

MINUTES OF THE REGULAR MEETING, MAY 20, 2019

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 5:31 p.m. on Monday, May 20, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

Members Present: Brian Nichols, Theresa Roche, Jay Lurquin, Peter DeRousse, Jennifer Fortier, Jackie Lichter and Julie Misner.

Members Absent: None

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Mr. Andersen, Mr. Macchia, Mrs. Riha and Mrs. Goetz

Also Present: Community members, parents and staff

It was moved by Mrs. Fortier seconded by Mrs. Lichter to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06. 5 ILCS 120/2(c)(21). Student disciplinary cases. 5 ILCS 120/2(c)(9).

Closed session discussions were completed at 7:03 p.m. and it was unanimously agreed to return to open session.

Open Session The meeting was called to order at 7:09 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present at said location: Peter DeRousse, Jennifer Fortier, Jackie Lichter, Julie Misner and Jay Lurquin.

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Mr. Andersen, Mr. Macchia, Mrs. Riha and Mrs. Goetz.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 15 minutes with each person being limited to three minutes.

Mrs. Alice Betz and Ms. Carol Cahill came forward to discuss the Senior Center located in the McGugan building. Mrs. Betz stated that there is a strong concern with the lack of space at the Senior Center. They currently use one classroom, the kitchen (which doubles as a storage room) and an office. She stated that they need more space and hopes that this is taken into consideration when the district looks to lease the open portion of the school.

Presentation: Dr. Enderle presented Art Teacher Michelle Melendez to the Board of Education. Ms. Melendez was published in School Arts Magazine. Ms. Melendez discussed the article and how it came about. Dr. Enderle and the Board of Education presented Ms. Melendez with a framed copy of her article and congratulated her for her hard work and accomplishments.

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Informational:

Principal Kristin Simpkins of Oak Lawn Hometown Middle School discussed several students who participated in the SWIC Invitational Art Exhibition. Several students were unable to attend the meeting but their art work was prominently displayed throughout the OLHMS Library.

Mrs. Simpkins introduced Sue Marcinowski, sponsor of the OLHMS Declamation Team. The Declamation Team recently came in 2nd place in a state competition. The students of the team were introduced and discussed the pieces that they performed.

President's Report

President Nichols reminded the Board that if there are any suggestions for resolutions, please contact him or Dr. Enderle. The deadline to submit ideas for resolutions is in June.

Superintendent's Report

- A. Superintendent Enderle's report included
- FOIA #1 – K12 Transportation Research requesting all current D123 Home-to-School transportation vendor contracts and Special Needs transportation.
 - Follow-Up Items from the April 23, 2019 meeting.
 - For the fifth year in a row, D123 was awarded the Meritorious Budget Award from the Association of School Business Officials, International (ASBO).
 - Spring Lunch and Listens took place over the last two weeks. This gave the staff time to ask questions and provide input to the district administrators.
 - The Thomas Engage Survey was implemented for the second year in a row in order to gauge climate and culture.
 - Students in the district participated in the Live Like Abby Walkathon to support the John McNicholas Pediatric Brain Tumor Foundation. Approximately \$55,000 was raised.
 - Students in the district also participated in the Kids Healthy Heart Challenge campaign. Approximately \$58,000 was raised.
 - Dr. Enderle, Dr. Gavin and Dr. Macchia attended a workshop and tour of Aptakisic-Tripp District 102 in Buffalo Grove in order to learn about the process the district went through to develop their "Portrait of a Graduate."
 - The OLHMS Class of 2019 will celebrate their graduation on Thursday, June 6th at 7:00 PM at OLHMS. This will be the 14th graduating class from OLHMS and 355 students will participate.
- B. Business Office Report - Dr. Mike Loftin
- Measuring Academic Return on Investment (A-ROI) – Dr. Loftin discussed a new way to measure return on investment as it pertains to an educational environment.
 - Aggregate Financial Report – Dr. Loftin reviewed the Aggregate Financial Report that is now provided to the Board monthly.

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- Mini-Market at OLHMS – On May 1st a “mini-market” was introduced in the staff room at OLHMS.
- C. Curriculum and Family Engagement – Dr. Kathy Gavin
 - Timely and Meaningful Contact Meeting (TMC) for the 18-19 school year will take place on Friday, May 24th. This allows parochial school partners to meet with Ms. Goetz, Ms. Riha and Dr. Gavin to discuss the allocation of federal grants, review the year’s goals and begin planning for the next school year.
 - The K-8 Science Curriculum Committee piloted two curricular resources over the past year. The evaluation results will be reviewed shortly and a selection will be made. The 6-8 teachers will pilot two resources during the 2019-2020 school year.
 - On May 14th, Dr. Gavin traveled to Rockford for the Title I Technical Assistance Tour.
 - The last Mentor Meeting took place last week.
 - We are currently in the second year of the implementation of the K-5 ELA curricula.
 - The first Parent University for the 2019-2020 school year has been scheduled for October 3rd. We are partnering with an organization called thinkpoz.org covering topics such as bullying, suicide prevention, setting goals, and dreaming big.
 - The district Art Show took place on May 9th.
- D. Special Education – Cynthia Riha
 - The district will be applying for the Preschool For All Grant. This could result in an award of up to \$480,000.
 - The district has received a “Meets Requirements” LEA determination for the 2017-2018 school year. The determination is received in arrears.
 - D123 has partnered with the Illinois Autism Project to provide a review of the District CASE program. Recommendations from the review will be discussed with the CASE teachers at an upcoming professional learning opportunity and will be used to plan professional development over the next few years.
- E. English Learner Program – Angie Goetz
 - The Gateway Languages Telephone Interpretation System has officially been rolled out to staff.
 - The district has put plans in place for our students who are observing Ramadan.
 - The district-wide training and implementation of the Sheltered Instruction Observation Protocol (SIOP) Model will continue into year three during the upcoming school year. To date, around 80 faculty and staff members have participated in this training.
- F. Technology and Communication – Dr. Joe Macchia
 - The E-Learning Committee met last month to rethink snow and cold days within D123. The committee will be meeting again on May 21st, and members will be meeting virtually with a matched set of educators from the Gower District 62 team for a question and answer session.

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- The Southland Learning Conference currently has over 130 educators signed up to attend the conference on August 12th. The majority of attendees are from outside D123.
- We are currently in the process of beginning the move of our primary data center from the district office to Oak Lawn-Hometown Middle School.
- Members of the tech team have designed and are currently testing a wireless failover through Verizon network to maintain connectivity in the event of a connectivity failover.

Consent Agenda

It was moved by Mr. Lurquin, seconded by Mrs. Lichter, to approve/adopt the Consent Agenda that included the following items:

MINUTES

Minutes of April 23, 2019

Closed Minutes of April 23, 2019

Minutes of April 29, 2019

Destruction of the following closed session audio recordings, as per P.A. 93-523: August 15, 2017 and September 25, 2017.

APPROVAL OF BILLS

Bill List Report

May 20, 2019

\$1,770,200.84 Education Fund Payroll, April 26th, May 10th

\$ 173,014.29 Teacher Pension Fund Bills, April 26th, May 10th

\$ 638,933.30 Education Fund Bills

\$2,582,148.43 Total Education Fund Expenditures

\$ 91,094.73 Operations & Maintenance Fund Payroll, April 26th, May 10th

\$ 109,976.90 Operations & Maintenance Fund Bills

\$ 201,071.63 Total Operations & Maintenance Fund Expenditures

\$ 415.06 Transportation Fund Payroll, April 26th, May 10th

\$ 317,581.25 Transportation Fund Bills

\$ 317,996.31 Transportation Fund

\$ 80,452.55 FICA/Medicare & IMRF Fund Bills, April 26th, May 10th

\$ Construction Fund

\$ 7,054.55 Debt Services

\$ 5,821.00 Tort & Judgement Fund

\$ Municipal Retirement Fund

\$3,194,544.47 TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

Imprest Fund-Category Summary Report

Fund Balances

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Revenue Recap Summary
Expenditure Recap Summary
Aggregate Financial Forecast

PERSONNEL

Resignations

Susan Clark PM Receptionist OLHMS
Donovan Giordani Sweeper Districtwide

Retirements

Sherry Collura Grade 4 Teacher Sward

Support Staff Recommendations

John Budewitz – Part-time Sweeper, District wide for the 2019 summer help, effective 05/15/2019 at a salary of \$8.25 per hour x 10 hours per day.

Susan Clark – PM Receptionist at OLHMS for the 2018-2019 school year, effective 05/06/2019 at a salary \$11.00 per hour x 5 hours per day.

Replacement for Kara Gerger/Reclassification.

William Fitzgerald – Part Time Sweeper, District Wide for 2019 summer help, effective 05/15/2019 at a salary of \$8.25 per hour x 10 hours per day.

Anne Sendra – Part Time Sweeper, District Wide for 2019 summer help, effective 06/13/2019 at a salary \$8.25 per hour x 10 hours per day.

Certified Personnel Recommendations

Georgia Danos – Bachelor of Arts in English Language Arts Teacher Education from Eastern Illinois University in December 2017. Grade 8 ELA Teacher at OLHMS, for the 2019-2020 school year, effective 08/19/2019 at a salary of \$45,016.00. *Replacement for Terri Sosnowski/Resignation.*

Yusra Maan – Bachelor of Science in Education from Loyola University Chicago in May 2018. Grade 7 ELA Teacher at OLHMS, for the 2019-2020 school year, effective 08/19/2019 at a salary of \$45,016.00. *Replacement for Voula Stavrou/Reassignment.*

Mary Zirngibl – Bachelor of Science in Elementary Education from Saint Xavier University in May 2006. ESY Teacher at OLHMS, effective 06/17/2019 at a salary of \$42.00 per hour x 3 hours per day. *Summer School Position.*

Parental Leave Request

Amy Brumett Speech/Lang. Pathologist 0.6 FTE Kolmar
Mary Beth Sharko Grade 1 Teacher Covington

Administrative Contract 1

Administrative Contract 2

Administrative Contract 3

Non-CBA Salary Recommendations

Voting aye: Mr. Lurquin, Mrs. Lichter, Mr. DeRousse, Mrs. Fortier, Mr. Nichols and Mrs. Misner.
Nay: None Absent: Ms. Roche. The motion passed.

Discussion I:

Food Service Provider Contract [3A, 3D]

Dr. Loftin stated that it was the administrative recommendation to award the bid to Arbor as the lowest conforming bid. The rate is lower than the current rate by approximately 5%.

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- Action Item II: It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve the Food Service Provider Contract with Arbor. Voting aye: Mr. Lurquin, Mrs. Fortier, Mrs. Lichter and Mr. Nichols. Nays: Mrs. Misner and Mr. DeRousse. Absent: Ms. Roche. The motion carried.
- Discussion II: Parkland Preparatory Academy Lease July 1, 2019 through June 30, 2022. [B4]
Dr. Enderle presented the Parkland Preparatory Academy Lease. He stated the district has had a positive relationship with Parkland since 2012. Parkland has been leasing the majority (approximately 80%) of the Brandt School building. There is a 3% increase for the upcoming year. At this point, Parkland has not expressed a desire to expand.
- Action Item III: It was moved by Mrs. Fortier, seconded by Mr. DeRousse, to approve the Parkland Preparatory Academy Lease July 1, 2019 through June 30, 2022. Voting aye: Mrs. Fortier, Mr. DeRousse, Mrs. Lichter, Mrs. Misner, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Theresa Roche. The motion carried.
- Discussion III: Consolidated District Plan [1A, 1B, 1C]
Dr. Gavin presented the Consolidated District Plan. The State of Illinois has consolidated and streamlined the Title I Plan and replaced it with the Consolidated District Plan. The Plan needs Board approval before the district is able to apply for any Federal grants.
- Action Item IV: It was moved by Mrs. Fortier, seconded by Mrs. Misner, to approve the Consolidated District Plan. Voting aye: Mrs. Fortier, Mrs. Misner, Mr. DeRousse, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Ms. Roche. The motion carried.
- Discussion IV: Second Reading of 2019-2020 Family Handbook [1B, 4C]
Dr. Macchia was available to discuss the 2019-2020 Family Handbook. It was confirmed that during Returning Student Registration, there is an option to request a physical handbook.
- Action Item V: It was moved by Mrs. Lichter, seconded by Mrs. Fortier, to approve the Second Reading of the 2019-2020 Family Handbook. Voting aye: Mrs. Lichter, Mrs. Fortier, Mrs. Misner, Mr. DeRousse, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Ms. Roche. The motion carried.
- Discussion V: 2019 Summer School Proposed Budget [3B]
Dr. Loftin and Summer School Principal Sarah McIntyre reviewed the proposed budget. Currently there are approximately 80 staff members for summer school and 478 registered students.
- Action Item VI: It was moved by Mrs. Misner, seconded by Mr. DeRousse to approve the 2019 Summer School Proposed Budget. Voting aye: Mrs. Misner, Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Ms. Roche. The Motion carried.

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- Discussion VI: Serious Safety Hazards in effect for 2019-2020
Dr. Enderle stated that this is an annual topic for the Board. The district has the same six hazards as in previous years.
- Action Item VII: It was moved by Mrs. Lichter, seconded by Mr. Lurquin, to approve the Serious Safety Hazards in effect for 2019-2020. Voting aye: Mrs. Lichter, Mr. Lurquin, Mrs. Misner, Mrs. Fortier, Mr. DeRousse and Mr. Nichols. Nays: None. Absent: Ms. Roche. The motion carried.
- Discussion VII: Superintendent Contract Performance Goals [3A]
This was previously given to the Board for review. There is a high degree of specificity in the goals.
- Action Item VIII: It was moved by Mrs. Fortier, seconded by Mrs. Misner, to approve the Superintendent Contract Performance Goals. Voting aye: Mrs. Fortier, Mrs. Misner, Mr. DeRousse, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Ms. Roche. The motion carried.
- Discussion VIII: Second Reading of Select Board Policies: 2:20; 4:100; 4:110; 4:150; 4:160; 5:250; 5:330; 6:15; 6:185; 4:190
Dr. Enderle reviewed some of the Board Policies up for second reading.
- Action Item IX: It was moved by Mrs. Fortier, seconded by Mrs. Lichter, to approve the second reading of select Board Policies as listed. Voting aye: Mrs. Fortier, Mrs. Lichter, Mrs. Misner, Mr. DeRousse, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Ms. Roche. The motion carried.
- Discussion Item IX: Second Reading of Select Board Policies undergoing a five-year review: 2:40; 2:50; 2:60; 4:30; 7:185; 6:65; 8:95.
These policies have had no changes in the last five years.
- Action Item X: It was moved by Mrs. Misner, seconded by Mr. DeRousse, to approve the second reading of Select Board Policies undergoing a five- year review as listed. Voting aye: Mrs. Misner, Mr. DeRousse, Mrs. Fortier, Mrs. Lichter, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Ms. Roche. The motion carried.
- Discussion Item X: Amended 2018-2019 Board Meeting Calendar [4C]
In order to maintain Master Board Member status, several Board members would like to attend an IASB event scheduled on June 17, 2019. Since this conflicts with the Board meeting, it was requested to reschedule the meeting to June 18, 2019.
- Action Item XI: It was moved by Mrs. Fortier, seconded by Mrs. Misner, to approve the amended 2018-2019 Board Meeting Calendar. Voting aye: Mrs. Fortier, Mrs. Misner, Mrs. Lichter, Mr. DeRousse, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Ms. Roche. The motion carried.
- Future Meeting Previews Business Meeting – June 18, 2019
- Resolution Designating Interest Earnings
 - FY20 Tentative Budget

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- Prevailing Wage Ordinance
 - Paper Bid 2019-2020
 - School Office Supplies Preferred Vendor
 - FY19 Audit Arrangement Letter
- *These items are not to be intended as all inclusive

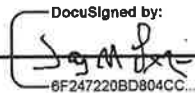
Board Comments:

Brian Nichols informed the Board that he was nominated for Director at Large for a division of IASB. After much consideration, he decided to turn it down.

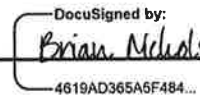
Adjourned – 9:11 p.m.

The next regular meeting of the Board of Education will be held on June 18, 2019 at the Oak Lawn-Hometown Middle School, 5345 W. 99th Street, Oak Lawn, Illinois.

Secretary

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President

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