

MINUTES OF THE REGULAR MEETING, JANUARY 22, 2024

The meeting of the Board of Education, School District 123, Cook County, Illinois, convened at 6:01 p.m. on Monday, January 22, 2024, at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.

Members Present: Carly Bishop, Peter DeRousse, Ed Smykowski, Jennifer Fortier, Jay Lurquin and Brian Nichols.

Members Absent: Adriana Sebek

Administrators Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Gonzalez, Dr. Spreitzer and Mr. Cassidy

Also Present: Community members, parents and staff

At 6:02 p.m., it was moved by Mr. Smykowski, seconded by Mr. Lurquin, to adjourn to closed session for the purpose of discussing: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5 ILCS 120/2(c)(1); Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06 5 ILCS 120/2(c)(21); Student disciplinary cases. 5 ILCS 120/2(c)(9); Security procedures, school building safety and security and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property 5 ILCS 120/2(c)(8).

Closed session discussions were completed at 7:13 p.m. and it was unanimously agreed to return to open session.

Open Session. The meeting was called to order at 7:19 p.m. by the President and upon the roll call, Brian Nichols, the President and the following members were physically present: Mrs. Bishop, Mr. Lurquin, Mr. DeRousse, Mr. Smykowski, Mrs. Fortier and Mr. Nichols. Absent: Mrs. Sebek

Admin Present: Dr. Enderle, Dr. Gavin, Dr. Loftin, Dr. Macchia, Mrs. Blissett, Dr. Gonzalez, Dr. Spreitzer and Mr. Cassidy.

The Pledge of Allegiance was said.

Mr. Nichols read the Mission Statement.

Public Comment President Nichols stated that citizen comments were allowed to address the Board. Public comment would be limited to 30 minutes with each person being limited to five minutes.

- No one came forward at this time.

Presentation: Mr. Creech introduced Mrs. McMahon and Miss Koster to discuss the fourth grade enrichment program. Enrichment classes are offered to grades 3-5. At Kolmar, 4th grade has the largest number of students participating. Mrs. McMahon teaches 4th grade math enrichment. She

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reviewed the curriculum and the benefits of the program. Miss Koster teaches grades 3-5 math and literacy enrichment. Literacy enrichment includes a novel study, vocabulary, writing, non-fiction study and more. Nine student representatives from the 4th grade enrichment class addressed the Board regarding their experiences in enrichment.

President's Report

President Nichols bypassed his report this month.

Superintendent's Report

- A. Superintendent Enderle's report included:
- Dr. Enderle reviewed the FOIA's over the past month which included:
 - A request regarding intergovernmental agreements with the Oak Lawn Police Department active anytime between 2020-2023 from Ed Vogel of the Lucy Parsons Lab; and
 - A request regarding names and contact information of certified staff retiring this year from Nathan Mihelich of Illinois Retired Teachers Association.
 - Dr. Enderle discussed the eLearning days on January 12th and January 16th due to inclement weather.
 - Meetings for the 2024-2025 staffing plan have begun taking place. Administration has been reviewing general education, special education and English learner staffing levels weighing implications connected to budget, building space, class sizes and overall school programming. Initial focus has been added over the staffing of the new Early Learning Center.
 - School Resource Officer (SRO) Craig Zelhardt started today. He will be introduced to OLHMS throughout January and February and introduced to the elementary schools throughout March and April. He will report directly to Dr. Enderle but Chief Vittorio will be his direct supervisor.
 - Dr. Enderle updated the Board on the current progress at the ELC.
 - February Family Conferences will take place on 2/22 and 2/23. Scheduling in Skyward will open from 2/9-2/20.
 - Planning meetings for Summer School 2024 have begun. Summer School will take place from 6/17-6/27 and 7/8-7/18 at OLHMS and Hometown School.
 - 123 Day will be celebrated throughout the district tomorrow, January 23rd.
- B. Business Office – Mike Loftin
C. Curriculum and Family Engagement – Kathy Gavin
D. Learning, Communication and Technology – Joe Macchia
E. Literacy and Intervention – Katy Spreitzer
F. Operations – Leo Cassidy

Consent Agenda

It was moved by Mrs. Fortier, seconded by Mrs. Bishop, to approve/adopt the Consent

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Agenda that included the following items:

MINUTES

- Minutes of December 18, 2023.
- Closed Minutes of December 18, 2023.
- Minutes of December 19, 2023.
- Minutes of January 9, 2024.
- Destruction of the following closed session audio recordings, as per P.A. 93-523: January 24, 2022.

APPROVAL OF BILLS

Bill List Report

	January 22, 2024
\$3,169,514.20	Education Fund Payroll, Dec 22 nd , Jan 5 th , Jan 19 th
\$ 292,178.48	Teacher Pension Fund Bills, Dec 22 nd , Jan 5 th , Jan 19 th
\$ 675,957.79	Education Fund Bills
\$4,137,650.47	Total Education Fund Expenditures
\$ 190,935.37	Operations & Maintenance Fund Payroll, Dec 22 nd , Jan 5 th
\$ 238,975.57	Operations & Maintenance Fund Bills
\$ 429,910.94	Total Operations & Maintenance Fund Expenditures
\$ 730.47	Transportation Fund Payroll, Dec 22 nd , Jan 5 th , Jan 19 th
\$ 153,008.40	Transportation Fund Bills
\$ 153,738.87	Transportation Fund
\$ 155,777.07	FICA/Medicare & IMRF Fund Bills, Dec 22 nd , Jan 5 th , Jan 19 th
\$ 60,327.98	Construction Fund
\$	Debt Services
\$	Tort & Judgement Fund
\$	Municipal Retirement Fund
\$4,937,405.33	TOTAL ALL EXPENDITURES

Summary of and Board Approved Payables by Fund

ACCEPTANCE OF FINANCIAL REPORTS

- Imprest Fund-Category Summary Report
- Fund Balances
- Revenue Recap Summary
- Expense Recap Summary
- Budget Forecast Report

PERSONNEL

Resignations

Kaitlyn Drew	Paraprofessional	OLHMS
Safa Tawil	Paraprofessional	Hometown

Support Staff Recommendations

Sandra Garcia	Teacher Aide	Kolmar
Megan Taff	P/T Sweeper	Districtwide

Certified Personnel (*pending compliance with Board policy and State and Federal Law*)

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Martha Fuentes

EL Teacher

Hometown

Voting aye: Mrs. Fortier, Mrs. Bishop, Mr. Smykowski, Mr. DeRousse, Mr. Lurquin and Mr. Nichols.
Nay: None. Absent: Mrs. Sebek The motion passed.

- Discussion I: Out of State Travel Request [3B][3D]
Dr. Bencik, Mrs. Finnegan and Mrs. Malone requested the Board consider their request to attend the National Math Conference in Lexington, Kentucky. They were selected to present *Math Tools and Math Strategy: Using Manipulatives to Make Meaningful Connection between Representation and Student Thinking*. It was confirmed that they are not required to share one hotel room, but that was listed in their request. It was suggested that they are allowed to have more than one room for three adults.
- Action II: It was moved by Mr. Lurquin, seconded by Mr. DrRousse to approve the out of state travel request as amended. Voting Aye: Mr. Lurquin, Mr. DeRousse, Mrs. Bishop, Mr. Smykowski, Mrs. Fortier and Mr. Nichols. Nays: None. Absent: Mrs. Sebek. The motion carried.
- Discussion II: Designee to Prepare Tentative Budget FY2024-2025 [3D]
This is an annual item per Board policy and state law.
- Action III: It was moved by Mrs. Fortier, seconded by Mrs. Bishop, to approve Mike Loftin, CSBO, to prepare the tentative budget FY2024-FY2025. Voting aye: Mrs. Fortier, Mrs. Bishop, Mr. DeRousse, Mr. Smykowski, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Sebek. The motion passed.
- Discussion III: Food Service Bid Approval [3D]
Dr. Loftin stated that it's been five years since our last bid process for food service. The bid document is very complex. The USDA reimburses much of the contract so their requirements must be followed. The attorney is currently reviewing the bid document and then it will get sent to ISBE for review. Once approved the bidding process will be posted. It is hoped that the bid will be opened in February but there may be a delay due to a backlog of bids from the Covid postponement. The current contract will run through summer school.
- Action V: It was moved by Mr. Lurquin, seconded by Mrs. Fortier, to approve going to bid for Food Service. Voting aye: Mr. Lurquin, Mrs. Fortier, Mr. Smykowski, Mr. DeRousse, Mrs. Bishop and Mr. Nichols. Nays: None. Absent: Mrs. Sebek. The motion passed.
- Discussion IV: D123 Educational Foundation Financial Summary [3D][4C]
Dr. Loftin presented the D123 Education Foundation Financial Summary. This is an annual item which shows an accounting of where their money is going. The biggest fundraisers for the Foundation are Taco & Trivia Night and the Golf Outing. Mini grants are the biggest expense.
- Discussion V: Kolmar Media Center Bid Results [3C][3D]
Mr. Cassidy reviewed the Kolmar Media Center bid results. JMA came in with a \$689,000 budget +/- 6%. The final bids came in slightly higher at

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\$730,755 but was within the 6%. General carpentry and HVAC costs came in higher than anticipated. HVAC equipment costs increased by 7% as of January 1st which could account for the increase. Mr. Cassidy reviewed the recommended contractors, many of which have worked on previous projects throughout the district. It was confirmed that there will be one sink in the space so not extensive plumbing work.

Action V: It was moved by Mr. Lurquin, seconded by Mr. Smykowski, to approve the Kolmar Media Center Bid as recommended. Voting aye: Mr. Lurquin, Mr. Smykowski, Mrs. Bishop, Mr. DeRousse, Mrs. Fortier and Mr. Nichols. Nays: None. Absent: Mrs. Sebek. The motion passed.

Discussion VI: Sward School Media Center Roof and Tuckpointing Bid [3C]
Mr. Cassidy reviewed the bid options for the Sward School Media Center Roof and Tuckpointing project. JMA recommended option three (replace roof with TPO). This is a lower cost option. JMA stated that TPO is becoming more common in schools. It was confirmed that there is a warranty with the materials. It was confirmed that TPO is usually good for about 25 years.

Action VI: It was moved by Mrs. Bishop, seconded by Mr. DeRousse, to approve going to bid for the Sward School Media Center Roof and Tuckpointing project. Voting aye: Mrs. Bishop, Mr. DeRousse, Mr. Smykowski, Mrs. Fortier, Mr. Lurquin and Mr. Nichols. Nays: None. Absent: Mrs. Sebek. The motion passed.

Discussion VII: Second Reading of Tentative 2024-2025 School Calendar [4C]
Dr. Enderle stated that the tentative 2024-2025 school calendar has been vetted by many of the parent organizations within the district. It will go before PTA Council on 1/23/2024. So far, the calendar has elicited positive feedback from the parent organizations.

Discussion VIII: Strategic Planning Process
Dr. Enderle stated that, while any of the consultants would work well, administration recommends HYA. HYA is strongest with data analytics. After some review by the Board, the general consensus is to contact HYA to bring a contract for Board approval.

Future Meeting Previews COTW Meeting – February 13, 2024 @ Covington
Special Meeting – February 20, 2024 @ District Office
Business Meeting – February 26, 2024 @ OLHMS

- Fiscal Year Audit Report
- Hannum Painting Project
- 6-Month Release of Minutes
- Lane Changes
- Regular Ed Transportation
- Special Ed Transportation
- 2024-2025 School Year Calendar

*These items are not to be intended as all inclusive

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Board Comments:

Mrs. Fortier presented information from the January SCOPE meeting. She discussed SB2857 regarding TIF reform. She also ensured that D123 responded to email regarding SB2721.

Mrs. Bishop stated that she as surprised by the difference in work for different grade levels during the eLearning days. She was very impressed with the level of rigor, especially at the 5th grade level.

Adjourned – 8:57 p.m.

The next Special meeting of the Board of Education will be held on December 19, 2023 at the District Office, 4201 W. 93rd Street, Oak Lawn, IL 60453. The next COTW meeting of the Board of Education will be held on January 9, 2024 at Kolmar School, 10425 S. Kolmar, Oak Lawn, IL. 60453. The next regular meeting of the Board of Education will be held on January 22, 2024 at Oak Lawn Hometown Middle School, 5345 W. 99th Street, Oak Lawn, IL 60453.



President



Secretary