

## MINUTES OF THE REGULAR MEETING, FEBRUARY 27, 2023

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:05 p.m. on Monday, February 27, 2023, at Oak Lawn Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, IL 60453.

Members Present: Jennifer Fortier, Jackie Lichter, Jay Lurquin and Brian Nichols. Adrianna Sebek arrived at 6:09 p.m.

Members Absent: Peter DeRousse and Julie Misner

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy

Also Present: Community members, parents and staff

It was moved by Mrs. Lichter, seconded by Mrs. Fortier, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

Closed session discussions were completed at 7:08 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:12 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Jennifer Fortier, Jackie Lichter, Adriana Sebek, Jay Lurquin and Brian Nichols.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Spreitzer and Mr. Cassidy.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- No one came forward at this time

Informational Hannum School Buddy Program  
Anne Marie McGovern and Vicky Connor, along with student participants A.J. Wyman, Josiah Phelps, Bridget O'Shea, Cole Conklin, Aden Caffie and Makena Jiggets, discussed the Buddy Program at Hannum School. The Buddy Program pairs the youngest and oldest students together: kindergarten is paired with 3<sup>rd</sup> grade; 1<sup>st</sup> grade is paired with 4<sup>th</sup> grade; and 2<sup>nd</sup> grade is paired with 5<sup>th</sup> grade. This program

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brings students together to play, assist and mentor. Older students become role models and the program brings a sense of family throughout the school. Younger students agree that it is fun to work with the bigger kids and the older students enjoy helping the younger ones.

### President's Report

President Nichols bypassed his report.

### Superintendent's Report

- A. Superintendent Enderle's report included
- Dr. Enderle reviewed the FOIA's submitted this month. There were three which included:
    - FOIA 1 – Josiah Chatterton, LocalLabs, regarding teacher information for 2020, 2021 and 2022;
    - FOIA 2 – Sheri Reid, SmartProcure, regarding purchasing records from 1/1/2015 to current;
    - FOIA 3 – Nathan Mihelich, Illinois Retired Teachers Association, regarding information on certified staff who are retiring this year.
  - Dr. Enderle reported that all 6 candidates have been sent a copy of The Art of School Boarding and are invited to participate in a Meet the Candidate Forum on March 9<sup>th</sup>. Dr. Enderle spoke with the League of Women's Voters to discuss preparations for the Forum and will reach out to all candidates this week.
  - February Family Conferences were held on February 23 and February 24. Approximately 84% of families participated, which is an increase in participation from previous years.
  - The 5Essentials Survey is in process. It will be open throughout the month for teachers, parents and students. Participation in the survey is encouraged.
  - As discussed earlier, the district was awarded the Early Childhood Capital Construction Grant and planning is underway for renovations to Gaddis School to turn it into a districtwide Early Childhood Center. Creating an Early Childhood Center will hopefully reduce student waitlists as well as increase kindergarten readiness.
  - Summer School 2023 will take place at Kolmar and Hometown from 6/12-6/29 and 7/10-7/13. It is planned to have promotional material distributed around the third week of March.
  - D123 has had their A1 Bond rating reaffirmed by Moody's.
  - Four Spring Parent Universities are scheduled. Each session will be remote.
- B. Business Office – Mike Loftin  
C. Curriculum & Family Engagement – Kathy Gavin  
D. Learning, Communication and Technology – Joe Macchia  
E. Literacy and Intervention – Katy Spreitzer  
F. Student Services – Sheleah Blissett  
G. Operations – Leo Cassidy

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Consent Agenda

It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of January 23, 2023.

Closed Minutes of January 23, 2023.

Minutes of February 14, 2023.

Closed Minutes of February 14, 2023.

Minutes of February 21, 2023.

Closed Minutes of February 21, 2023.

Destruction of the following closed session audio recordings, as per P.A. 93-523: January 25, 2021.

The release of minutes for the following closed session meetings as they no longer require confidential treatment: June 20, 2022; August 29, 2022; September 26, 2022; October 11, 2022; October 24, 2022; November 8, 2022; November 14, 2022; December 6, 2022.

APPROVAL OF BILLS

Bill List Report

	February 28, 2023
\$3,067,685.20	Education Fund Payroll, Jan 27 <sup>th</sup> , Feb 10 <sup>th</sup> , Feb 24 <sup>th</sup>
\$ 280,016.82	Teacher Pension Fund Bills, Jan 27 <sup>th</sup> , Feb 10 <sup>th</sup> , Feb 24 <sup>th</sup>
\$ 726,220.14	Education Fund Bills
<b>\$4,073,922.16</b>	<b>Total Education Fund Expenditures</b>
\$ 183,778.48	Operations & Maintenance Fund Payroll, Jan 27 <sup>th</sup> , Feb 10 <sup>th</sup> , Feb 24 <sup>th</sup>
\$ 633,858.43	Operations & Maintenance Fund Bills
<b>\$ 817,636.91</b>	<b>Total Operations &amp; Maintenance Fund Expenditures</b>
\$ 702.36	Transportation Fund Payroll, Jan 27 <sup>th</sup> , Feb 10 <sup>th</sup> , Feb 24 <sup>th</sup>
\$ 316,097.06	Transportation Fund Bills
<b>\$ 316,097.06</b>	<b>Transportation Fund</b>
\$ 156,976.37	FICA/Medicare & IMRF Fund Bills, Jan 27 <sup>th</sup> , Feb 10 <sup>th</sup> , Feb 24 <sup>th</sup>
\$	Construction Fund
\$	Debt Services
\$ 255.00	Tort & Judgement Fund
\$	Municipal Retirement Fund
<b>\$5,365,589.86</b>	<b>TOTAL ALL EXPENDITURES</b>

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report

Fund Balances

Revenue Recap Summary

Expense Recap Summary

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FY23 Budget Forecast

**PERSONNEL**

Lane Changes

Dana Edie	19 MA+30	19 MA+45
Kayla Hughes	3 BA	3 BA+15
Neda Issa	12 MA+30	12 MA+45
Moises Lopez	5 MA	5 MA+15
Yusra Maan	3 BA	3 BA+15
Megan Monroy	19 MA	19 MA+15
Margaret Omiecinski	10 BA+15	10 MA
Kaitlyn Orloff	6 MA	6 MA+15
Colleen Uzandenis	12 BA+15	12 MA

Resignations

Elizabeth Kramme	SPED Supervisor	KOL/HAN
Margaret Lumpkins	Lunchroom Supervisor	Hannum

Retirement Requests

Kathy Blanchard	Teacher	OLHMS
Kimberly Blitek	EC Secretary	Kolmar
Kristine Lukas	Teacher	OLHMS
Nanette Smith	CAN	OLHMS

Support Staff Recommendations

Abby Hobbs	Lunchroom Supervisor	Sward
Allison Sanchez	Instructional Aide	Hometown
Joshua Vargas	Maintenance Aide	District

Parental Leave Request

Ashley Garcia	Teacher	Sward
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Administrative Contract

Voting aye: Mrs. Fortier, Mrs. Lichter, Mrs. Sebek, Mr. Lurquin and Mr. Nichols. Nay: None. Absent: Mr. DeRousse and Mrs. Misner. The motion passed.

Dr. Enderle stated that the district was busy looking to recruit and screen for the Covington School Principal position. There were approximately 40 qualified applicants. The district screened and reviewed 18 candidates and brought back 7 finalists. A survey was sent to the Covington community regarding the attributes needed in a principal. Team interviews took place in February. Dr. Enderle and the Board of Education welcomed Ashley Holland as the Covington School Principal for the 2023/2024 school year.

Discussion I:

FY2022 Fiscal Year Audit Report [3D]

Dr. Loftin reviewed gave an update on the FY2022 Fiscal Year Audit. The audit presented is a draft and not the final report. The delay is due to staffing shortages with the auditor. The final reports are expected to be available by the March Business Meeting. Auditors have confirmed the audit as a clean report. The district is meeting Recognition Standard, which is the highest standard, for the 9<sup>th</sup> consecutive year.

Action II:

It was moved by Mrs. Lichter, seconded by Mr. Lurquin to approve FY2022 fiscal year audit report. Voting Aye: Mrs. Lichter, Mr. Lurquin, Mrs. Fortier, Mrs. Sebek and Mr. Nichols. Nays: None. Absent: Mr. DeRousse and Mrs. Misner. The motion carried.

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Discussion II: PTAB Authorization Resolution [3D]  
Dr. Loftin reviewed the PTAB Authorization Resolution. This is a routine update which allows the attorney to intervene on the Board's behalf in property tax proceedings when larger companies challenge their tax assessments.

Action III: It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve the resolution authorizing participation in property tax proceedings. Voting aye: Mrs. Fortier, Mrs. Lichter, Mrs. Sebek, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mr. DeRousse and Mrs. Misner. The motion passed.

Discussion III: Parkland Preparatory Academy – Brandt Lease Renewal [3D]  
Dr. Loftin stated that the original lease with Parkland Preparatory Academy as a 3-year lease which ended last year. The original lease allowed three 1-year renewals. This is the second renewal to go before the Board. Next year, the district will discuss the possibility of a five-year lease for the future. Parkland Preparatory Academy is a private entity and therefore is taxable.

Action IV: It was moved by Mrs. Sebek, seconded by Mrs. Fortier, to approve The lease renewal for Parkland Preparatory Academy at Brandt School for July 1, 2023 through June 30, 2024. Voting aye: Mrs. Sebek, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mr. DeRousse and Mrs. Misner. The motion passed.

Future Meeting Previews Business Meeting – March 20, 2023 @ OLHMS

- Resolution Dismissing 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Year Probationary Teachers
- OLB Lease of Fields
- Upcoming Summer Projects
- Upcoming Summer School Brochure and Fees
- First Student Regular Education Transportation Renewal
- Special Education Transportation Renewal

\*These items are not to be intended as all inclusive

Board Comments:

Adjourned – 7:51 p.m.

The next regular meeting of the Board of Education will be held on March 20, 2023 at Oak Lawn Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, IL 60453.

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President

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Secretary

