for the summer, but the district will see if the contractors can begin the work earlier. The bid is divided between masonry, roofing/sheet metal, and windows.
- Action VIII: It was moved by Mr. Lurquin, seconded by Mrs. Fortier to approve the Sward Media Center roof and tuckpointing project as recommended. Voting aye: Mr. Lurquin, Mrs. Fortier, Mr. Smykowski, Mrs. Sebek, Mrs. Bishop and Mr. Nichols. Nays: None. Absent: Mr. DeRousse. The motion passed.

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- Future Meeting Previews
- COTW Meeting – April 9, 2024 @ Sward
 - Special Meeting – April 16, 2024 – It was agreed that this meeting is not necessary at this time and will be rescheduled in the fall.
 - Business Meeting – April 22, 2024 @ OLHMS
 - School Board Reorganization
 - Regular/COTW Meeting Dates and Time Frame
 - D123 Legal Counsel
 - Ed Foundation Annual Golf Outing
 - Non-CBA Salary Recommendations
 - Administrative Contracts
 - Food Service Renewal
 - Math Curriculum

*These items are not to be intended as all inclusive

Board Comments:

Mr. Smykowski requested that a discussion placeholder be placed on the agenda after the administrative reports section in case any Board member had a question regarding an administrative report.

Mrs. Fortier attended the SCOPE meeting virtually. She stated there was nothing new to report at this time.

Mrs. Bishop congratulated the planners of the Taco and Trivia night for such a successful event.

Adjourned – 9:07 p.m.

The next COTW meeting of the Board of Education will be held on April 9, 2024 at Sward School, 9830 S. Brandt Avenue, Oak Lawn, IL 60453. The next regular meeting of the Board of Education will be held on April 22, 2024 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.



President



Secretary