

MINUTES OF THE REGULAR MEETING, AUGUST 22, 2016

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:00 p.m. on Monday, August 22, 2016 at the Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> Street, Oak Lawn, Illinois.

Members Present: Mrs. Fortier, Mr. DeRousse, Mrs. Roche, Mrs. Misner, Mr. Lurquin and Mr. Mason

Members Absent: Mr. Nichols

Administrators Present: Dr. Enderle, Mr. Andersen, Mr. Macchia, Mr. Loftin and Dr. Gavin

Also Present: Community members, parents and staff

It was moved by Mr. DeRousse seconded by Mrs. Fortier to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21). Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8). The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

Closed session discussions were completed at 7:00 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:04 p.m. roll call was taken with all members present except for Mr. Nichols.

The Pledge of Allegiance was said.

Mr. Mason read the Mission Statement.

Public Comment President Mason stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.

A Sward parent addressed the Board praising this year's Mornings at the Middle School Program, teachers and the program's principal Mrs. McIntyre. He stated that the program helped put an additional importance on school and also made his children better students. He noted the program not only put an emphasis on learning but also on fun.

There were no additional speakers and President Mason declared public comment closed.

Informational Sarah McIntyre, Summer School Principal gave a brief overview regarding this year's summer school session. Mrs. McIntyre highlighted the summer enrollment numbers, class offerings, and reviewed financial costs. Mrs.

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Megan Monroy and Mrs. Ana Angelos, teachers from the program also shared experiences with the Board.

### President's Report

President Mason commented on new board policy legislation, which requires school boards to document and approve conferences and expenditures connected with board education and member development.

### Administrative Report

Mr. Joe Macchia, Chief Information Officer reviewed the process and showcased the maneuverability of the District's new website.

### Superintendent's Report

Superintendent Enderle's report included:

- 1<sup>st</sup> FOIA request  
The request was from NBC5 who asked if Oak Lawn-Hometown SD 123 currently had any leases or agreements with telecommunications providers for cellular antennae and/or towers installed by the provider on school property. The FOIA was successfully responded to in the same day.
- 2<sup>nd</sup> FOIA request  
The request was from One Chance Illinois inquiring if District 123 had an acceleration policy. The FOIA was successfully responded to the same day it was received.
- Highlighted the August 8th Southland Learning Conference, which was developed for teachers by teachers.
- He thanked all the staff for going the extra mile in having the schools looked great for opening day.
- This year Pre School through eighth grade are officially 1:1
- Enrollment of 3,131 students, which is an increase of 90 students from last year.
- The school year began with two successful Teacher Institutes, Kindergarten screenings, lunch supervisor trainings, and a three-day instructional coach retreat.
- The D123 Extravaganza will be held Saturday, August 27<sup>th</sup> this year with great opportunities for children.

### Consent Agenda

It was moved by Mr. Lurquin seconded by Mrs. Fortier, to approve/adopt the Consent Agenda that included the following items:

#### MINUTES

- a. Minutes of June 20, 2016
- b. Closed Minutes of June 20, 2016
- c. The release of the minutes for the following closed session meetings as they no longer require confidential treatment: May 18, 2015; June 9, 2015; June 22, 2015; August 24, 2015; September 8, 2015; September 28, 2015; October 26, 2015; November 17, 2015; December 14, 2015; January 12, 2016;

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- January 26, 2016; February 22, 2016; March 22, 2016; April 12, 2016; April 25, 2016; May 12, 2016; May 23, 2016; June 7, 2016.
- d. Destruction of the following closed session audio recordings, as P.A. 93-523: April 28, 2014; May 13, 2014; May 28, 2014; June 23, 2014; August 25, 2014; September 9, 2014; September 22, 2014; October 7, 2014; October 27, 2014; November 17, 2014; December 15, 2014; January 26, 2015.

FINANCE

Approval of Bills  
Summary of and Board Approved Payables by Fund  
Imprest Fund-Category Summary Report  
Fund Balances  
Revenue Recap Summary  
Expenditures Recap Summary

PERSONNEL

**Retirement**

Sandra Bogusevic                      Student Information and Assessment

**Dismissal**

Joseph Huscher                      District Wide Part-Time Sweeper

**Resignations**

Noula Angelos	OLHMS Instructional Aide
Georgia Barnhouse	Hometown Lunch Supervisor
Cheri Brodsky	Kolmar Instructional Aide
Maureen Collins	OLHMS Gr 6 Global Studies
Sylvia Diaz	Hometown ELL Teacher Aide
Joy Gallivan	OLHMS Social Worker
Elizabeth Guldan	OLHMS Gr 6 Math Teacher
Beverly Kennett	Covington Title I Academic Support Specialist
Rachel Lambur	Hometown Instructional Aide
Jamie Larson	OLHMS Gr 6 English Language Arts
Patricia Melnik	Covington Lunch Supervisor
Maria Mitchell	Kolmar Instructional Aide
Laura Morales	Hannum ELL Teacher
Jennifer Rodriguez	Hannum TBE Kindergarten Teacher
Danielle Silzer	Covington Title I Academic Support Specialist
Jenna Tilton	Kolmar PTP Gr. 3 Teacher
Ann Marie Usterbowski	Kolmar TPS Teacher Aide

**Reclassifications**

Kathleen Kazeneskie – Office Aide at Sward for the 2016-2017 school year, effective 08/15/2016 at a salary of \$13,213.20. Salary based on \$9.68 per hour x 7 hours per day x 195 days. *Replacement for Sharon Roberts/Reclassification.*

Tammie Lagioia – Student Information System and Data Coordinator at District Office for the 2016-2017 school year, effective 07/14/2016 at a salary of \$48,275.86. Salary based on \$27.37 per hour x 7 hours per day x 252 days. *Replacement for Sandy Bogusevic/Retirement*

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Robin McElwee – Substitute Secretary / Office Aide at District wide for the 2016-2017 school year, effective 08/18/2016 at a salary of \$95.00 per day.

Roberts, Sharon – Building Secretary at Kolmar for the 2016-2017 school year, effective 08/08/2016 at a salary of \$20,063.40. Salary based on \$14.05 per hour x 7 hours per day x 204 days. *Replacement for Robin McElwee/Reclassification*

### **Support**

Sheila Baker – Nurse at Hometown for the 2016-2017 school year, effective 08/16/2016 at a salary of \$30,576.00. Salary based on \$24.50 per hour x 6.5 hours per day x 192 days. *Replacement for Maria Golden/Reclassification.*

Carmen Gomez – Teacher Aide at OLHMS for 15-16 Summer School, effective 6/20/2016 at a salary of \$11.00 per hour x 3 hours per day.

Pamela Hansen – Lunchroom Supervisor at Hannum for the 2016-2017 school year, effective 08/22/2016 at a salary of \$8.58 per hour. *Replacement for Sue Weber/Resignation.*

Janine Luzzo – Teacher Aide at Hometown for the 2016-2017 school year, effective 08/18/2016 at a salary of \$13,866.24. Salary based on \$11.11 per hour x 6.5 hours per day x 192 days. *Replacement for Michelle Patton/Resignation.*

Ledora McDonald – Lunchroom Supervisor at Covington for the 2016-2017 school year, effective 08/22/2016 at a salary of \$8.58 per hour. *Replacement for Susan DeBleyzer/Reclassification.*

Jennifer Rodriguez – Teacher Aide at Covington for the 2016-2017 school year, effective 08/18/2016 at a salary of \$13,866.24. Salary based on \$11.11 per hour x 6.5 hours per day x 192 days. *New Position.*

Sandra Romero – Teacher Aide at Hometown for the 2016-2017 school year, effective 08/18/2016 at a salary of \$13,866.24. Salary based on \$11.11 per hour x 6.5 hours per day x 192 days. *Replacement for Michael Harvey/Resignation.*

Amber Woods - Teacher Aide at Kolmar for the 2016-2017 school year, effective 08/18/2016 at a salary of 13,866.24. Salary based on \$11.11 per hour x 6.5 hours per day x 192 days. *Replacement for Amanda Lid/Resignation.*

### **Certified**

Amber Brodtko – Bachelor of Social Work from Illinois State University in May 2010. Master of Social Work from Aurora University in August 2016. Social Worker at OLHMS for the 2016-2017 school year, effective 08/18/2016 at a salary of \$56,845.00. *New Position.*

Maria Diaz – Bachelor of Arts in Elementary Education from Governors State University in June 2009 and Master of Arts in Curriculum and Instruction-ESL from Concordia University Chicago in December 2015. Kindergarten TBE Teacher at Hannum for the 2016-2017 School year, effective 08/18/2016 at a salary of \$60,443.00. *Replacement for Jennifer Rodriguez/Resignation.*

Jacquelyn Forde – Bachelor of Science in Education from Illinois State University in May 2014. Grade 6 Math Teacher at OLHMS for the 2016-

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2017 school year, effective 08/18/2016 at a salary of \$43,692.00.

*Replacement for Elizabeth Gulden/Resignation.*

Caitlin Glynn – Bachelor of Science in Education from Saint Xavier University in December 2015. Grade 4 Teacher at Hometown for the 2016-2017 school year, effective 08/18/2016 at a salary of \$43,692.00.

*Replacement for Margaret Nugent/Reclassification.*

Cynthia Hollandsworth – Bachelor of Arts in Speech and Language from Saint Xavier University in January 1981, and a Master of Science in Speech-Language Pathology in August 1982. Speech and Language Pathologist at Hometown for the 2016-2017 school year, effective 09/01/2016 at a salary of \$55.00 per hour x 6.5 hours per day.

*Replacement for Amy Brummet/FMLA.*

John Jensen – Bachelor of Science in Special Education from Eastern Illinois University in December 2015. Resource Teacher at OLHMS for the 2016-2017 school year, effective 08/18/2016 at a salary of \$43,692.00.

*New Position.*

Alison Korduck – Bachelor of Science in Education from Eastern Illinois University in December 2015. Grade 5 Teacher at Hometown for the 2016-2017 school year, effective 08/18/2016 at a salary of \$43,692.00.

*Replacement for Kathleen Mahoney/Retirement.*

Michelle McVicker – Bachelor of Science in Education from Illinois State University in May 2016. Grade 4 Teacher at Hannum for the 2016-2017 school year, effective 08/18/2016 at a salary of \$43,692.00. *Replacement for Lisa Anderson/Resignation.*

Colleen Morgan – Bachelor of Science in Education from Eastern Illinois University in December 2009. Master of Arts in Multicategorical Special Education in December 2014. Blended Early Learning Teacher at Covington for the 2016-2017 school year, effective 08/18/2016 at a salary of \$55,562.00. *New Position.*

Jenna Pronger – Bachelor of Science in Psychology from University of Illinois at Urbana-Champaign in May 2009. Master of Arts in Clinical Psychology, Counseling Specialization from The Chicago School of Professional Psychology in August 2011. Board Certified Behavior Analyst .3 at Hometown, .2 at Kolmar, .2 at OLHMS, .1 at Covington, .1 at Hannum and .1 at Sward for the 2016-2017 school year, effective 08/18/2016 at a salary of \$64,455.00. *New Position.*

Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Roche, Mrs. Misner, Mr. Lurquin and Mr. Mason. Nay, none. The motion carried.

Discussion: Assistant Superintendent Loftin presented the Tentative District 123 budget for the 2016-2017 school year. Mr. Loftin reviewed the budgetary outlook, future variables with a potential large budget impact, revenues, and expenses.

Discussion: Superintendent Enderle discussed the Intergovernmental Cooperation Agreement for Itinerant Services with Cooperative Association for Special Education. It was agreed that the Board would review this agreement every year in November to discuss renewal.

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It was moved by Mr. DeRousse, seconded by Ms. Roche, to approve the Intergovernmental Cooperation Agreement for Itinerant Services with Cooperative Association for Special Education. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Roche, Mrs. Misner, Mr. Lurquin and Mr. Mason. Nay, none. The motion carried.

Discussion: Superintendent Enderle reviewed the first reading of the select board policies 2:70; 2:70-E; 2:120-E1; 2:120-E2; 2:240-E1; 2:240-E2; 6:100; 7:10-E; 7:270; 8:90; 8:110. He highlighted policies 7:270, which references administering medicines to students and 8:90 which references parent organizations and booster clubs.

Discussion: Superintendent Enderle reviewed the first reading of the select board policies 1:10; 1:20; 1:30; 2:10; 2:130; 3:10; 3:30; 4:80; 5:150; 6:260; 7:280; 7:285; undergoing a five-year review. He suggested one change with policy 1:20, which states the District participates in the AERO Special Ed Coop joint program. A sample policy will be brought to the next meeting in September.

Discussion: Dr. Enderle discussed the Martin Whalen purchase agreement asking for approval to pay the balance of the contract, which would then be reimbursed back to the District by Proven.

It was moved by Mr. Lurquin, seconded by Mrs. Misner, to approve the Martin Whalen purchase agreement. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Roche, Mrs. Misner, Mr. Lurquin and Mr. Mason. Nay, none. The motion carried.

Discussion: Dr. Enderle spoke to the payment agreement between the Board of Education of Oak Lawn-Hometown School District No. 123 and SQ, stating that in Board policy in certain circumstances the Board has the authority to assess tuition. In each case the tuition is always equal to the cost of educating a student.

It was moved by Mr. Fortier, seconded by Ms. Roche, to approve the payment agreement between the Board of Education of Oak Lawn-Hometown School District No. 123 and SQ. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Roche, Mrs. Misner, Mr. Lurquin and Mr. Mason. Nay, none. The motion carried.

Discussion: Mr. Loftin discussed his request to advertise and accept bids for site lighting and electrical improvements outside existing performance contract scope of work. The District would like to hold a traditional bid to secure prices for the additional necessary work. The architect will speak to this request at the September 13<sup>th</sup> Committee of the Whole meeting.

It was moved by Mrs. Misner, seconded by Mrs. Fortier, to approve the request to advertise and accept bids for site lighting and electrical improvements outside existing performance contract scope of work. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Roche, Mrs. Misner, Mr. Lurquin and Mr. Mason. Nay, none. The motion carried.

Board Comments: Mrs. Misner thanked the District for the newly installed hand dryers and also acknowledged that this was the first year she did not have a student in District 123.

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It was moved by Mrs. Misner, seconded by Mr. Lurquin to adjourn the meeting at 8:50 p.m. Roll call vote was unanimous. The motion carried.

Adjourned - 8:50 p.m.

The next regular meeting of the Board of Education will be held on September 26, 2016 at the Oak Lawn-Hometown Middle School, 5345 W. 99<sup>th</sup> St., Oak Lawn, Illinois.

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President

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Secretary